

PROFESSIONAL ADMINISTRATORS PRACTICES AND STANDARDS COMMISSION

August 8, 2022– 9:00 a.m. CT.
VIRTUAL

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43

Location: MacKay Building, First Floor, Conference Room 1
800 Governors Drive, Pierre South Dakota

Public Access: 1-346-248-779..... Meeting ID: 918 1496 9501..... Passcode: 377665

Present: Peter Books
Via ZOOM: Erin Brenden
Linda Heerde
Chantal Ligtenberg
Daniel Martin
Samantha Walder

Absent: Darla Mayer

Via ZOOM: Jenna Schweiss Commission Counsel
@ MacKay: Ferne Haddock - Executive Secretary

Call to Order and Roll call

Chairman Walder called the meeting to order at approximately 9:00 a.m. CT.

Roll Call: a quorum of the PAPSC membership was present.

Adoption of Agenda

Motion by Books second by Heerde to adopt the August 8, 2022, agenda. Voice vote. All present voted in favor. Voting aye: Books, Brenden, Heerde, Ligtenberg, Martin, and Walder. Motion carried.

Approval of Minutes

Motion by Martin second by Ligtenberg to approve July 13, 2022, minutes. Voice vote. All present voted in favor. Voting aye: Books, Brenden, Heerde, Ligtenberg, Martin, and Walder. Motion carried.

Public Comment: (SDCL 1-25-1)

There was no public comment.

New Business

44 **PAPSC 2022-05**

45

46 Brenden recused herself from PAPSC 2022-05.

47

48 Brendon left the meeting at approximately 9:03 a.m. CT.

49

50 **Executive Session:** (SDCL 1-25-2)

51

52 Motion by Heerde second Books to go into executive session to discuss legal issues with
53 Commission Counsel. Voice vote. All present voted in favor. Voting aye: Books, Heerde,
54 Ligtenberg, Martin, and Walder. Motion carried.

55

56 Commission went into executive session at approximately 9:04 a.m. CT.

57

58 Commission came out of executive session at approximately 9:17a.m. CT.

59

60 **PAPSC 2022-05**

61

62 Motion by Books second by Heerde that the complaint filed PAPSC 2022-05 be dismissed. Roll
63 call vote. All present voted in favor. Voting aye: Books, Heerde, Ligtenberg, Martin, and Walder.
64 Motion carried.

65

66 **Adjournment**

67

68 Motion by Ligtenberg second by Martin to adjourn.

69

70 Meeting adjourned at approximately 9:20 a.m. CT.

71

72

73

74 _____
Ferne Haddock-Executive Secretary

Date