



Board of Funeral Service

Mailing Address:
810 North Main Street, Suite 298
Spearfish, SD 57783

Phone: (605) 642-1600
E-Mail: office@sdlicensing.com
Home Page: funeralboard.sd.gov

DRAFT BOARD MINUTES FOR AUGUST 25, 2022 BOARD MEETING TELECONFERENCE

Members Present: Randy Brennick, President
James Jones, Vice-President
Chad Osthus, Secretary/Treasurer
Michael Carlsen, Member
Mariah Pokorny, Dept. of Health (Non-voting member)
Sharel Delzer, Lay Member

Members Absent: Bart Fredericksen, Member

Others Present: Carol Tellinghuisen, Executive Secretary
Brooke Tellinghuisen Geddes, Executive Assistant
Abby Rehorst, Executive Assistant
Megan Borchert, Attorney General's Office (joined at 3:15 p.m. MDT)
Jacob Dempsy, Attorney General's Office
Jasper Diegel, SDFDA (joined at 3:15 p.m. MDT)

Call to Order/Welcome and Introductions: President Brennick called the meeting to order at 3:00 p.m. MDT.

Roll Call: Brennick asked Tellinghuisen Geddes to call the roll. Brennick, yes; Jones, yes; Osthus, yes; Carlsen, yes; Delzer, yes; Pokorny, yes. A quorum was present.

Corrections or additions to the agenda: None

Approval of the agenda: Carlsen moved to approve the agenda. Delzer seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: None.

Approval of the minutes from May 4, 2022: Osthus made a motion to approve the minutes from May 4, 2022. Jones seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen Geddes reported fiscal year-end figures as of 6/30/2022: revenue of \$71,231.88; expenditures of \$75,178.10 and a cash balance of \$121,118.26. Discussion was held.

Vote on revised SDCL 36-19: Pokorny gave brief overview of the proposed revisions to SDCL 36-19. Pokorny thanked the Association for their participation in the process. Diegel expressed how happy the Association is that the Board and the Association have a positive working relationship. The Board agreed. Osthus made a motion to approve the draft of SDCL 36-19. Jones seconded the motion. **MOTION PASSED** by roll call vote. Brennick, yes; Jones, yes; Osthus, yes; Carlsen, yes; Delzer, yes.

Update on Annual Inspections: Jones and Carlsen stated that they will begin their part of the inspections in September. Brennick stated that he would be willing to assist with inspections if needed.

Schedule Next Meeting: The next meeting is scheduled for November 17, 2022 at 3:00 p.m. MDT / 4:00 p.m. CDT.

Delzer made a motion to enter executive session at 3:26 p.m. MDT. Jones seconded the motion. **MOTION PASSED** by unanimous voice vote.

The Board exited executive session at 3:36 p.m. MDT.

Osthus made a motion to approve the RFP awarded to Professional Licensing. Carlsen seconded the motion. **MOTION PASSED** by roll call vote. Brennick, yes; Jones, yes; Osthus, yes; Carlsen, yes; Delzer, yes.

Complaints #167 and #169 are both pending.

Any other business coming in between date of mailing and date of meeting: None.

Osthus made a motion to adjourn at 3:40 p.m. MDT. Jones seconded the motion. **MOTION PASSED** by unanimous voice vote.

Respectfully submitted,



Carol Tellinghuisen
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.