

South Dakota State Board of Dentistry

Board Meeting Agenda

10:00 a.m. Friday – June 26, 2020

or immediately following the Administrative Rules Public Hearing
Teleconference

The South Dakota State Board of Dentistry will hold a board meeting on Friday, June 26, 2020 at 10:00am Central. This meeting will be held via teleconference.

The public is invited to attend the meeting via teleconference. Please contact the South Dakota State Board of Dentistry at 605-224-1282 or contactus@sdboardofdentistry.com to obtain the teleconference information.

1) Call to Order

2) Open Forum: 5 minutes for the public to address the Board

3) Approval of Minutes: January 10, 2020 and May 20, 2020

4) Adoption of Agenda

5) Financial Report

6) Office Update

7) Executive Session - SDCL 1-25-2(3)

8) License Applications

9) Old Business

- a. Whitepaper on the Effective Management of Acute Pain

10) New Business

- a. COVID-19 Overview
- b. Clinical Competency Examinations
- c. Administrative Rules - Clinical Competency
- d. Western Dakota Tech Dental Assisting Program Update
- e. Remote Area Medical (RAM) Event/St. Francis Mission Dental Clinic
- f. Anesthesia Credential Committee (ACC) Recommendations
- g. Review of Board Approved Courses
- h. Review of Board Policies
- i. Review of Continuing Education Guidelines
- j. Elections
- k. Appointments
- l. Membership Approval
- m. Travel Approval
- n. Meeting Dates

11) Announcements: Next Meetings – October 23, 2020 and January 15, 2021

12) Adjourn

SD State Board of Dentistry
Board Meeting
Kneip Building Board Room
Friday, January 10, 2020

President Dr. Tara Schaack called the meeting to order at 10:48am Central.

Board Members Present: Dr. Tara Schaack, Dr. Harold Doerr, Dr. Nick Renemans, Dr. Scott Van Dam, Dr. Amber Determan and Zona Hornstra.

Board Members Present via Telephone: Molly Fulton.

Board Staff Present: Matthew Templar, Shelly Munson, Brittany Novotny, and Lisa Harsma.

Others Present: Paul Knecht, Dr. Thomas Kaiser and Ann Schwartz.

Others Present via Telephone: Dr. Orin Ellwein and Dr. Bruce Evans.

Schaack called for public testimony during the open forum. There was no public testimony.

Motion to approve the meeting minutes of the October 18, 2019 meeting and public hearing and the November 19, 2019 meeting by Van Dam. Second by Hornstra. Motion carried.

Motion to adopt the agenda by Doerr. Second by Renemans. Motion carried.

Motion to approve the financial statements by Hornstra. Second by Doerr. Motion carried.

Novotny provided an office update.

Motion to move into Executive Session pursuant to SDCL 1-25-2 (3) and (4) by Hornstra. Second by Van Dam. Motion carried. The board went into Executive Session at 10:53am.

Motion to move out of Executive Session by Hornstra. Second by Doerr. Motion carried. The board moved out of Executive Session at 2:29pm.

Motion to approve the evaluation of services process, as presented, by Van Dam. Second by Determan. Motion carried.

Motion to approve the FY 2021 contracts, as presented, by Hornstra. Second by Doerr. Motion carried.

Motion to approve the agreed disposition for complaint 36.1819 with the following provisions included: successful completion of a Board approved course in the area of orthodontics and the area of treatment of orofacial pain, the ability to conduct a review of all fixed orthodontics cases currently in progress as of the date of signing the agreed disposition, and the ability to conduct a review all fixed orthodontic cases for a period of twelve months after completion of the

continuing education terms of the agreed disposition by Doerr. Second by Van Dam. Motion carried. Dr. Orin Ellwein and Dr. Bruce Evans will serve as the Board's designees.

Schaack requested that a representative of the Department of Health be invited to attend the June board meeting to discuss the roll out of the Department's legal counsel proposal.

Motion to approve the dentist credential verification applications of Michelle Lynn Caldwell and David Ross Perry by Doerr. Second by Renemans. Motion carried.

Motion to approve the dental hygienist credential verification application of Marlee Raye Nies, Ellen Margaret Ulrich Egan and Elaine Noel Vogel by Hornstra. Second by Determan. Motion carried.

Motion to postpone the discussion on the Whitepaper on the Effective Management of Acute Pain to the June board meeting by Doerr. Second by Hornstra. Motion carried.

The Board discussed the draft administrative rule updates and solicited informal feedback from stakeholder organizations. The Board noted its intent to move forward with the rule promulgation process.

The Board discussed current statutes pertaining to teledentistry.

Munson provided an overview of current regulations in the area of dentistry provided in hospitals.

Motion to approve the South Dakota Dental Association (SDDA) and South Dakota Dental Hygienists' Association (SDDHA) 2020 speaker honorarium application by Renemans. Second by Van Dam. Motion carried.

