SOUTH DAKOTA 9-1-1 COORDINATION BOARD

(DRAFT) MEETING MINUTES FOR OCTOBER 2, 2025
1:00 PM CENTRAL TIME

In-Person at 211 E. Prospect Street Pierre, SD 57501 and Via Teams

Board Members Present: Chase, DeNeui, Eich, Kabris, Leon, Olson, Serr, Sutton, Toomey, Turman, Wollmann.
Board Members Absent:
Staff Present: Jason Husby, State 9-1-1 Coordinator, Dawn Hill (DPS), Scott Rechtenbaugh (DPS), Paul Bachand.
Others Present: Bob Mercer (KELO), Jenna Appel (Spink County Sheriff), Kara Semmler (SD Telecommunications Association), Brent Kristman, Troy VanDusen, Sarah Jez, Shawn Peterson, Dave Lunzman, Jim Lockard (911 Authority), Kent Jones, Joel McCamley, April Denholm (Lake County 911)

I. Call to Order and Roll Call

The meeting was called to order at 1:04 PM Central Time by Serr. Roll call was taken, and a quorum was present. Serr asked new board member Eich to introduce himself.

II. Adoption of Agenda

No changes were suggested.

Motion to adopt the agenda.

Moved by: Toomey Seconded by: DeNeui
Discussion: None
Vote: 11 yeas, 0 nays. Motion carried unanimously.

III. Approval of July 17, 2025 Meeting Minutes

No changes were suggested.

Motion to approve the July 17, 2025 meeting minutes.

Moved by: Sutton Seconded by: Wollmann
Discussion: None
Vote: 11 yeas, 0 nays. Motion carried unanimously.

IV. Condition Statement

Husby provided the most recent Condition Statement. He noted the interest income from the Investment Council had posted in August. Contractual amounts for August include the first and yearly payment to Rapid SOS.

V. Election of Officers

Serr called upon the Special Nominations Committee to present nominations for Board Chair and Vice Chair. Kabris called for a motion to open the floor to nominations for Board Chair.

Motion to open the floor to nominations for Board Chair.

Moved by: Sutton Seconded by: Wollmann
Discussion: None
Vote: 11 yeas, 0 nays. Motion carried unanimously.

Toomey nominated Serr. Turman seconded the nomination. Serr accepted.

Motion to close nominations and cast unanimous ballot for Serr as Board Chair.

Moved by: Sutton Seconded by: Wollman
Discussion: None
Vote: 11 yeas, 0 nays. Motion carried unanimously.

Kabris called for motion to open floor to nominations for Board Vice Chair.

Motion to open floor to nominations for Board Vice Chair.

Moved by: DeNeui Seconded by: Wollmann
Discussion: None
Vote: 11 yeas, 0 nays. Motion carried unanimously.

DeNeui nominated Toomey. Wollman seconded the nomination. Toomey accepted.

Motion to close nominations and cast unanimous ballot for Toomey as Vice Chair

Moved by: Wollmann Seconded by: Kabris
Discussion: None
Vote: 11 yeas, 0 nays. Motion carried unanimously.

VI. 911 Coordination Board Annual Report

Husby provided a draft version of the 911 Coordination Board's Annual Report. Even with the cities and counties reporting via Calendar Year, he is trying to include both Fiscal and Calendar Year amounts as this was a question from legislators.

Motion to adopt the report.

Moved by: DeNeui Seconded by: Chase
Discussion: None
Vote: 11 yeas, 0 nays. Motion carried unanimously.

VII. Board Subcommittee assignments

Husby provided a document outlining the current subcommittee assignments and asked if any changes needed to be made. If there are no changes, Husby will post the final version to the Boards and Commissions' website for the public's information. No changes were suggested.

VIII. Iowa/South Dakota Interstate Communications Agreement

Husby advised this is an agreement that was in place but recently expired. Leon asked if Husby could remind the board of the context of the agreement. Husby explained the agreement allows interstate transfer of 911 calls and would allow South Dakota and Iowa to share information in Rapid SOS, as both entities use that platform, along with GeoComm for GIS services. Husby indicated we approved a similar agreement with the State of Minnesota earlier this year. Leon asked if we would pursue agreements with other surrounding states. Husby said we would also look at entering into an agreement with Nebraska. Husby wants to know if the board would approve renewing the agreement. If the board approves, Husby would work with DPS Attorney Paul Bachand to ensure agreement language is current and present the agreement to Chairman Serr to sign.

Motion to allow legal review and renewal of agreement with Iowa 911.

Moved by: Sutton Seconded by: Leon
Discussion: None
Vote: 11 yeas, 0 nays. Motion carried unanimously.

