

South Dakota Nursing Facility Administrators
Regular Meeting Agenda
Wednesday September 14, 2022 -- 1:00 pm Central
Teleconference

Please register for the Board meeting using the link below. After registering, you will receive a confirmation email containing a unique link that you can use to join the board meeting.

Register: <https://us02web.zoom.us/meeting/register/tZ0rde2tpz8vHdDBac4Vjd3is2awWdUWXT6X>

- 1) Call to Order
- 2) Open Forum – *5 minutes for the public to address the Board.*
- 3) Approval of Minutes
- 4) Adoption of Agenda
- 5) Financial Report
- 6) Office Update
- 7) New Business
 - a. Department of Human Services Update
 - b. Department of Health Update
- 8) Executive Session -1-25-2 (3)
- 9) License Applications
- 10) Announcements:
 - a. Next Board Meeting – April 5, 2023.
- 11) Adjourn



South Dakota Board of Nursing Facility Administrators
P.O. Box 340, 1351 N. Harrison Ave. Pierre, SD 57501-0340
Ph.: 605-224-1721 Fax: 888-425-3032
E-mail: SDNFA@midwestsolutionssd.com <http://nursingfacility.sd.gov>

South Dakota Board of Nursing Facility Administrators
Teleconference Board Meeting
April 6, 2022

Vice President Hinker called the meeting to order at 1:00 pm Central.

Members of the Board present via teleconference: Justin Hinker, Jason Hanssen, Timothy Yeaton and Marilyn Kinsman

Board staff in attendance via teleconference: Brittany Novotny and Lisa Harsma

Legal Counsel in attendance via teleconference: Shelly Munson

Guests in attendance via teleconference: Kathy Styles

Hinker called for public testimony during the open forum. There was no public testimony.

Motion to approve the minutes of the September 30, 2021 Board Meeting by Hanssen. Second by Kinsman. Motion carried.

Motion to approve the agenda by Yeaton. Second by Hanssen. Motion carried.

Motion to approve the financial report by Hanssen. Second by Kinsman. Motion carried.

Novotny provided an office update.

Motion to move into Executive Session per SDCL 1-25-2 (3) and (4) by Yeaton. Second by Hanssen. Motion carried. The Board went into Executive Session at 1:06 pm.

Motion to move out of Executive Session by Hanssen. Second by Yeaton. Motion carried. The Board came out of Executive Session at 1:26 pm.

Motion to approve the FY 2023 contracts, as presented, by Hanssen. Second by Yeaton. Motion carried.

Motion to approve the Board Policies, as presented, by Hanssen. Second by Yeaton. Motion carried.

Motion to approve the Continuing Education Guidelines, as presented, by Yeaton. Second by Hanssen. Motion carried.

Kinsman nominated Justin Hinker for the position of President, Timothy Yeaton for the position of Vice President and Jason Hanssen for the position of Secretary/Treasurer. Motion to close nominations and elect Justin Hinker as President, Timothy Yeaton as Vice President, and Jason Hanssen as Secretary Treasurer by Kinsman. Second by Hanssen. Motion carried.

The Board scheduled a meeting for April 5, 2023.

Motion to approve Nursing Facility Administrator licenses for Tammy Boettcher, Ryan Brinkerhoff, Michael Christensen, Rachel Holler, Jana McCroden, Tiffany Miller, Teresa Phillipson, Stephanie Sutton and Rene Thrift and Emergency Permits for Kassandra Doty, Blake Minsaas, Joy Voss, Calyn Weiss, Jeffrey Berens, Michael Christensen, Stephanie Macfarlane, Britney Senger and Kathleen Styles by Yeaton. Second by Hanssen. Motion carried.

Motion to adjourn the meeting at 1:37 pm by Yeaton. Second by Hanssen. Motion carried.