The Board announced the following meeting dates: June 26, 2020, October 23, 2020 and January 15, 2021.

Motion to adjourn by Fulton. Second by Hornstra. Motion carried. The meeting was adjourned at 3:24pm.

Zona Hornstra, Secretary

SD State Board of Dentistry
Board Meeting-
Teleconference
Wednesday, May 20, 2020 6:00pm Central

President Schaack called the meeting to order at 6:07pm Central.

Board Members Present via Telephone: Dr. Tara Schaack, Dr. Harold Doerr, Dr. Nick Renemans, Dr. Amber Determan, Dr. Scott Van Dam, Zona Hornstra and Molly Fulton.

Board Staff Present via Telephone: Shelley Munson, Brittany Novotny and Lisa Harsma.

Others Present via Telephone: Paul Knecht, Ann Brunick, Ann Schwartz, Mark Kampfe, Carissa Regnerus, Logan Cowan, Brady Roby, Xandria Perman, Black Hult, and Clinton Wilson

Schaack called for public testimony during the open forum.

Logan Cowan spoke to the Board regarding the experience of the dental students regarding clinical testing and licensure and requested a waiver of the clinical examination requirement to allow issuance of a temporary license to dental graduates that have met all other licensing requirements.

Ann Brunick on behalf of the University of South Dakota Dental Hygiene department spoke to the Board about dental hygiene students regarding testing and licensure and requested a waiver of the clinical examination requirement to allow issuance of a temporary license to dental hygiene graduates that have met all other licensing requirements.

Paul Knecht on behalf of the SD Dental Association spoke to the Board about the challenges created by COVID-19 and thanked the Board for identifying solutions to address these challenges where possible.

Motion to move into Executive Session pursuant to SDCL 1-25-2 (3) by Determan. Second by Doerr. Determan, Doerr, Hornstra, Fulton, Renemans, Schaack and Van Dam vote aye. Motion carried. The board went into Executive Session at 6:24pm.

Motion to move out of Executive Session by Van Dam. Second by Fulton. Determan, Doerr, Hornstra, Fulton, Renemans, Schaack and Van Dam vote aye. Motion carried. The board moved out of Executive Session at 8:17 pm.

Pursuant to authority granted by Executive Orders 2020-04 and 2020-15, motion by Van Dam to temporarily waive the requirement for a clinical competency examination set forth under ARSD 20:43:03:01(4) and during the declared state of emergency and for 180 days following, authorize the issuance of temporary dental licenses to applicants that graduated from a CODA accredited dental school in 2020 and meet all other licensing requirements but are unable to complete the required clinical competency examination due to the COVID-19 State of Emergency. The temporary licenses shall expire 180 after expiration of the declared state of emergency pursuant to 36-48A-5 or upon failure of a clinical competency examination, whichever is earlier. This authorization shall go into effect on May 27th 2020 if no executive order is issued by that date that impacts clinical competency examinations. Second by Doerr. Determan, Doerr, Hornstra, Fulton, Renemans, Schaack and Van Dam vote aye. Motion carried.

Pursuant to authority granted by Executive Orders 2020-04 and 2020-15, motion by Doerr to temporarily waive the requirement for a clinical competency examination set forth under ARSD 20:43:03:08(4) and during the declared state of emergency and for 180 days following, authorize the issuance of temporary dental hygiene licenses to applicants that graduated from a CODA accredited dental hygiene school in 2020 and meet all other licensing requirements but are unable to complete the required clinical competency examination due to the COVID-19 State of Emergency. The temporary licenses shall expire 180 after expiration of the declared state of emergency pursuant to 36-48A-5 or upon failure of a clinical competency examination, whichever is earlier. This authorization shall go into effect on May 27th 2020 if no executive order is issued by that date that impacts clinical competency examinations. Second by Hornstra. Determan, Doerr, Hornstra, Fulton, Renemans, Schaack and Van Dam vote aye. Motion carried.

Motion by Hornstra to extend the expiration date of currently approved American Heart Association (AHA) and American Red Cross (ARC) CPR courses to January 2021 and to temporarily authorize acceptance of CPR courses other than the approved AHA and ARC courses on an as needed basis if an individual is unable to complete an approved AHA or ARC course due to COVID-19. Second by Determan. Determan, Doerr, Hornstra, Fulton, Renemans, Schaack and Van Dam vote aye. Motion carried.

Motion by Hornstra to distribute the PPE allocated to the Board from the South Dakota Department of Health as follows: 40 N95 masks, 50 surgical masks and 20 face shields to each licensed dentist that has a South Dakota office listed in his or her account as of May 20th, the remaining amount to be provided to the SDDA for distribution to dental professionals state wide as needed. Second by Doerr. Determan, Doerr, Hornstra, Fulton, Renemans, Schaack and Van Dam vote aye. Motion carried.

