

# TAKE CHARGE BOOKKEEPING, LLC

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September 6, 2024

South Dakota One Call  
Board of Directors

RE: Monthly Reports Packet

Please find enclosed the monthly financials for SDOC for the month ended July 31, 2024. Reports include:

- Statement of Revenues & Expenditures for the month just ended: This report shows totals, by account, of all income and expenditures for the current month.
- Profit & Loss Previous Year to Date comparison: This report shows totals of all income and expenses for the current year compared to the same time period in the previous year.
- Expenditure Detail by Account: This report is a breakdown for the month of expenditures into their respective accounts.
- Recap of fines collected and scholarships paid year-to-date. NO CHANGE
- Budget vs Actual: This report shows you where you are at for the Year to Date compared with the annual budget.
- Bank Reconciliation.
- Cash Balance: \$1,315,238.25.

I have retained copies of the above reports for my records. Please let me know if you have any questions.

Sincerely,



Callie D. Iversen, CPA

**SOUTH DAKOTA ONE CALL**  
**Stmnt of Revenues & Expenditures**  
**August 2024**

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	<b>Aug 24</b>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4299006 - Locate Fees	97,563.67
4491000 - Interest	51,453.39
<b>Total Income</b>	<b>149,017.06</b>
<b>Expense</b>	
5101010 - Salaries & Benefits	25,539.81
5203 - Travel	
52031380 - Non-employment Trave	527.22
<b>Total 5203 - Travel</b>	<b>527.22</b>
5204 - Contractual Services	
52040880 - Consultant Fee Legal	8,907.50
52042000 - Central Services	135.08
52047400 - Bank/Lockbox Fees	200.00
52049680 - Other Contractual	1,083.75
<b>Total 5204 - Contractual Services</b>	<b>10,326.33</b>
<b>Total Expense</b>	<b>36,393.36</b>
<b>Net Ordinary Income</b>	<b>112,623.70</b>
<b>Net Income</b>	<b>112,623.70</b>

**SOUTH DAKOTA ONE CALL**  
**Profit & Loss Prev Year Comparison**  
**July through August 2024**

	Jul - Aug 24	Jul - Aug 23	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4299006 - Locate Fees	210,028.23	219,156.72	-9,128.49	-4.2%
4391000 - Fines	0.00	100.00	-100.00	-100.0%
4491000 - Interest	51,453.39	28,455.64	22,997.75	80.8%
<b>Total Income</b>	<b>261,481.62</b>	<b>247,712.36</b>	<b>13,769.26</b>	<b>5.6%</b>
<b>Expense</b>				
5101010 - Salaries & Benefits	41,788.06	19,013.63	22,774.43	119.8%
<b>5203 - Travel</b>				
52031380 - Non-employment Trave	527.22	4,837.67	-4,310.45	-89.1%
<b>Total 5203 - Travel</b>	<b>527.22</b>	<b>4,837.67</b>	<b>-4,310.45</b>	<b>-89.1%</b>
52031400 - EE Travel Not Over	60.00	0.00	60.00	100.0%
52031500 - EE Travel Overnight	80.00	0.00	80.00	100.0%
<b>5204 - Contractual Services</b>				
52040280 - Dues/Membership Fees	5,622.51	5,376.43	246.08	4.6%
52040880 - Consultant Fee Legal	8,932.50	0.00	8,932.50	100.0%
52041680 - Workshop Registratio	0.00	1,999.00	-1,999.00	-100.0%
52041800 - Computer Svcs-State	750.40	162.48	587.92	361.8%
52041980 - Comp Svcs-Private	0.00	275.00	-275.00	-100.0%
52042000 - Central Services	2,247.19	1,934.64	312.55	16.2%
52043680 - Advertising Newspape	34.16	0.00	34.16	100.0%
52045180 - Rents Other	124.00	133.13	-9.13	-6.9%
52045300 - Telecomm thru purcha	40.00	0.00	40.00	100.0%
52047400 - Bank/Lockbox Fees	400.00	200.00	200.00	100.0%
52049680 - Other Contractual	65,977.14	75,207.99	-9,230.85	-12.3%
<b>Total 5204 - Contractual Services</b>	<b>84,127.90</b>	<b>85,288.67</b>	<b>-1,160.77</b>	<b>-1.4%</b>
<b>5205 Supplies</b>				
52050480 - Ed & Instr Supplies	2,500.00	0.00	2,500.00	100.0%
52053580 - Postage	198.91	250.50	-51.59	-20.6%
<b>Total 5205 Supplies</b>	<b>2,698.91</b>	<b>250.50</b>	<b>2,448.41</b>	<b>977.4%</b>
<b>Total Expense</b>	<b>129,282.09</b>	<b>109,390.47</b>	<b>19,891.62</b>	<b>18.2%</b>
<b>Net Ordinary Income</b>	<b>132,199.53</b>	<b>138,321.89</b>	<b>-6,122.36</b>	<b>-4.4%</b>
<b>Net Income</b>	<b>132,199.53</b>	<b>138,321.89</b>	<b>-6,122.36</b>	<b>-4.4%</b>

