

South Dakota State Library Board

MINUTES

Regular Meeting
May 7, 2020 at 1:30 pm CT

Conference call
MacKay Building, Library Commons
Pierre, South Dakota 57501

REGULAR MEETING

Members Present Tom Nelson, Jane Norling and Jay Perry, Monte Loos, Natalie Anderson, Judy Trzynka, and Carol Twedt

Others Present Kathleen Slocum, Brenda Hemmelman, Laura Kelly, Shawn Behrends, Daria Bossman, and Quynn Verhelst; State Library.

**Call to Order/
Roll call** Nelson called the regular meeting to order at 1:30 pm CT. Verhelst read the roll call. There was a quorum.

**Declaration of
Conflicts of
Interest** Norling made a declaration that she is the director of the Beresford Public Library.

**Adoption of
Agenda** A MOTION was made by Loos and seconded by Norling to adopt the agenda as presented.
Anderson – Aye Loos – Aye Norling – Aye
Perry – Aye Trzynka – Aye Twedt – Aye
Nelson – Aye
MOTION CARRIED

Welcome President Nelson welcomed everyone to the meeting and asked everyone to introduce themselves.

OLD BUSINESS **Final Rules Hearing for Administrative Rules (article 24:30:02:06) – 1:36 p.m. CT**
Hemmelman commented that the information was published in the newspaper and that she did not receive any comments, nor did the DOE Legal office.

A MOTION was made by Trzynka and seconded by Anderson to approve the Administrative Rules (24:30:02:06) as presented.

Anderson – Aye Loos – Aye Norling – Aye
Perry – Aye Trzynka – Aye Twedt – Aye
Nelson – Aye
MOTION CARRIED

Rules hearing ended at 1:38 p.m. CT

Final Reading of the SDSL 2019-2023 Strategic Plan – 1:38 p.m. CT

A friendly amendment was presented by Norling to add a bullet point under Plan for 21st Century Libraries on page two. Norling's amendment stated: "The State Library annually collects and publishes library data as is required by SDCL 14-1-44."

A MOTION was made by Norling and seconded by Trzynka to amend the strategic plan with the bullet point referencing SDCL 14-1-44.

Anderson – Aye Loos – Aye Norling – Aye
Perry – Aye Trzynka – Aye Twedt – Aye
Nelson – Aye

MOTION CARRIED (1:44 p.m. CT)

Discussion of the final reading of the strategic plan as amended.

A MOTION was made by Twedt and seconded by Norling to approve the final reading of the strategic plan.

Anderson – Aye Loos – Aye Norling – Aye
Perry – Aye Trzynka – Aye Twedt – Aye
Nelson – Aye

MOTION CARRIED

Approval of Minutes

A MOTION was made by Anderson and seconded by Perry to approve the minutes of the February 13, 2020 meeting.

Anderson – Aye Loos – Aye Norling – Aye
Perry – Aye Trzynka – Aye Twedt – Aye
Nelson – Aye

MOTION CARRIED

Report of the State Librarian

Daria Bossman reported on:

- Staff working remotely as much as possible since March 23rd.
 - Staff not able to work remotely come into the building.
 - Braille and Talking Book was never completely shut down.
 - Staff continued to check in and send out materials.
 - Working on plans to bring staff back into the office.
- CARES ACT
 - SD will receive nearly \$80,000, which goes directly to IMLS, directly to the State of SD, directly to the State Library.
 - Purchased ReadSquared summer reading software.
 - Software can be used year-round.
 - State-wide contract.
 - Library Technology Grant created to disperse remainder of funds (approximately \$64,000).
 - Open to school and public libraries.
 - \$1000 and \$2000 grants available.
- Other grant opportunities/plans
 - Grant opportunities for libraries with Friends of the Library or Foundation groups (must be 501c3).
- Public Library Institute has been postponed this year.

- Will have two freshmen and senior classes next year.
- School Library Boot Camp (ExCITE!) has been cancelled this year.
 - School Library Professional program.
- Stephanie Miller-Davis Summer Reading Grant
 - Funds have been distributed prior to pandemic.
 - Libraries awarded \$1000 grants are:

Alcester Public Library	Armour-Carnegie Public Library
Britton Public Library	Centerville Community Library
Clear lake City Library	Emil M. Larson Library (Clark)
Grant County Public Library	Freeman Public Library
Haakon County Public Library	Hot Springs Public Library
Hurley Public Library	Hyde County Public Library
Lennox Community Library	Langford Public Library
Lemmon Public Library	Northwest Regional Library
Parker Public Library	Parkston Public Library
Potter County Free Library	Redfield Carnegie Library
Scotland Community Library	Tripp County Library
Waubay Public Library	Webster Public Library
Wilmot Public Library	Woonsocket Community Library.
- New Digitization Long Range Plan
 - Presented to the board as information.
 - Previous update: 2013.

NEW BUSINESS

CARES ACT – Written request to exempt certain criteria required in South Dakota Administration Rules to allow school and public technology grants

There is a provision in SD Administrative Rule 24:30:04:10 to give school and public libraries technology grants but there were certain rules attached. Diane Roy, DOE Legal counsel, stated that some provisions could be excepted or exempted by the State Library Board. In Administrative Rule 24:30:04:02 items to be exempted required the local library or school board to have 51% match, that local funds had to be expended first, and school applicants must have a certified school librarian.

A MOTION was made by Loos and seconded by Trzynka to approve in full the verbiage and scope of attachment E as presented.

Anderson – Aye	Loos – Aye	Norling – Aye
Perry – Aye	Trzynka – Aye	Twedt – Aye
Nelson – Aye		

MOTION CARRIED

Staff Reports

Shawn Behrends reported on our contract with Mile Up which provides hosting services for 40 public libraries that don't currently have a website. Websites allow libraries to post hours, services, and contact information. The new websites provide links to online resources such as the libraries online catalog, e-books and databases provided by the State Library.

Librarians are given access and training materials that they need to make updates after the sites are launched. The websites are secure, meet current accessibility standards, and a user responsive design so that it works on mobile devices.

Websites are one page, but the libraries can contract with the vendor for more pages and additional local pictures.

Laura Kelly presented ReadSquared purchased with CARES ACT grant money and will be offered statewide at no cost to the library. Allows libraries to manage their reading programs online. Users can sign up from home and track their goals and collect incentives.

Libraries can customize their themes, integrate with their ILS, setup email and text messages. Patrons can set up individual, family or group accounts.

Q & A from Board
None.

Next Meeting July 9, 2020 at 1:30 CT via zoom

Public Comment Library board would like to thank the library staff for everything they are doing to keep things going during these difficult times.

Adjournment A MOTION was made by Trzynka and seconded by Twedt to adjourn the meeting at 2:42 pm CT.