Motion by Renemans to begin the rule promulgation process for the draft radiography and clinical competency examination rules. Second by Hornstra. Determan, Doerr, Hornstra, Fulton, Renemans, Schaack and Van Dam vote aye. Motion carried.

Motion to adjourn by Fulton. Second by Hornstra. Determan, Doerr, Hornstra, Fulton, Renemans, Schaack and Van Dam vote aye. Motion carried.

There being no further business, the meeting was adjourned at 8:32 pm.

Zona Hornstra, Secretary

Remaining Authority by Object/Subobject

Expenditures current through 05/30/2020 12:21:04 PM

HEALTH – Summary

FY 2020 Version – AS – Budgeted and Informational

FY Remaining: 8.8 %

09202 Board of Dentistry - Info							PCT
Subobject	Operating	Expenditures	Encumbrances	Commitments	Remaining	AVL	
EMPLOYEE SALARIES							
5101030 Board & Comm Mbrs Fees	7,010	1,620	0	0	5,390	76.9	
Subtotal	7,010	1,620	0	0	5,390	76.9	
EMPLOYEE BENEFITS							
5102010 Oasi-employer's Share	542	126	0	0	416	76.8	
Subtotal	542	126	0	0	416	76.8	
51 Personal Services							
Subtotal	7,552	1,746	0	0	5,806	76.9	
TRAVEL							
5203030 Auto-priv (in-st.) H/rte	1,500	467	0	0	1,033	68.9	
5203070 Air-charter-in State	22,000	19,775	0	0	2,225	10.1	
5203100 Lodging/in-state	1,266	0	0	0	1,266	100.0	
5203130 Non-employ. Travel-in St.	2,500	0	0	0	2,500	100.0	
5203140 Meals/taxable/in-state	305	26	0	0	279	91.5	
5203150 Non-taxable Meals/in-st	200	0	0	0	200	100.0	
5203260 Air-comm-out-of-state	1,000	0	0	0	1,000	100.0	
5203330 Non-employ Travel-out-st.	3,000	0	0	0	3,000	100.0	
Subtotal	31,771	20,268	0	0	11,503	36.2	
CONTRACTUAL SERVICES							
5204010 Subscriptions	300	0	0	0	300	100.0	
5204020 Dues & Membership Fees	5,000	3,310	0	0	1,690	33.8	
5204050 Computer Consultant	32,400	7,925	23,575	0	900	2.8	
5204060 Ed & Training Consultant	3,307	0	3,800	0	-493	0.0	
5204080 Legal Consultant	30,000	12,194	10,000	0	7,806	26.0	
5204090 Management Consultant	252,603	226,224	24,138	0	2,241	0.9	
5204100 Medical Consultant	25,000	30,993	112,699	0	-118,692	0.0	
5204130 Other Consulting	7,000	3,324	136,669	0	-132,993	0.0	
5204160 Workshop Registration Fee	2,000	1,056	0	0	944	47.2	
5204181 Computer Services-state	316	0	0	0	316	100.0	
5204190 Computer Services-private	500	0	0	0	500	100.0	
5204200 Central Services	3,115	3,644	0	0	-529	0.0	
5204203 Central Services	203	0	0	0	203	100.0	
5204204 Central Services	1,211	811	0	0	400	33.0	
5204207 Central Services	1,016	602	0	0	414	40.7	
5204360 Advertising-newspaper	400	168	0	0	232	58.0	

Remaining Authority by Object/Subobject

Expenditures current through 05/30/2020 12:21:04 PM

HEALTH -- Summary

FY 2020 Version -- AS -- Budgeted and Informational

FY Remaining: 8.8 %

09202 Board of Dentistry - Info							
Subobject	Operating	Expenditures	Encumbrances	Commitments	Remaining	PCT	AVL
5204480 Microfilm & Photography	500	0	0	0	500	100.0	
5204510 Rents-other	725	75	0	0	650	89.7	
5204530 Telecommunications Svcs	4,000	3,253	0	0	747	18.7	
5204550 Garbage & Sewer	0	36	0	0	-36	0.0	
5204590 Ins Premiums & Surety Bds	1,500	1,232	0	0	268	17.9	
5204960 Other Contractual Service	12,000	6,227	0	0	5,773	48.1	
Subtotal	383,096	301,074	310,881	0	-228,859	0.0	
SUPPLIES & MATERIALS							
5205020 Office Supplies	1,100	1,076	0	0	24	2.2	
5205310 Printing-state	1,000	700	0	0	300	30.0	
5205320 Printing-commercial	1,600	320	0	0	1,280	80.0	
5205350 Postage	4,500	1,954	0	0	2,546	56.6	
5205390 Food Stuffs	500	28	0	0	472	94.4	
Subtotal	8,700	4,078	0	0	4,622	53.1	
GRANTS AND SUBSIDIES							
5206070 Grants To Non-profit Org	7,500	0	0	0	7,500	100.0	
Subtotal	7,500	0	0	0	7,500	100.0	
OTHER							
5208010 Other	500	0	0	0	500	100.0	
Subtotal	500	0	0	0	500	100.0	
52 Operating Subtotal	431,567	325,420	310,881	0	-204,734	0.0	
Total	439,119	327,166	310,881	0	-198,928	0.0	