**SOUTH DAKOTA ONE CALL**  
**Expenditure Detail By Account**  
**August 2024**

Type	Date	Num	Name	Debit	Balance
<b>5101010 - Salaries &amp; Benefits</b>					
Check	08/01/2024	08012024		8,388.24	8,388.24
Check	08/13/2024	081324	Payroll Codi & Mandy	8,928.14	17,316.38
Check	08/28/2024	082824	Payroll Codi & Mandy	8,223.43	25,539.81
Total 5101010 - Salaries & Benefits				25,539.81	25,539.81
<b>5203 - Travel</b>					
<b>52031380 - Non-employment Trave</b>					
Check	08/01/2024	1425000013	Kay Braaten	241.94	241.94
Check	08/01/2024	1425000014	Mark Meier	285.28	527.22
Total 52031380 - Non-employment Trave				527.22	527.22
Total 5203 - Travel				527.22	527.22
<b>5204 - Contractual Services</b>					
<b>52040880 - Consultant Fee Legal</b>					
Check	08/01/2024	1425000012	Precision Reporting	847.50	847.50
Check	08/20/2024	1425000015	May Adam Gerdes & Thompson	8,060.00	8,907.50
Total 52040880 - Consultant Fee Legal				8,907.50	8,907.50
<b>52042000 - Central Services</b>					
Check	08/20/2024	PL507082	SD BHR	135.08	135.08
Total 52042000 - Central Services				135.08	135.08
<b>52047400 - Bank/Lockbox Fees</b>					
Check	08/20/2024	D1561D0002	LockBox Fee	200.00	200.00
Total 52047400 - Bank/Lockbox Fees				200.00	200.00
<b>52049680 - Other Contractual</b>					
Check	08/20/2024	1425000017	Take Charge Bookkeeping	1,083.75	1,083.75
Total 52049680 - Other Contractual				1,083.75	1,083.75
Total 5204 - Contractual Services				10,326.33	10,326.33
<b>TOTAL</b>				<b>36,393.36</b>	<b>36,393.36</b>