IX. GIS Clean-up and maintenance contract amendment with District III

Husby advised we have a current contract with District III for GIS Services, which now reaches 25 counties. When we started with District III, they handled just 17 counties. The Board originally approved a total budget of $152,000 for GIS clean-up by county with regional PSAPs not receiving funding for each county. The board increased the budget to $194,000 which accounted for multiple counties in a PSAPs service area.
In August 2024, the Board approved a contract increase due to significant clean-up needed at Central South Dakota Communications (CSDC) in Pierre and North Central Regional 911 in Mobridge. The total clean-up budget was approved to $269,000.

In 2025, the board approved the total clean-up budget increase to $291,500 for clean-up efforts in Lawrence and Union Counties with City of Spearfish eventually reimbursing the Board for $10,000 for their jurisdiction.

Husby would like the board to consider shifting money from the overall budget plan to our contract with District III because of the increased volume of work they have taken on for this project.

Motion to Amend Contract with District III and increase by $129,300, which would to:

- Complete Lawrence and Union cleanup and maintenance
- Cover CSDC's Quarter 1 and Quarter 2 maintenance
- Supports all 25 counties in maintenance through 2026

Moved by: Toomey Seconded by: Leon
Discussion: None
Vote: 11 yeas, 0 nays. Motion carried unanimously.

X. Local agreements and contracts for 911 Services

Husby said he is often approached by local governments regarding agreements, contracts, MOUs and other agreements for local governments regarding 911 call answering and dispatch services. Some agencies have robust contracts/MOUs in place with counties/municipalities. Based on legal advice, Husby feels standardized contracts and agreements would help protect all parties. The board could take several directions with this issue, such as resolutions (example provided), contract reviews, and other options. Leon asked if this would be something the board discusses with Attorney Bachand in executive session. Bachand responded yes, that would be appropriate.

Motion to discuss in Executive Session SDCL 1-25-2 (3)(4)(6).

Moved by: Wollman Seconded by: Sutton
Discussion: None
Vote: 11 yeas, 0 nays. Motion carried unanimously.

Entered executive session at 1:32PM and rejoined the public meeting at 2:04PM

Motion to direct 911 Coordinator Jason Husby to gather all existing agreements for 911 services and report to Funding Subcommittee for development of minimum standards for mutual aid contracts to be reviewed by the 911 Coordination Board.

Moved by: DeNeui Second by: Toomey
Discussion: None
Vote: 11 yeas, 0 nays. Motion carried unanimously.

XI. PSAP funding for interoperability, efficiency and consolidation

Husby provided a draft letter and documentation for the PSAP funding plan the Board discussed early this year. Husby advised the document is directly derived from the efficiency study completed by 911 Authority. Husby met with the Admin Subcommittee on this and has developed a scoring matrix for potential applications. Husby also worked with the DPS Chief Finance Officer Angela Lemieux to insure the language fits other programs within the state and DPS. Husby advised he is looking for feedback from the board regarding this program. He would also be looking for a vetting or approval process moving forward.

Toomey thanked Husby for his work on the program Serr asked Husby to talk about the funding stream and financials. Husby said before the surcharge increase was authorized by the state legislature, the board was operating in deficit spending. Since the surcharge increase, we have stopped that trend, we implemented Rapid SOS statewide and have been working on GIS data cleanup. Currently, there is about $80,000 per month that is not allocated to anything operationally. Earlier this year, the board voted to create a program that would put money into a fund for use by PSAPs for priority areas – such as interoperability, efficiency, and consolidation.

Eich added this funding would be for PSAPs. He asked if Fire Departments would be able to request funding for radios. Husby advised the requests must be for items that are eligible for 911 funding. Leon added she likes how the program explanation will help applicants prepare their requests.

Motion to adopt the PSAP funding for interoperability, efficiency and consolidation plan as presented.

Moved by: Kabris Seconded by: Sutton
Discussion: None
Vote: 11 yeas, 0 nays. Motion carried unanimously.

XII. Spink County funding application review

Husby had met previously with the Admin Subcommittee, and it was determined if the funding program was finalized/approved by the board at today's meeting, he would ask the board to review an application from Spink County. Husby has been working with Sheriff Appel on the significant radio issues facing Spink County, who also provides 911 service for Faulk County. Of all the radio issues in our PSAPs, Husby feels this would be in the top three for needs in the state.

Sheriff Appel appeared in person and addressed the board with her proposal. She thanked the board for its work to increase the surcharge then went on to say she has been working diligently to modernize her PSAP, including the implementation of a CAD system, upgrades to other radios and equipment, and balancing her budget for responder radio and equipment upgrades. She advised her agency will set aside $20,000 of their annual budget to help with costs. Their county commission has pledged to set aside $30,000 to help as well. Their coverage area serves Spink and Faulk counties. Their current dispatch consoles are no longer supported by Motorola. She obtained quotes to include an upgrade that would allow them interoperability with Brown County.

Kabris asked if the $250,000 includes maintenance. Husby answered yes. Kabris asked if Z-Tron is good stuff. Husby answered yes. Leon asked how many consoles are included in the proposal. Appel replied two dispatch consoles. Husby indicated the one quote is for $241,000, but $257,000 would be needed to make it fully interoperable. Leon asked how old are the radios? Appel responded 16 years old and explained that working radios would be given to their local fire department, but not any new or upgraded radios.

