

**Meeting Minutes**  
**SOUTH DAKOTA BOARD OF BARBER EXAMINERS**  
811 E 10th Street and 1200 E 21st Street, Sioux Falls, South Dakota  
September 10, 2018 CDT

President Darrell Deheer called the meeting to order at 10:00 am at the Department of Labor & Regulation office located at 811 E 10th Street, Sioux Falls, South Dakota.

Secretary-Treasurer Kristy Wright read the roll and a quorum was established.

**Members Present:** Darrell Deheer, President  
Kristy Wright, Secretary-Treasurer  
Alex Jensen  
Randy Scott

**Others Present:** Kate Boyd, Executive Director  
Graham Oey, Staff Attorney, Department of Labor & Regulation  
Angela Taylor, Stewart School Director  
Matt Feigen, Stewart School Owner

Alex Jensen made a motion to approve the agenda. Randy Scott seconded the motion.

**MOTION PASSED.**

Staff members Kate Boyd, Executive Director and Graham Oey, Staff Attorney, Department of Labor & Regulation introduced themselves and provided background on themselves and the role they play within the department and specifically with the Barber Board.

Scott made a motion to approve the minutes of the June 4, 2018 meetings. Jensen seconded the motion. **MOTION PASSED.**

The Treasurer's Report showed available funds as of August 31, 2018 of \$12,302 and reserve funds of \$36,140. Wright made a motion to approve the Treasurer's Report. Jensen seconded the motion. **MOTION PASSED.**

Stewart School representatives Angela Taylor, School Director and Matt Feigen, owner presented a proposal to the Board regarding their desire to offer barber education and allow common portions of the cosmetology and barber curriculum to be taught together. At some point those seeking a barber license would break off and be taught specific barbering curriculum such as haircuts and straight edge shaving. The cosmetology students would continue with cosmetology services that aren't a part of the barbering scope of practice, namely esthetics and nail technology. There may also be the possibility of offering additional barbering specific education to cosmetologists who would like to become licensed as barbers, similar to the cross-over programs in other states, such as Colorado and Texas. Ms. Taylor acknowledged that the school would need to have barber instructors on board to teach barbering services. She further offered to come back to the Board with a detailed proposal of how this could work in South Dakota.

Wright made a motion to work with Stewart School to develop a proposal to integrate barbering and cosmetology education. Scott seconded the motion. **MOTION PASSED.**

Executive Director Kate Boyd gave a report on the status of license renewals. Currently we have 166 licensed barbers and 98 licensed barber shops. There were 16 non-renewals of barber licenses and 6 non-renewals of shop licenses.

Board members reported on the status of their inspections. It was agreed that the inspection year runs with the calendar year.

A discussion was held about Board policies regarding examinations and other goals of the Board.

Executive Director Kate Boyd asked some questions about the application and the process for becoming licensed in South Dakota. She pointed out that the applicant is signing with a statement that under penalty of perjury they are providing honest answers.

Jensen made a motion to eliminate the notary requirement from the application. Scott seconded the motion. **MOTION PASSED.**

Director Boyd asked about the form in the file that has apparently been used in the past to have a member of the board review every application. She suggested that the staff review applications and if there are any red flags, the applications will be referred to the Board for their input and disposition.

Jensen made a motion to no run every application by the Board and allow the staff to determine if an application appears to have inconsistencies or other red flags, in which case those red-flagged applications will be referred to the Board. Wright seconded the motion. **MOTION PASSED.**

Director Boyd stated that she would update the application and forward it to Board members for their review.

There was discussion about candidates for licensure taking the written theory and practical exam. Three candidates took the written exams earlier in the morning prior to the start of the Board meeting. Two of the candidates will take the practical exam in the afternoon. She noted that if a candidate fails the theory examination but passes the practical examination, they will be required to retake the failed examination before being issued a license. Administering both exams on the same day cuts down on travel costs for staff and for the applicants.

There was discussion about individuals who are licensed as cosmetologists seeking a South Dakota barber license after going to a barber school in another state that allows cross-over licenses. It was agreed that the cross-over education needs to be from an actual barber school. These individuals will be required to take the theory and practical examinations in South Dakota prior to being issued a license.

Jensen made a motion to recess for lunch. Wright seconded the motion. **MOTION PASSED.**

The meeting was recessed at 11:10 am.

President Deheer called the meeting back to order at 1:10 pm at Earl's Barber Shop located at 1200 E 21st Street, Sioux Falls, South Dakota.

Roll was taken and a quorum was established.

**Members Present:** Darrell Deheer, President  
Kristie Wright, Secretary-Treasurer  
Randy Scott

**Members Absent:** Alex Jensen

**Others Present:** Kate Boyd, Executive Director  
Graham Oey, Staff Attorney, Department of Labor & Regulation

The purpose of the afternoon meeting was to administer barber practical examinations.

Wright made a motion to go into executive session to conduct licensing examinations for two candidates. Randy Scott seconded the motion. **MOTION PASSED.**

Executive Session began at 1:15 pm.

At 3:05 pm the Board went back into regular session. Wright made a motion to adjourn. Scott seconded the motion. **MOTION PASSED.**

The meeting was adjourned at 3:05 pm.

Respectfully submitted,

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Kate Boyd, Executive Director  
Board of Barber Examiners