**SOUTH DAKOTA ONE CALL**  
**Profit & Loss Budget vs. Actual**  
 July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
5101010 - Salaries & Benefits	41,788.06	214,078.00	-172,289.94	19.5%
5203 - Travel				
52031000 - Lodging	0.00	0.00	0.00	0.0%
52031380 - Non-employment Trave	527.22	0.00	527.22	100.0%
52032680 - OOS Air Comm Carrier	0.00	0.00	0.00	0.0%
52033380 - OOS Non-Emp Travel	0.00	0.00	0.00	0.0%
5203 - Travel - Other	0.00	50,597.00	-50,597.00	0.0%
Total 5203 - Travel	527.22	50,597.00	-50,069.78	1.0%
52031400 - EE Travel Not Over	60.00			
52031500 - EE Travel Overnight	80.00			
5204 - Contractual Services				
52040280 - Dues/Membership Fees	5,622.51	0.00	5,622.51	100.0%
52040380 - Leagl Doc Fees	0.00	0.00	0.00	0.0%
52040880 - Consultant Fee Legal	8,932.50	0.00	8,932.50	100.0%
52040980 - Consultant Fee, Mgmt	0.00	0.00	0.00	0.0%
52041680 - Workshop Registratio	0.00	0.00	0.00	0.0%
52041800 - Computer Svcs-State	750.40	0.00	750.40	100.0%
52041980 - Comp Svcs-Private	0.00	0.00	0.00	0.0%
52042000 - Central Services	2,247.19	0.00	2,247.19	100.0%
52043100 - Audit Svcs-State	0.00	0.00	0.00	0.0%
52043680 - Advertising Newspape	34.16			
52044180 - Advertising Misc	0.00	0.00	0.00	0.0%
52045180 - Rents Other	124.00	0.00	124.00	100.0%
52045300 - Telecomm thru purcha	40.00			
52045900 - Insurance (00)	0.00	0.00	0.00	0.0%
52047400 - Bank/Lockbox Fees	400.00	0.00	400.00	100.0%
52049680 - Other Contractual	65,977.14	0.00	65,977.14	100.0%
5204 - Contractual Services - Other	0.00	1,071,672.00	-1,071,672.00	0.0%
Total 5204 - Contractual Services	84,127.90	1,071,672.00	-987,544.10	7.9%
5205 Supplies				
52050280 - Office Supplies	0.00	0.00	0.00	0.0%
52050480 - Ed & Instr Supplies	2,500.00	0.00	2,500.00	100.0%
52053100 - Printing-State	0.00	0.00	0.00	0.0%
52053280 - Printing Commercial	0.00	0.00	0.00	0.0%
52053580 - Postage	198.91	0.00	198.91	100.0%
52053780 - Clothing	0.00	0.00	0.00	0.0%
52053980 - Foodstuffs	0.00	0.00	0.00	0.0%
5205 Supplies - Other	0.00	40,500.00	-40,500.00	0.0%
Total 5205 Supplies	2,698.91	40,500.00	-37,801.09	6.7%
5206 - Sponsorships & Grants				
52060600 - Scholarships	0.00	0.00	0.00	0.0%
5206 - Sponsorships & Grants - Other	0.00	20,000.00	-20,000.00	0.0%
Total 5206 - Sponsorships & Grants	0.00	20,000.00	-20,000.00	0.0%
5207 - Cap Outlay,Comp Hdwr	0.00	3,500.00	-3,500.00	0.0%
Total Expense	129,282.09	1,400,347.00	-1,271,064.91	9.2%
Net Ordinary Income	-129,282.09	-1,400,347.00	1,271,064.91	9.2%
Net Income	-129,282.09	-1,400,347.00	1,271,064.91	9.2%

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09/06/24

**SOUTH DAKOTA ONE CALL**  
**Reconciliation Summary**  
3128 Fund Balance, Period Ending 08/31/2024

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	<u>Aug 31, 24</u>
Beginning Balance	1,208,160.91
Cleared Transactions	
Checks and Payments - 7 items	-27,007.67
Deposits and Credits - 18 items	134,085.01
Total Cleared Transactions	<u>107,077.34</u>
Cleared Balance	<u><u>1,315,238.25</u></u>
Uncleared Transactions	
Checks and Payments - 5 items	-10,358.41
Deposits and Credits - 6 items	14,932.05
Total Uncleared Transactions	<u>4,573.64</u>
Register Balance as of 08/31/2024	<u><u>1,319,811.89</u></u>
Ending Balance	1,319,811.89

