

**South Dakota Board of Addiction and Prevention Professionals  
Via Videoconference  
August 26, 2021**

*NOTE: For purpose of continuity, the following minutes are not necessarily in chronological order*

President Hartman called the meeting to order at 9:02 am central and determined a quorum.

**Board Members Present via Videoconference:** Nicole Bowen, Stacy Gorman, Amy Hartman, Lynne Hagen, Kristi Jacobsma, Donald McCoy, Kelsey Smith and Jill Viedt

**Board Members Absent:** Kara Graveman

**Others Present via Videoconference:** Jennifer Stalley, Executive Secretary; Karen Cudmore, administrative staff; Ryan Loker, Board Legal Counsel, Department of Social Services, Caroline Srstka, Assistant Attorney General, Brenda Tidball-Zeltinger, Department of Social Services, Marilyn Kinsman, Department of Social Services, Dawn Tassler, SDAAPP, Mark Young, SDAAPP, Diane Sevening, SDAAPP, Cynthia Moreno Tuohy, NAADAC, and Julie Birner SDAAPP

Lynne Hagen and Kelsey Smith introduced themselves to the Board.

Motion to approve the proposed agenda by McCoy. Seconded by Jacobsma. **Motion carried.**

Hartman asked for comments from the public. There were no comments offered.

Motion to approve the meeting minutes of May 6, 2021 by Smith. Seconded by Jacobsma. **Motion carried.**

Motion to accept the financial report as of June 30, 2021 as presented by McCoy. Seconded by Viedt. **Motion carried.**

Tidball-Zeltinger provided updates from the Department of Social Services. DSS is working on a department wide strategic plan and will be looking for feedback from the different licensing boards. The Governor's office is working on a one stop citizen's portal, including professional licensing, and the Department will look for feedback on that process.

Mark Young, Dawn Tassler, Diane Sevening, Cynthia Moreno Tuohy and Julie Birner presented information about available testing options through NAADAC and survey feedback from the South Dakota Association of Addiction and Prevention Professionals.

Motion to go into executive session for consideration of contested cases and contractual matters at 10:19 am by Viedt. Seconded by Smith. **Motion carried.**

Hartman declared the Board out of executive session at 10:27 am.

Hartman noted the time and place for hearing regarding the matter of Complaint 2020-03. Ryan Loker, Board Legal Counsel presided over the hearing. The licensee did not appear before the Board. Loker called for a vote of the Board to accept the stipulated agreement and enter the order for 2020-03. **Motion carried.** Jacobsma and Viedt were recused.

Motion to go into executive session for consideration of contested cases and contractual matters at 10:42 am by Smith. Seconded by Hagen. **Motion carried.**

Hartman declared the Board out of executive session at 11:36 am.

Motion to dismiss Complaint 2021-02 by Viedt. Seconded by Jacobsma. **Motion carried.** Hartman was recused.

Stalley provided an update on the expiration of Executive Order 2020-34. The executive order has expired. Testing was delayed for some licensees in early 2020 but no licensees needed to use the provisions of the order to be licensed.

The Board discussed the implementation of SDCL 36-1C. The Board will adjust the timeline for complaint responses to comply with SDCL 36-1C.

Motion to deem passage of the IC&RC examination as demonstrating professional competency and substantial equivalency for purposes of SDCL 36-1D-1 (1) & (2) by Jacobsma. Seconded by Bowen. **Motion carried.**

Stalley provided an update on the online database. The database is in the development phase. The goal is to have the 2022 monthly renewals renewed online.

Board members agreed to identify and take individual cultural awareness training. Each board member will identify training appropriate to their role in the profession and take the training as available.

Motion to table the criminal history algorithm by Smith. Seconded by Gorman. **Motion carried.**

Stalley provided an update to the Board on administrative rules and statutory changes. The consensus of the workgroup is to prepare updates to both the statutes and the administrative rules to be considered in 2023, rather than proposing rule changes separately.

Stalley provided an office update. Ten individuals have been approved for testing. The fee to run an individual National Practitioner Data Bank (NPDB) query has increased from \$2.00 to \$2.50. The Board will consider adding an additional IC&RC exam during the next Board meeting.

Motion to accept applications to test on a year-round basis by Viedt. Seconded by McCoy. **Motion carried.**

The Board discussed board workgroup assignments. Stalley will follow-up for Board members with information about the time commitment and responsibilities of each workgroup of the Board.

Motion to set the 2022 meeting dates as February 11, 2022, May 20, 2022, August 26, 2022, and November 18, 2022 by Jacobsma. Seconded by McCoy. **Motion carried.**

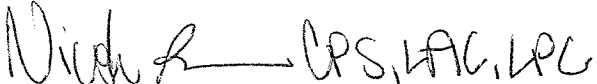
Stalley announced the IC&RC Fall meeting will take place virtually. Details will be provided to the Board when available.

The Board's next meeting is scheduled for October 14, 2021 at 9:00 am (central).

Motion to adjourn by Hagen. Seconded by Viedt. **Motion carried.**

The Board adjourned at 12:15 pm.

Respectfully Submitted,

  
Nicole Bowen, Secretary