Serr asked how much is in the grant fund now. Husby replied it was $800,000 at the end of the fiscal year (June 30) and there should be close to $1 million in there now.

Leon asked if the request included radios and consoles. Appel explained she has already updated the radios in the back room. The requested funds would be used to upgrade remaining radios and consoles. Toomey indicated the proposal has a higher rating and meets the threshold for approval. Appel said she has been working to build and retain staff. Leon said it is easier to keep employees when you have the right equipment.

Motion to approve the Spink County funding application for the full amount of $257,000.

Moved by: Leon Seconded by: Chase
Discussion: None
Vote: 11 yeas, 0 nays. Motion carried unanimously.

XIII. SDWAN and Starlink network backup

Husby brought this discussion before the board last year in the form of a proposal using Dejero with cellular and Starlink backup. The board had concerns at that time about the cost. Husby did further research and learned Starlink alone is much more affordable. Husby advised SDWAN allows blending of all networks and would provide coverage for small momentary outages, which happen frequently.

Kabris asked if we would start at 50 gigabits. Husby advised he could monitor usage on a trial basis then report back to the board, as he wasn't sure if 50 gigabits would cover it.

Husby went over the proposal from Lumen and provided one site quote as an example. He believes, with our managed emergency call handling solution and the ability to move 911 calls anywhere with established backups, we wouldn't necessarily need to provide this option at every site. Husby suggested looking at PSAPs that cover large regions or don't have great availability of network redundancy today. Kabris asked if this was something we'd want to do in Brookings and if so, Swiftel may be able to help. Husby responded that he wanted to know what the board thought of the proposal first, but he was thinking of a trial in Sioux Falls, Pennington County, ??, and Mitchell initially. Husby said this quote is significantly less than the previous proposal and will give us a true tertiary network.

Serr asked why we need Starlink. Husby explained Starlink would not have prevented the last outage, but it could have helped during previous outages. Kabris asked if it would serve not only as a backup but could help with overflow traffic. Husby said it will mesh when using SDWAN.

Serr asked for further explanation of the costs in the proposal. Husby explained the cost would be $700 per month and $4,000 for install at each site and we would need just one at each PSAP. Chase added this would give mission critical service to our customers who truly need it and is a fraction of the budget. Olson echoed Chase's sentiment and added her PSAP experienced 640 calls for service each lasting 2 minutes.

The four-year term of the contract was discussed. Eich asked if we have data outlining the number of hours of outages for PSAPs stating that information could give us a better picture if this type of service is needed. Olson said almost all PSAPs used Rapid SOS during the last outage. Husby indicated SDWAN/Starlink would backup our backup (Rapid SOS). Eich asked if this was a tested service. Husby replied yes, it has been deployed in other locations.

Serr asked what Husby was looking for from the board today. Husby indicated he was looking for feedback and said he will always be exploring options to make our network stronger. Kabris asked why can't we have Intrado caching server in the state? He indicated discussions are being held at the national level and we need to find out if it can be done technically. Husby advised he knows of one state that is looking into that right now.

Serr asked Husby to pursue more information. Husby indicated he would work with the Technical Subcommittee to bring back more information to present to the board.

XIV. Independent Verification and Validation (IVV) testing

Husby has been working with our consultant to complete IVV testing on our statewide emergency services network and 911 call handling system with Lumen. This is an objective the board implemented following the previous outage. Husby needs to discuss the results of that testing with the board. This discussion would fall within Executive Session SDCL 1-25-2, which leads us to the next agenda item.

XV. Executive Session per SDCL 1-25-2

Motion to go into Executive Session per SDCL 1-25-2 (3)(4)(6) to discuss Independent Verification and Validation testing results.

Moved by: Sutton Seconded by: Kabris
Discussion: None
Vote: 11 yeas, 0 nays. Motion carried unanimously.

Entered executive session at 3:00PM and rejoined the public meeting at 3:38PM.

Note: Leon had to leave the board meeting at 3:15PM for a previous engagement.

XVI. Public Comment

There was no public comment.

XVII. Next Meeting(s)

Husby advised we will need a meeting within the next month or so to review the results of the current Request for Proposal for managed GIS Services. Husby is working with 911 Authority and a group from South Dakota that will interface and use our system. Husby is hoping this work will be completed by the end of October. He will work with board members to schedule a future meeting date.

For next year, our regular meetings will be in January, March, May, July, and October. If Thursdays continue to be good days to meet, Husby will send out save the date invites.

XVIII. Adjourn

Motion to adjourn.

Moved by: Toomey Seconded by: Turman
Discussion: None
Vote: 10 yeas, 0 nays. Motion carried unanimously.

Meeting adjourned at 3:45PM Central Time.