BA1409R1

STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 05/31/2020

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AGENCY: 09 HEALTH
BUDGET UNIT: 09202 BOARD OF DENTISTRY

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	092000061807	1140000	580,937.06	DR	BOARD OF DENTISTRY
COMPANY/SOURCE TOTAL 6503 618			580,937.06	DR *	
COMP/BUDG UNIT TOTAL 6503 09202			580,937.06	DR **	
BUDGET UNIT TOTAL 09202			580,937.06	DR ***	

BA0225R5 05/30/2020

STATE OF SOUTH DAKOTA
REVENUE SUMMARY BY BUDGET UNIT
FOR PERIOD ENDING: 05/31/2020

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AGENCY 09 HEALTH
BUDGET UNIT 09202 BOARD OF DENTISTRY

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
COMPANY NO 6503					
COMPANY NAME			PROFESSIONAL & LICENSING BOARDS		
092020061807	6503	4293005	DENTIST CREDENTIAL	1,000.00	8,000.00
092020061807	6503	4293015	HYGIENIST CREDENTIAL	200.00	1,000.00
092020061807	6503	4293105	DENTIST NEW LICENSE	750.00	2,250.00
092020061807	6503	4293110	DENTIST LICENSE RENEWAL	38,250.00	44,200.00
092020061807	6503	4293115	DENTIST JP EXAM	1,575.00	6,975.00
092020061807	6503	4293125	DENTIST REINSTATE LICENSE	.00	450.00
092020061807	6503	4293135	DENTIST NITROUS OXIDE	.00	680.00
092020061807	6503	4293137	DENTIST NITROUS RENEW	4,800.00	5,400.00
092020061807	6503	4293142	DENTIST MOD SED P/A RENEW	150.00	150.00
092020061807	6503	4293145	DENTIST MOD SEDAT RENEW	.00	50.00
092020061807	6503	4293147	DENTIST MOD SED AD RENEW	650.00	800.00
092020061807	6503	4293150	DENTIST GA/DEEP SEDATION	.00	50.00
092020061807	6503	4293152	DENTIST GA/DEEP SED RENEW	500.00	500.00
092020061807	6503	4293205	HYGIENIST NEW LICENSE	1,500.00	1,800.00
092020061807	6503	4293210	HYGIENIST RENEWAL LICENSE	21,280.00	29,450.00
092020061807	6503	4293215	HYGIENIST JP EXAM	1,840.00	2,645.00
092020061807	6503	4293220	HYGIENIST ANESTH RENEW	3,980.00	5,560.00
092020061807	6503	4293222	HYGIENIST ANESTHESIA	680.00	1,040.00
092020061807	6503	4293225	HYGIENIST REINSTATE	.00	1,150.00
092020061807	6503	4293235	HYGIENIST NITROUS OXIDE	680.00	1,040.00
092020061807	6503	4293237	HYGIENIST NIT OXIDE RENEW	3,540.00	4,740.00
092020061807	6503	4293305	RADIOLOGY NEW	80.00	4,080.00
092020061807	6503	4293307	RADIOLOGY RENEWAL	5,980.00	8,400.00
092020061807	6503	4293315	RADIOLOGY REINSTATE	.00	1,200.00

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STATE OF SOUTH DAKOTA
REVENUE SUMMARY BY BUDGET UNIT
FOR PERIOD ENDING: 05/31/2020