## SOUTH DAKOTA ONE CALL Reconciliation Detail 3128 Fund Balance, Period Ending 08/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						1,208,160.91
<b>Cleared Transactions</b>						
<b>Checks and Payments - 7 items</b>						
Check	08/01/2024	08012...		X	-8,388.24	-8,388.24
Check	08/01/2024	14250...	Precision Reporting	X	-847.50	-9,235.74
Check	08/01/2024	14250...	Mark Meier	X	-285.28	-9,521.02
Check	08/13/2024	081324	Payroll Codi & Mandy	X	-8,928.14	-18,449.16
Check	08/20/2024	D1561...	LockBox Fee	X	-200.00	-18,649.16
Check	08/20/2024	PL507...	SD BHR	X	-135.08	-18,784.24
Check	08/28/2024	082824	Payroll Codi & Mandy	X	-8,223.43	-27,007.67
Total Checks and Payments					-27,007.67	-27,007.67
<b>Deposits and Credits - 18 items</b>						
Deposit	08/01/2024			X	75.88	75.88
Deposit	08/02/2024			X	3,461.15	3,537.03
Deposit	08/05/2024			X	931.98	4,469.01
Deposit	08/06/2024			X	452.55	4,921.56
Deposit	08/07/2024			X	693.00	5,614.56
Deposit	08/08/2024			X	9,102.52	14,717.08
Deposit	08/09/2024			X	6,241.19	20,958.27
Deposit	08/12/2024			X	6,720.77	27,679.04
Deposit	08/13/2024			X	8,481.12	36,160.16
Deposit	08/14/2024			X	2.10	36,162.26
Deposit	08/14/2024			X	2,534.56	38,696.82
Deposit	08/15/2024			X	10,380.86	49,077.68
Deposit	08/16/2024			X	3,052.70	52,130.38
Deposit	08/19/2024			X	7,000.96	59,131.34
Deposit	08/20/2024			X	51,453.39	110,584.73
Deposit	08/22/2024			X	7,267.56	117,852.29
Deposit	08/23/2024			X	2,374.47	120,226.76
Deposit	08/26/2024			X	13,858.25	134,085.01
Total Deposits and Credits					134,085.01	134,085.01
Total Cleared Transactions					107,077.34	107,077.34
Cleared Balance					107,077.34	1,315,238.25
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 5 items</b>						
Check	05/07/2024	14240...	Mandy Benson		-469.81	-469.81
Check	07/01/2024	14250...	Codi Gregg		-502.91	-972.72
Check	08/01/2024	14250...	Kay Braaten		-241.94	-1,214.66
Check	08/20/2024	14250...	May Adam Gerdes ...		-8,060.00	-9,274.66
Check	08/20/2024	14250...	Take Charge Bookk...		-1,083.75	-10,358.41
Total Checks and Payments					-10,358.41	-10,358.41
<b>Deposits and Credits - 6 items</b>						
Deposit	08/01/2024				143.85	143.85
Deposit	08/02/2024				211.05	354.90
Deposit	08/27/2024				6,117.30	6,472.20
Deposit	08/28/2024				5,364.45	11,836.65
Deposit	08/29/2024				2,406.60	14,243.25
Deposit	08/30/2024				688.80	14,932.05
Total Deposits and Credits					14,932.05	14,932.05
Total Uncleared Transactions					4,573.64	4,573.64
Register Balance as of 08/31/2024					111,650.98	1,319,811.89
<b>Ending Balance</b>					<b>111,650.98</b>	<b>1,319,811.89</b>

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STATE OF SOUTH DAKOTA  
CASH CENTER BALANCES  
AS OF: 08/31/2024

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AGENCY: 14 PUBLIC SAFETY  
BUDGET UNIT: 1461 ONE CALL NOTIFICATION BOARD - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
3184	1461000882	1140000	1,315,238.25	DR	811 ONE-CALL BOARD
COMPANY/SOURCE TOTAL 3184 882			1,315,238.25	DR *	
COMP/BUDG UNIT TOTAL 3184 1461			1,315,238.25	DR **	
BUDGET UNIT TOTAL 1461			1,315,238.25	DR ***	
AGENCY TOTAL 14			4,540,878.86	CR ****	