

PROFESSIONAL ADMINISTRATORS PRACTICES AND STANDARDS COMMISSION

September 24, 2019 – 10:30 a.m. CT.

1 Location: MacKay Building, First Floor, Conference Room 3
2 800 Governors Drive, Pierre South Dakota

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4 Public telephonic access: 1-866-410-8397/conference code: 8381998525#

5
6 Present: James “Nick” Gottlob – Chairman
7 Via phone Debra Johnson
8 Chantal Ligtenberg (joined the meeting at approximately 10:49 a.m. CT)
9 Darla Mayer
10 Robert Sittig – Vice Chairman
11 Eric Stroeder
12 Julie Westra

13
14 Listening Paul Bachand - Commission Counsel
15 Place: Ferne Haddock - Executive Secretary

16
17 **Call to Order and Roll call**

18
19 Chairman Gottlob called the meeting to order at approximately 10:31 a.m. CT.

20
21 Roll Call.

22
23 A quorum was present.

24
25 **Adoption of Agenda**

26
27 Motion by Johnson, second by Westra, to adopt the September 24, 2019, agenda.

28
29 Roll call vote, all present voted in favor: Gottlob, Johnson, Mayer, Sittig, Stroeder, and Westra.
30 Motion carried.

31
32 **Approval of Minutes**

33
34 Motion by Westra, second by Stroeder, to approve the August 13, 2019, minutes.

35
36 Roll call vote, all present voted in favor: Gottlob, Johnson, Mayer, Sittig, Stroeder, and Westra.
37 Motion carried.

38
39 **Public Comment: (SDCL 1-25-1)**

40
41 There was no public comment.

42
43 Motion by Johnson, second by Sittig, to go into executive session under SDCL 1-25-2(3) to
44 discuss PAPSC 2019-01 and PAPSC 2019-11 legal issues with the Commission Counsel.

45
46 Roll call vote, all present voted in favor: Gottlob, Johnson, Mayer, Sittig, Stroeder, and Westra.
47 Motion carried.

48
49 Commission went into executive session at approximately 10:36 a.m. CT.

50
51 Chantal Ligtenberg joined executive session at approximately 10:49 a.m. CT.

52
53 Chairman Gottlob brought the commission out of executive session at approximately 11:11
54 a.m. CT.

55
56 **Hearing**

57
58 **PAPSC 2019-01**

59
60 Motion to dismiss complaint PAPSC 2019-01 requested by Complainant.

61
62 Motion by Stroeder, second by Johnson, to grant Complainant's request for dismissal of PAPSC
63 2019-01.

64
65 Roll call vote, all present voted in favor: Gottlob, Johnson, Ligtenberg, Mayer, Sittig, Stroeder,
66 and Westra. Motion carried.

67
68 **New Business**

69
70 **PAPSC 2019-11**

71
72 Motion by Sittig, second by Stroeder, that the complaint filed in PAPSC 2019-11 be dismissed.

73
74 Roll call vote, all present voted in favor: Gottlob, Johnson, Ligtenberg, Mayer, Sittig, Stroeder,
75 and Westra. Motion carried.

76
77 **Adjournment**

78
79 Motion by Ligtenberg, second by Johnson, to adjourn.

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81 Roll call vote, all present voted in favor: Gottlob, Johnson, Ligtenberg, Mayer, Sittig, Stroeder,
82 and Westra. Motion carried.

83
84 Meeting adjourned at approximately 11:17 a.m. CT.

85
86
87 _____
88 Ferne Haddock-Executive Secretary Date