



South Dakota  
Department of  
**Social Services**

**South Dakota Board of  
Social Work Examiners**  
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**OFFICIAL BOARD MINUTES**

**Video Conference**

**September 22, 2023-11:00AM MDT / 12:00 PM CDT**

**Members Present:** Karen Chesley, President  
Michael Forgy, Secretary/Treasurer  
Jennifer Gray, Member  
Susan Kornder, Member  
Sharon Stratman, Member  
Bonnie Untereiner-Bjork, Lay Member

**Members Absent:** Kim Brakke, Lay Member

**Others Present:** Carol Tellinghuisen, Executive Secretary; Brooke Tellinghuisen-Geddes, Executive Assistant; Katie Funke, Administrative Assistant; Amber Bruns, Lisa Stanley, Vicki Isler, ABA Advisory Committee Members; Tracy Mercer, Special Projects Coordinator, DSS; Greg Tishkoff, Legal Counsel, DSS; Kelly Bass, USD; Dave Mendel, NASW; Evan Walton SD Public Broadcasting; Kathleen Raml, public member

**Call to Order/Welcome:** Chesley called the meeting to order at 12:05 a.m. CDT.

**Roll Call:** Chesley requested Tellinghuisen-Geddes call the roll. Chesley, yes; Forgy, yes; Gray, yes; Kornder, yes; Stratman, yes; Brakke, absent; Bjork, yes. A quorum was present.

**Corrections or additions to the agenda:** Tellinghuisen-Geddes informed the Board that lay member, Kim Brakke, has resigned from the Board.

**Approval of the agenda:** Forgy made a motion to approve the agenda. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

**Public Comment:** None.

**Approval of the Minutes from Board meeting June 26, 2023:** Stratman made a motion to approve the minutes from June 26, 2023. Forgy seconded the motion. **MOTION PASSED** by unanimous voice vote.

**FY Financial Update:** Tellinghuisen-Geddes reported fiscal year-end figures as of June 30, 2023: expenses of \$113,937.56; revenue of \$166,572.59 and a cash balance of \$368,475.94.

**ABA Updates:** Isler and Bruns informed the Board that USD's program currently has 4 students enrolled and Augustana's program has 15 students enrolled. Isler also informed the Board that USD will have a Master's program for Behavior Analysts starting next fall.

**ASWB 2023 Annual Meeting of the Delegate Assembly, Memphis, TN, November 3-4, 2023:** Tellinghuisen will check her schedule and try to attend this meeting.

**Code-of-Ethics Discussion- Gray/Bass:** Gray invited Bass to discuss ways the Board, NASW and USD can work together to make sure the code-of-ethics is being taught to students. Bass discussed ways USD is implementing the code-of-ethics into academic preparation and the importance of not only incorporating it into academics but incorporating it into supervision. The Board agreed that supervision requirements and possibly continuing education requirements need to be updated.

**Administrative Rules Discussion:** The Board reviewed preliminary changes to supervision requirements for CSW-PIP candidates and discussed potential changes to qualifications of a CSW-PIP supervisor. The Board is looking at updating supervisor qualifications that must be met before a licensee may be considered an approved supervisor. The Board will be discussing changes to the administrative rules in the coming months.

**Schedule Next Meeting:** The next meeting is scheduled for November 17, 2023 at 11 a.m. MST/12 p.m. CST.

**Any other business coming in between date of mailing and date of meeting:** No other business was reported.

**Executive Session Pursuant to SDCL 1-25-2:** Forgy made a motion to enter executive session at 12:42 a.m. CDT. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote. All others exited the meeting. The Board exited executive session at 1:14 p.m. CDT.

**Complaints/Investigations:** Tellinghuisen-Geddes reported that complaint #291 is pending.

**CSW-PIP Supervision Contracts:** Forgy made a motion to approve the following contracts. Gray seconded the motion. **MOTION PASSED** by unanimous voice vote.

Cope, E.: Supervision with Rickel beginning August 25, 2023;

Weiland, R.: Supervision with Dracy beginning August 22, 2023;

Steckler, T.: Supervision with Ball beginning September 1, 2023;

Sobolik, N.: Supervision with Eben beginning August 1, 2023;

Ignato, B.: Supervision with Kaspar beginning July 24, 2023;

Thacker, S.: Supervision with Anderson beginning July 11, 2023;

Callaghan, J.: Supervision with Kleinsasser beginning June 26, 2023;

Hall, E.: Supervision with Lohff beginning June 26, 2023;

Sathoff, H.: Supervision with Heinert beginning June 20, 2023;

Halverson, S.: Supervision with Lerew beginning June 28, 2023;

Engel, M.: Supervision with Manns beginning July 27, 2023;

Young, T.: Supervision with Hunter beginning August 3, 2023;

Keizer, E.: Supervision with Patzlaff beginning August 3, 2023;

Hendrickson, L.: Supervision with Van't Hul beginning August 14, 2023;

**CSW-PIP Applicant Approval Report:** Tellinghuisen Geddes reported that the following individuals have been licensed by endorsement as CSW-PIP's: Cother Abdo, Tania Bailon-Lobo, Trevor Frybarger, Timothy Greim, Avis LaGrange, Melissa Lee, Robin List, Gretchen Peterson, Lisa Priel, Jennifer Ruggeri, Zoraida Sanchez, Monya Schmidt Robinson.

Forgy made a motion to adjourn at 1:16 p.m. CDT. Kornder seconded the motion. **MOTION PASSED** by unanimous voice vote.

Respectfully submitted,

A handwritten signature in cursive script, reading "Carol Tellinghuisen", written in black ink on a light-colored background.

Carol Tellinghuisen  
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.