

PROFESSIONAL ADMINISTRATORS PRACTICES AND STANDARDS COMMISSION

Thursday, July 18, 2019 – 9:30 a.m. CT.

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Location: MacKay Building, First Floor, Conference Room 2
800 Governors Drive, Pierre South Dakota

Public telephonic access: 1-866-410-8397/conference code: 8381998525#

Present: James “Nick” Gottlob – Chairman
Via phone Chantal Ligtenberg
Darla Mayer
Robert Sittig - Vice Chairman
Eric Stroeder
Julie Westra

Absent: Debra Johnson

Others Paul Bachand - Commission Counsel
Present: Ferne Haddock - Executive Secretary (at listening place)

Call to Order and Roll call

Chairman Gottlob called the meeting to order at approximately 9:32 a.m. CT.

A quorum was present.

Adoption of Agenda

Motion by Ligtenberg, second by Westra, to adopt the July 18, 2019, agenda.

Roll call vote, all present voted aye: Gottlob, Ligtenberg, Mayer, Sittig, Stroeder, and Westra.
Motion Carried.

Approval of Minutes

Motion by Stroeder, second by Sittig, to approve June 25, 2019, minutes.

Roll call vote, all present voted aye: Gottlob, Ligtenberg, Mayer, Sittig, Stroeder, and Westra.
Motion Carried.

Public Comment: (SDCL 1-25-1)

There was no public comment.

New Business

45 Motion by Ligtenberg, second by Mayer, to go into executive session under SDCL 1-25-2(3) to
46 discuss legal issues with the Commission Counsel.

47

48 Roll call vote, all present voted aye: Gottlob, Ligtenberg, Mayer, Sittig, Stroeder, and Westra.
49 Motion Carried.

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51 Commission went into executive session at approximately 9:36 a.m. CT.

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53 Chairman Gottlob, brought the commission out of executive session at approximately 10:38
54 a.m. CT.

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56 **PAPSC 2019-03**

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58 Motion by C. Ligtenberg, second by R. Sittig, that the complaint filed in PAPSC 2019-03 be
59 dismissed as the complaint failed to allege violations occurring within three years previous to
60 the receipt of the formal written complaint by the executive secretary.

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62 Roll call vote, all present voted aye: Gottlob, Ligtenberg, Mayer, Sittig, Stroeder, and Westra.
63 Motion Carried.

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65 **PAPSC 2019-04**

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67 Motion by C. Ligtenberg, second by R. Sittig, that the complaint filed in PAPSC 2019-04 be
68 dismissed as the complaint failed to allege violations occurring within three years previous to
69 the receipt of the formal written complaint by the executive secretary.

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71 Roll call vote, all present voted aye: Gottlob, Ligtenberg, Mayer, Sittig, Stroeder, and Westra.
72 Motion Carried.

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74 **PAPSC 2019-05**

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76 Motion by C. Ligtenberg, second by R. Sittig, that the complaint filed in PAPSC 2019-05 be
77 dismissed as the complaint failed to allege violations occurring within three years previous to
78 the receipt of the formal written complaint by the executive secretary.

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80 Roll call vote, all present voted aye: Gottlob, Ligtenberg, Mayer, Sittig, Stroeder, and Westra.
81 Motion Carried.

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83 **PAPSC 2019-06**

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85 Motion by C. Ligtenberg, second by R. Sittig, that the complaint filed in PAPSC 2019-06 be
86 dismissed as the complaint failed to allege violations occurring within three years previous to
87 the receipt of the formal written complaint by the executive secretary.

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89 Roll call vote, all present voted aye: Gottlob, Ligtenberg, Mayer, Sittig, Stroeder, and Westra.
90 Motion Carried.

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92 **PAPSC 2019-07**

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94 Motion by C. Ligtenberg, second by R. Sittig, that the complaint filed in PAPSC 2019-07 be
95 dismissed as the complaint failed to allege violations occurring within three years previous to
96 the receipt of the formal written complaint by the executive secretary.

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98 Roll call vote, all present voted aye: Gottlob, Ligtenberg, Mayer, Sittig, Stroeder, and Westra.
99 Motion Carried.

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101 **PAPSC 2019-08**

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103 Motion by C. Ligtenberg, second by R. Sittig, that the complaint filed in PAPSC 2019-08 be
104 dismissed as the complaint failed to allege violations occurring within three years previous to
105 the receipt of the formal written complaint by the executive secretary.

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107 Roll call vote, all present voted aye: Gottlob, Ligtenberg, Mayer, Sittig, Stroeder, and Westra.
108 Motion Carried.

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110 **PAPSC 2019-10**

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112 Motion by R. Sittig, second by Eric Stroeder, that the complaint filed in PAPSC 2019-10 be
113 dismissed.

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115 Roll call vote, all present voted aye: Gottlob, Ligtenberg, Mayer, Sittig, Stroeder, and Westra.
116 Motion Carried.

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118 **Adjournment**

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120 Motion by C. Ligtenberg, second by R. Sittig, to adjourn.

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122 Roll call vote, all present voted aye: Gottlob, Ligtenberg, Mayer, Sittig, Stroeder, and Westra.
123 Motion Carried.

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125 Meeting adjourned at approximately 10:51 a.m. CT.

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Ferne Haddock-Executive Secretary

_____ Date _____

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