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AGENCY 09 HEALTH
BUDGET UNIT 09202 BOARD OF DENTISTRY

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
092020061807	6503	4293405	ADA EXPANDED FUNCTION NEW	40.00	2,920.00	
092020061807	6503	4293410	ADA EXPAND FUNCTION RENEW	4,260.00	5,820.00	
092020061807	6503	4293415	ADA EXPAND FUNCT REINSTAT	.00	840.00	
092020061807	6503	4293420	ADA EXPAND FUNC ADMIN NIT	80.00	1,560.00	
092020061807	6503	4293422	ADA EXPAND FUNC NIT RENEW	1,880.00	2,720.00	
092020061807	6503	4293505	CORPORATE NEW LICENSE	.00	1,600.00	
092020061807	6503	4293510	CORPORATE RENEWAL	500.00	1,500.00	
092020061807	6503	4293600	TEMP LICENSE	100.00	1,600.00	
092020061807	6503	4293850	COLLABORATIVE SUPERVISION	.00	80.00	
ACCT: 4293		BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)	94,295.00	150,250.00	*	
092020061807	6503	4299000	OTHER LIC., PRMTS, & FEES	56,003.64	56,003.64	
ACCT: 4299		OTHER LIC, PRMTS, & FEES (NON-GOVERNMENTAL)	56,003.64	56,003.64	*	
ACCT: 42		LICENSES, PERMITS & FEES	150,298.64	206,253.64	**	
092020061807	6503	4595000	VERIFICATION LETTERS	25.00	975.00	
092020061807	6503	4595800	LIST OF PRACTITIONERS	.00	6,600.00	
092020061807	6503	4595925	REPLACEMENT CERTIFICATE	150.00	175.00	
ACCT: 4595			175.00	7,750.00	*	
ACCT: 45		CHARGES FOR SALES & SERVICES	175.00	7,750.00	**	
092020061807	6503	4920045	NONOPERATING REVENUES	.00	12,475.24	
ACCT: 4920		NONOPERATING REVENUE	.00	12,475.24	*	
ACCT: 49		OTHER REVENUE	.00	12,475.24	**	
CNTR: 092020061807			150,473.64	226,478.88	***	
CNTR: 092020061			150,473.64	226,478.88	****	
CNTR: 0920200			150,473.64	226,478.88	*****	
COMP: 6503			150,473.64	226,478.88	*****	
B UNIT: 09202			150,473.64	226,478.88	*****	

Proposed process for 2020 Remote Area Medical (RAM)/ St. Francis Dental Clinic Event:

- Each applicant will complete the voluntary temporary application in full;
- The \$50 application fee will be waived for this event;
- St. Francis Mission Dental Clinic will verify applicant participation in the event in the form of a letter to the Board office;
- For each applicant, RAM will:
 - Provide verification of applicant's licensure status and disciplinary history from the respective dental board in lieu of the verification letter;
 - Verify applicant's identity; and
 - Provide verification of approved CPR for each applicant.

Summary of proposed changes being put forward by the Anesthesia Credentials Committee for discussion:

General Anesthesia and Deep Sedation Permit Requirements	
Current	ACC Proposal
Completion of accredited advanced dental education program that provides comprehensive and appropriate training necessary to administer general anesthesia or deep sedation; Designation as a diplomate of the American Board of Oral and Maxillofacial Surgery; Designation as a member of the American Association of Oral and Maxillofacial Surgeons; Designation as a fellow of the American Dental Society of Anesthesiology; Completion of an accredited residency in oral and maxillofacial surgery; Completion of an accredited residency in dental anesthesiology	Completion of accredited advanced dental education program that provides comprehensive and appropriate training necessary to administer general anesthesia or deep sedation; Designation as a diplomate of the American Board of Oral and Maxillofacial Surgery; Designation as a member of the American Association of Oral and Maxillofacial Surgeons; Designation as a fellow of the American Dental Society of Anesthesiology; Completion of an accredited residency in oral and maxillofacial surgery; Completion of an accredited residency in dental anesthesiology
Equipment/Inspection	Equipment/Inspection
ACLS or equivalent	ACLS and PALS (pediatric patients)
Monitor - Personnel	Monitor - Personnel
Moderate Sedation Permit Requirements (Adult Only - 12 yrs and older)	
Current	ACC Proposal
Board approved course that meets ADA Guidelines	Board approved course that is affiliated with CODA dental school and meets ADA guidelines Passage of psychometrically sound anesthesia exam, based on level of sedation or anesthesia*
Equipment/Inspection	Equipment/Inspection**
ACLS or equivalent	ACLS or equivalent
Monitor - Personnel	Monitor - Personnel
* The ACC will be evaluating the anesthesia and sedation examinations once the testing facilities are at full operation.	
** A permit holder that will only utilize a licensed anesthesia provider pursuant to ARSD 20-43.09.04.01 may elect to receive a moderate sedation permit designating that the dentist cannot administer moderate sedation, but may utilize the services of a licensed anesthesia provider. Those electing this designation must complete an inspection using the services of the licensed anesthesia provider.	
Moderate Sedation Permit Requirements (Pediatric and Adult)	
Current	ACC Proposal
Meets Moderate Sedation Permit Requirements (Adult)	Meets Moderate Sedation Permit Requirements (Adult)
ACLS or equivalent	PALS (Pediatric) and ACLS (Adult)
Affidavit/Guidelines for Monitoring and Management of Pediatric Patients	Affidavit/Guidelines for Monitoring and Management of Pediatric Patients
Appropriate training in pediatric sedation techniques, according to Guidelines for Monitoring and Management of Pediatric Patients	Board approved course that meets the following: Affiliated with CODA Dental School
	Meets objectives and content as described in Guidelines for Monitoring and Management of Pediatric Patients
	Includes at least 24 hours of pediatric specific instruction and ten pediatric patient experiences that include supervised administration of sedation of at least five pediatric patients
Utilizing Licensed Anesthesia Provider	
Current	ACC Proposal
Have a contract with the licensed anesthesia provider stating that the licensed anesthesia provider must continuously be present during the administration of the anesthetic and remain on the premises of the facility until the anesthetized patient is fully recovered and discharged from the facility to a responsible adult;	Have a contract or agreement with the licensed anesthesia provider that includes the following requirements:
	The licensed anesthesia provider must continuously be present during the administration of the anesthetic
	The licensed anesthesia provider must remain with the patient until the patient is communicating effectively
	The licensed anesthesia provider must remain on the premises of the facility where the anesthesia was administered until the anesthetized patient is fully recovered and discharged from the facility to a responsible adult
	The licensed anesthesia provider must hand off the patient to qualified auxiliary personnel
Notify Board - Services being provided and location	Notify Board - Services being provided and location
Auxiliary personnel - CPR certified	Auxiliary personnel - CPR certified
Equipment/Inspection	Equipment/Inspection
Host dentist must hold a moderate sedation permit.	Host dentist must hold a moderate sedation permit or general anesthesia and deep sedation permit.
	The level of sedation or anesthesia that could be administered by the licensed anesthesia provider and the age of the patient that the licensed anesthesia provider could administer sedation or anesthesia would be limited to that authorized by the permit held by the dentist
	Example: Host dentist holds Moderate Sedation Permit = Moderate sedation could be provided to a patient 12 yrs and older by the licensed anesthesia provider
	Example: Host dentist holds Moderate Sedation Permit - Pediatric = Moderate sedation could be provided to a patient of any age by the licensed anesthesia provider
Licensed anesthesia provider holds license in good standing in South Dakota	Example: Host dentist holds General Anesthesia and Deep Sedation Permit = GA/Deep could be provided to a patient of any age by the licensed anesthesia provider
	Licensed anesthesia provider holds license in good standing in South Dakota
Licensed anesthesia provider holds anesthesia privileges at a licensed ambulatory surgery center or licensed hospital	Licensed anesthesia provider holds anesthesia privileges at a licensed ambulatory surgery center or licensed hospital
Continuing Education	
Current	ACC Proposal
25 hours of CE in anesthesia related topics per five year licensure cycle	25 hours of CE in anesthesia related topics per five year licensure cycle. Anesthesia related CE must include intubation experience, documentation of intubation experience, or emergency airway intensive manikin-based simulation course
Emergency Response Protocol	
Current	ACC Proposal
No Regulation	A licensee must ensure a written emergency response protocol is in place for all patients undergoing nitrous oxide, minimal sedation, moderate sedation, deep sedation or general anesthesia



