South Dakota Nursing Facility Administrators

Regular Meeting Agenda Wednesday September 14, 2022 -- 1:00 pm Central Teleconference

Please register for the Board meeting using the link below. After registering, you will receive a confirmation email containing a unique link that you can use to join the board meeting.

Register: https://us02web.zoom.us/meeting/register/tZ0rde2tpz8vHdDBac4Vjd3is2awWdUWXT6X

- 1) Call to Order
- 2) Open Forum -5 minutes for the public to address the Board.
- 3) Approval of Minutes
- 4) Adoption of Agenda
- 5) Financial Report
- 6) Office Update
- 7) New Business
 - a. Department of Human Services Update
 - b. Department of Health Update
- 8) Executive Session -1-25-2 (3)
- 9) License Applications
- 10) Announcements:
 - a. Next Board Meeting April 5, 2023.
- 11) Adjourn



South Dakota Board of Nursing Facility Administrators P.O. Box 340, 1351 N. Harrison Ave. Pierre, SD 57501-0340

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E-mail: <u>SDNFA@midwestsolutionssd.com</u> <u>http://nursingfacility.sd.gov</u>

South Dakota Board of Nursing Facility Administrators Teleconference Board Meeting April 6, 2022

Vice President Hinker called the meeting to order at 1:00 pm Central.

Members of the Board present via teleconference: Justin Hinker, Jason Hanssen, Timothy Yeaton and Marilyn Kinsman

Board staff in attendance via teleconference: Brittany Novotny and Lisa Harsma

Legal Counsel in attendance via teleconference: Shelly Munson

Guests in attendance via teleconference: Kathy Styles

Hinker called for public testimony during the open forum. There was no public testimony.

Motion to approve the minutes of the September 30, 2021 Board Meeting by Hanssen. Second by Kinsman. Motion carried.

Motion to approve the agenda by Yeaton. Second by Hanssen. Motion carried.

Motion to approve the financial report by Hanssen. Second by Kinsman. Motion carried.

Novotny provided an office update.

Motion to move into Executive Session per SDCL 1-25-2 (3) and (4) by Yeaton. Second by Hanssen. Motion carried. The Board went into Executive Session at 1:06 pm.

Motion to move out of Executive Session by Hanssen. Second by Yeaton. Motion carried. The Board came out of Executive Session at 1:26 pm.

Motion to approve the FY 2023 contracts, as presented, by Hanssen. Second by Yeaton. Motion carried.

Motion to approve the Board Policies, as presented, by Hanssen. Second by Yeaton. Motion carried.

Motion to approve the Continuing Education Guidelines, as presented, by Yeaton. Second by Hanssen. Motion carried.

Kinsman nominated Justin Hinker for the position of President, Timothy Yeaton for the position of Vice President and Jason Hanssen for the position of Secretary/Treasurer. Motion to close nominations and elect Justin Hinker as President, Timothy Yeaton as Vice President, and Jason Hanssen as Secretary Treasurer by Kinsman. Second by Hanssen. Motion carried.

The Board scheduled a meeting for April 5, 2023.

Motion to approve Nursing Facility Administrator licenses for Tammy Boettcher, Ryan Brinkerhoff, Michael Christensen, Rachel Holler, Jana McCroden, Tiffany Miller, Teresa Phillipson, Stephanie Sutton and Rene Thrift and Emergency Permits for Kassandra Doty, Blake Minsaas, Joy Voss, Calyn Weiss, Jeffrey Berens, Michael Christensen, Stephanie Macfarlane, Britney Senger and Kathleen Styles by Yeaton. Second by Hanssen. Motion carried.

Motion to adjourn the meeting at 1:37 pm by Yeaton. Second by Hanssen. Motion carried.

Respectfully Submitted,		
Jason Hanssen		
Secretary		

Remaining Authority by Object/Subobject

Expenditures current through 07/30/2022 12:20:04 PM

HEALTH -- Summary

FY 2023 Version -- AS -- Budgeted and Informational

FY Remaining: 92.1%

EMPLOYEE SALARIES	09207 Board of Subobject	Nursing Home Admin - Info Operating	Expenditures	Encumbrances	Commitments	Remaining	PCT AVL
Subtotal 3,248 0	EMPLOYEE SAL	ARIES					
Subtotal 3,248	5101030 Board & Comm Mb	ors Fees 3,248	0	0	0	3,248	100.0
Subtotal 327	Subtotal	3,248	0	0	0	3,248	100.0
Subtotal 327	EMPLOYEE BEN	EFITS					
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TRAVEL	Subtotal	327	0				100.0
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	5204590 Ins Premiums & Su	rety Bds 2,300	0	0			100.0

Remaining Authority by Object/Subobject

Expenditures current through 07/30/2022 12:20:04 PM

HEALTH -- Summary

FY 2023 Version -- AS -- Budgeted and Informational

FY Remaining: 92.1%

ne Admin - Info					PCT
Operating	Expenditures	Encumbrances	Commitments	Remaining	AVL
1,500	61	0	0	1,439	95.9
61,723	278	0	0	61,445	99.5
500	0	0	0	500	100.0
500	0	0	0		100.0
900	0	0	0		100.0
50	0	0	0	50	100.0
1,950	0	0	0	1,950	100.0
66,728	278	0	0	66,450	99.6
70,303	278	0	0	70,025	99.6
	1,500 61,723 500 500 900 50 1,950	Operating Expenditures 1,500 61 61,723 278 500 0 500 0 900 0 50 0 1,950 0 66,728 278	Operating Expenditures Encumbrances 1,500 61 0 61,723 278 0 500 0 0 500 0 0 900 0 0 50 0 0 1,950 0 0 66,728 278 0	Operating Expenditures Encumbrances Commitments 1,500 61 0 0 61,723 278 0 0 500 0 0 0 500 0 0 0 900 0 0 0 50 0 0 0 50 0 0 0 1,950 0 0 0 66,728 278 0 0	Operating Expenditures Encumbrances Commitments Remaining 1,500 61 0 0 1,439 61,723 278 0 0 61,445 500 0 0 0 500 500 0 0 0 500 900 0 0 0 900 50 0 0 0 50 1,950 0 0 0 1,950 66,728 278 0 0 66,450

BA1409R1

STATE OF SOUTH DAKOTA CASH CENTER BALANCES AS OF: 07/31/2022

PAGE

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AGENCY: 09 HEALTH BUDGET UNIT: 09207 BOARD OF NURSING HOME ADMIN - INFO

COMPANY CENTER ACCOUNT BALANCE DR/CR CENTER DESCRIPTION 6503 092000061816 1140000

29,702.42 DR BOARD OF NURSING FACILITY ADMINISTRATORS COMPANY/SOURCE TOTAL 6503 618 29,702.42 DR * COMP/BUDG UNIT TOTAL 6503 09207

29,702.42 DR ** BUDGET UNIT TOTAL 09207 29,702.42 DR ***

SD	NFA Board Meeting	
Licenses that have been issued between 9/14/2021		
and 3/24	4/2022 (Initial Licensure)	
First Name	Last Name	
Ashley	Altena	
Kassandra	Doty	
Thomas	Fraser	
Stephanie	Macfarlane	
Stephanie	Moran	
Shawn	Morris	
Veronica	Schmidt	
Britney	Senger	
Kathleen	Styles	
Emergency Permits that have been issued between		
09/14/2021 and 3/24/2022		
First Name	Last Name	
Blake	Minsaas	

Voss Weiss

Joy Calyn