Respectfully Submitted,

Jason Hanssen
Secretary

Remaining Authority by Object/Subobject

Expenditures current through 07/30/2022 12:20:04 PM

HEALTH -- Summary

FY 2023 Version -- AS -- Budgeted and Informational

FY Remaining: 92.1%

09207 Subobject	Board of Nursing Home Admin - Info	Operating	Expenditures	Encumbrances	Commitments	Remaining	PCT AVL
EMPLOYEE SALARIES							
5101030	Board & Comm Mbrs Fees	3,248	0	0	0	3,248	100.0
Subtotal		3,248	0	0	0	3,248	100.0
EMPLOYEE BENEFITS							
5102010	Oasi-employer's Share	327	0	0	0	327	100.0
Subtotal		327	0	0	0	327	100.0
51 Personal Services							
Subtotal		3,575	0	0	0	3,575	100.0
TRAVEL							
5203030	Auto-priv (in-st.) H/rte	1,200	0	0	0	1,200	100.0
5203100	Lodging/in-state	456	0	0	0	456	100.0
5203120	Incidentals-travel-in St.	88	0	0	0	88	100.0
5203130	Non-employ. Travel-in St.	500	0	0	0	500	100.0
5203140	Meals/taxable/in-state	176	0	0	0	176	100.0
5203150	Non-taxable Meals/in-st	50	0	0	0	50	100.0
5203260	Air-comm-out-of-state	185	0	0	0	185	100.0
5203280	Other-public-out-of-state	50	0	0	0	50	100.0
5203300	Lodging/out-state	200	0	0	0	200	100.0
5203320	Incidentals-out-of-state	50	0	0	0	50	100.0
5203350	Non-taxable Meals/out-st	100	0	0	0	100	100.0
Subtotal		3,055	0	0	0	3,055	100.0
CONTRACTUAL SERVICES							
5204020	Dues & Membership Fees	1,500	0	0	0	1,500	100.0
5204050	Computer Consultant	6,500	0	0	0	6,500	100.0
5204080	Legal Consultant	2,138	0	0	0	2,138	100.0
5204090	Management Consultant	43,634	0	0	0	43,634	100.0
5204160	Workshop Registration Fee	50	0	0	0	50	100.0
5204181	Computer Services-state	465	0	0	0	465	100.0
5204200	Central Services	821	141	0	0	680	82.8
5204204	Central Services	305	76	0	0	229	75.1
5204207	Central Services	610	0	0	0	610	100.0
5204360	Advertising-newspaper	100	0	0	0	100	100.0
5204510	Rents-other	300	0	0	0	300	100.0
5204530	Telecommunications Srvc	1,500	0	0	0	1,500	100.0
5204590	Ins Premiums & Surety Bds	2,300	0	0	0	2,300	100.0

Remaining Authority by Object/Subobject

Expenditures current through 07/30/2022 12:20:04 PM

HEALTH -- Summary

FY 2023 Version -- AS -- Budgeted and Informational

FY Remaining: 92.1%

09207 Board of Nursing Home Admin - Info							PCT
Subobject	Operating	Expenditures	Encumbrances	Commitments	Remaining		AVL
5204960 Other Contractual Service	1,500	61	0	0	1,439		95.9
Subtotal	61,723	278	0	0	61,445		99.5
SUPPLIES & MATERIALS							
5205310 Printing-state	500	0	0	0	500		100.0
5205320 Printing-commercial	500	0	0	0	500		100.0
5205350 Postage	900	0	0	0	900		100.0
5205390 Food Stuffs	50	0	0	0	50		100.0
Subtotal	1,950	0	0	0	1,950		100.0
52 Operating Subtotal	66,728	278	0	0	66,450		99.6
Total	70,303	278	0	0	70,025		99.6

BA1409R1

STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 07/31/2022

PAGE 154

AGENCY: 09 HEALTH
BUDGET UNIT: 09207 BOARD OF NURSING HOME ADMIN - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	092000061816	1140000	29,702.42	DR	BOARD OF NURSING FACILITY ADMINISTRATORS
COMPANY/SOURCE TOTAL 6503 618			29,702.42	DR *	
COMP/BUDG UNIT TOTAL 6503 09207			29,702.42	DR **	
BUDGET UNIT TOTAL 09207			29,702.42	DR ***	

SDNFA Board Meeting

**Licenses that have been issued between 9/14/2021
and 3/24/2022 (Initial Licensure)**

First Name	Last Name
Ashley	Altena
Kassandra	Doty
Thomas	Fraser
Stephanie	Macfarlane
Stephanie	Moran
Shawn	Morris
Veronica	Schmidt
Britney	Senger
Kathleen	Styles

**Emergency Permits that have been issued between
09/14/2021 and 3/24/2022**

First Name	Last Name
Blake	Minsaas
Joy	Voss
Calyn	Weiss