South Dakota State Board of Dentistry

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BOARD APPROVED COURSES POLICY:

It is the policy of the Board to use the Board Approved Courses Policy as guidance when determining whether to issue a license, registration or permit.

1. DENTISTS

- a. Administer Nitrous Oxide: 20:43:09:05
 - i. Nitrous Oxide Courses taken through American Dental Association Commission on Dental Accreditation (ADA CODA) accredited dental, dental hygiene or dental assisting schools.
 - ii. Western Dakota Technical Institute (WDTI) Nitrous Oxide course (Approved until CODA Accreditation is completed). *Operational as of June 17, 2016.*
- b. General Anesthesia and Deep Sedation Permit: 20:43:09:03 –programs set forth in rule. These are not Board approved.
 - i. ACLS: 20:43:09:03(3) –
 1. American Heart Association Advanced Cardiac Life Support (ACLS)
 2. American Heart Association Pediatric Advanced Life Support (PALS)
- c. Moderate Sedation Permit: 20:43:09:04 –
 - i. ACLS: 20:43:09:04(3) –
 1. American Heart Association Advanced Cardiac Life Support (ACLS)
 2. American Heart Association Pediatric Advanced Life Support (PALS)
 - ii. IV Conscious Sedation
 - Location: Augusta, GA.
 - Sponsor: Medical College of Georgia Regents University (*formally known as Georgia School of Dentistry*)
 - Hours: At least 60. Patients: At least 20
 - iii. Medical Emergencies, Local Anesthesia and Moderate Sedation in Dental Practice
 - Location: Dayton, OH.
 - Sponsor: Miami Valley Hospital
 - Hours: At least 60. Patients: At least 20
 - iv. Learn IV Sedation
 - Location: Portland, OR.
 - Sponsor: Oregon Academy of General Dentistry
 - Hours: At least 60. Patients: At least 20
 - v. Clinical Intravenous Sedation
 - Location: Los Angeles, CA.
 - Sponsor: The Herman Ostrow School of Dentistry of USC
 - Hours: At least 60. Patients: At least 20
 - vi. IV Training for Moderate Sedation
 - Location: Various Locations in the United States.
 - Sponsor: Conscious Sedation Consulting
 - Hours: At least 60. Patients: At least 20

- vii. ADA CODA accredited General Practice Residency that meets the regulatory requirements
 - Location: Various.
 - Hours: At least 60. Patients: At least 20.
- viii. ADA CODA accredited Periodontal Residency that meets the regulatory requirements
 - Location: Various.
 - Hours: At least 60. Patients: At least 20.
- ix. IV Sedation for Dentistry at Oregon Health & Science University
 - Location: Oregon Health and Science University School of Dentistry and various clinical facilities.
 - Sponsor: Oregon Health and Science University School of Dentistry and DOCS Education
 - Hours: At least 60. Patients: At least 20
- x. Moderate Sedation Training Course
 - Location: Varies
 - Sponsor: Dentinomics
 - Hours: At least 60. Patients: At least 20
- d. CPR
 - i. American Heart Association Basic Life Support (BLS) Provider
 - ii. American Red Cross BLS (*formerly known as the Healthcare Provider*) or for the Professional Rescuer
 - iii. Military Training Network (MTN) Healthcare Provider Course
 - iv. American Heart Association Advanced Cardiac Life Support (ACLS)
 - v. American Heart Association Pediatric Advanced Life Support (PALS)

2. DENTAL HYGIENISTS:

- a. DH Administer Nitrous Oxide: 20:43:09:06
 - i. Nitrous Oxide Courses taken through ADA CODA accredited dental, dental hygiene or dental assisting schools.
 - ii. Western Dakota Technical Institute (WDTI) Nitrous Oxide course (Approved until CODA Accreditation is completed). *Operational as of June 17, 2016.*
- b. DH Administer Local Anesthesia: 20:43:09:06.01
 - i. Local Anesthesia Courses taken through ADA CODA accredited dental or dental hygiene schools.
- c. CPR
 - i. American Heart Association Basic Life Support (BLS) Provider
 - ii. American Red Cross BLS (*formerly known as the Healthcare Provider*) or for the Professional Rescuer
 - iii. Military Training Network (MTN) Healthcare Provider Course
 - iv. American Heart Association Advanced Cardiac Life Support (ACLS)
 - v. American Heart Association Pediatric Advanced Life Support (PALS)

3. REGISTERED DENTAL ASSISTANTS

- a. RDA: 20:43:08:03 (1)
 - i. ADA CODA accredited dental assisting programs.
 - ii. Western Dakota Technical Institute (WDTI) dental assistant program (Approved until CODA Accreditation is completed). *Operational as of May 21, 2016.*
 - iii. DANB Certified Dental Assistant (CDA) Certification (three components: Radiation Health and Safety, Infection Control and General Chairside Assisting)
 - iv. Lake Area Technical Institute (LATI) expanded functions dental assistant continuing education course.
- b. RDA Administer Nitrous Oxide: 20:43:09:06

- i. Nitrous Oxide courses taken through ADA CODA accredited dental, dental hygiene and dental assisting schools.
- ii. Western Dakota Technical Institute (WDTI) Nitrous Oxide course (Approved until CODA Accreditation is completed). *Operational as of June 17, 2016.*
- c. CPR
 - i. American Heart Association Basic Life Support (BLS) Provider
 - ii. American Red Cross BLS (*formerly known as the Healthcare Provider*) or for the Professional Rescuer
 - iii. Military Training Network (MTN) Healthcare Provider Course
 - iv. American Heart Association Advanced Cardiac Life Support (ACLS)
 - v. American Heart Association Pediatric Advanced Life Support (PALS)

4. RADIOGRAPHERS

- a. Radiography: 20:43:07:03
 - i. 16 hour Radiography courses taken through ADA CODA accredited dental, dental hygiene or dental assisting programs.
 - ii. 16 hour Radiography courses taken through Western Dakota Technical Institute (WDTI). WDTI offers a standalone 16 hour course or a course that students in the Dental Assisting program complete while completing the Dental Assisting program. WDTI provides a radiography certificate upon completion of the radiography component.
 - iii. 16 hour Radiography courses taken through Southeast Technical Institute (SETI) with a completion date after October 12, 2018.
 - iv. 16 hour Radiography courses taken through Accelerated Dental Assisting Academy (ADAA) with a completion date after October 18, 2019.
 - v. Radiography component of Dental Assisting National Board (DANB) plus instruction on placement techniques and exposing radiographs from employer.
 - vi. Department of the Air Force, Ellsworth Air Force Base 16 hour radiography course taught by Ms. Luann F. Brownson, offered to personnel (active duty, reserve, guard, Red Cross or GS) working as dental technicians at the Ellsworth Air Force Base.

5. PERMIT TO MONITOR PATIENTS UNDER ANESTHESIA – DH, RDA and DA

- a. DH, RDA and DA Monitoring Moderate and Deep/General: 20:43:09:10
 - i. Dental Anesthesia Assistant National Certification Examination (DAANCE)
 - Sponsor: American Association of Oral and Maxillofacial Surgeons (AAOMS)
 - Hours: 36
 - ii. Anesthesia Assistants Review Course
 - Sponsor: American Association of Oral and Maxillofacial Surgeons (AAOMS)
 - Hours: 12
 - iii. Assistant Sedation/Anesthesia Course
 - Sponsor: American Dental Society of Anesthesiology (ADSA)
 - Hours: 12
 - iv. Assistant Sedation/Anesthesia Course – On Demand CE Course (Online)
 - Sponsor: American Dental Society of Anesthesiology (ADSA)
 - Hours: 12. Twelve individual one hour assistant courses must be completed. All twelve certificates must be submitted with the application. If ADSA offers more than 12 courses, you can choose the 12 you would like to complete.
 - v. Conscious Sedation Consulting Online Sedation Course.
 - Sponsor: Conscious Sedation Consulting

- Hours: 8. Eight individual one hour courses must be completed: A Culture of Safety; Patient Assessment; Sedation; Pain; Patient Monitoring; Adverse Events – Airway & Respiratory; Adverse Events – Cardiac & Neurological; and Recovery and Discharge. All eight certificates must be submitted with the application.
- vi. Sedation and Anesthesia in the Dental Practice
 - Sponsor: South Dakota Dental Association
 - Hours: 8
- vii. Intravenous Conscious Sedation Course, GRU, College of Dental Medicine
 - Sponsor: Georgia Regents University
 - Hours: 40
- viii. Assisting on the Sedated Patient – A Certification Course for Assistants
 - Sponsor: Dentinomics
 - Hours: 8 Hours
- ix. Monitoring of Sedation/General Anesthesia Patients for Dental Procedures and intravenous catheter insertion
 - Sponsor: Saint Louis University Center for Advanced Dental Education
 - Hours: 24
- b. CPR
 - i. American Heart Association Basic Life Support (BLS) Provider
 - ii. American Red Cross BLS (*formerly known as the Healthcare Provider*) or for the Professional Rescuer
 - iii. Military Training Network (MTN) Healthcare Provider Course
 - iv. American Heart Association Advanced Cardiac Life Support (ACLS)
 - v. American Heart Association Pediatric Advanced Life Support (PALS)

6. **Regional Examination Equivalency**

- a. California Dental Hygiene State Board Exam—1988
- b. California State Board Dental Exam – 1988
- c. Washington State Board Dental Exam – 1986 and 1987

Application Review Policy: It is the policy of the Board to use the Application Review Policy as guidance when determining whether to issue a license, registration or permit. The Board, or a member of the Board, will be consulted as appropriate for complex applications.

Regular Applications

- Dentist: License Applications – A completed application will be reviewed by a Board member to determine if an interview is necessary. The Board may approve an application on a case by case basis.
- Dental Hygienist: License Applications – A completed application will be reviewed by a Board member to determine if an interview is necessary. The Board may approve an application on a case by case basis.
- Collaborative Supervision Applications - A completed application will be reviewed and may be approved by the Board on a case by case basis.
- Radiographer Applications - A completed application will be reviewed and may be approved by the board office staff on a case by case basis.
- Registered Dental Assistant Applications - A completed application will be reviewed and may be approved by the board office staff on a case by case basis.
- Corporation Applications - A completed application, or a change in the ownership or management of a registered corporation, will be reviewed and may be approved by the board office staff on a case by case basis.
- General Anesthesia and Deep Sedation Permit or Moderate Sedation Permit Applications (temporary and regular applications) - A completed application or inspection will be reviewed and may be approved by a member of the Board or the chair of the Anesthesia Credentials Committee on a case by case basis.
- All other permit applications - A completed application will be reviewed and may be approved by the board office staff on a case by case basis.

Volunteer and Temporary Applications

- Dentist: Temporary Permit Applications - A completed application will be reviewed and may be approved by a member of the Board on a case by case basis.
- Dental Hygienist: Temporary Permit Applications - A completed application will be reviewed and may be approved by a member of the Board on a case by case basis.
- Dentist and Dental Hygienist: Volunteer Temporary Registration and Permit Applications – A completed application will be reviewed and may be approved by a member of the Board on a case by case basis.
 - Dentist – Volunteer temporary nitrous oxide, moderate sedation or general/deep sedation: To obtain a temporary permit, the applicant must verify that he or she holds a valid permit to provide this service or is otherwise allowed to provide this service under a regular dental license in his or her home state and that he or she has been regularly providing such service during the three years preceding application, or if the person has graduated less than three years preceding application, that he or she has been regularly providing such service since graduation. The Board reserves the right to inspect any facility where anesthesia is being provided.
 - Dental Hygienist – Volunteer temporary local anesthesia, nitrous oxide and monitoring patients under anesthesia: To obtain a temporary permit, the applicant must verify that he or she holds a valid permit to provide this service or is otherwise

allowed to provide this service under a regular dental hygiene license in his or her home state and that he or she has been regularly providing such service during the three years preceding application, or if the person has graduated less than three years preceding application, that he or she has been regularly providing such service since graduation. The Board reserves the right to inspect any facility where anesthesia is being provided.

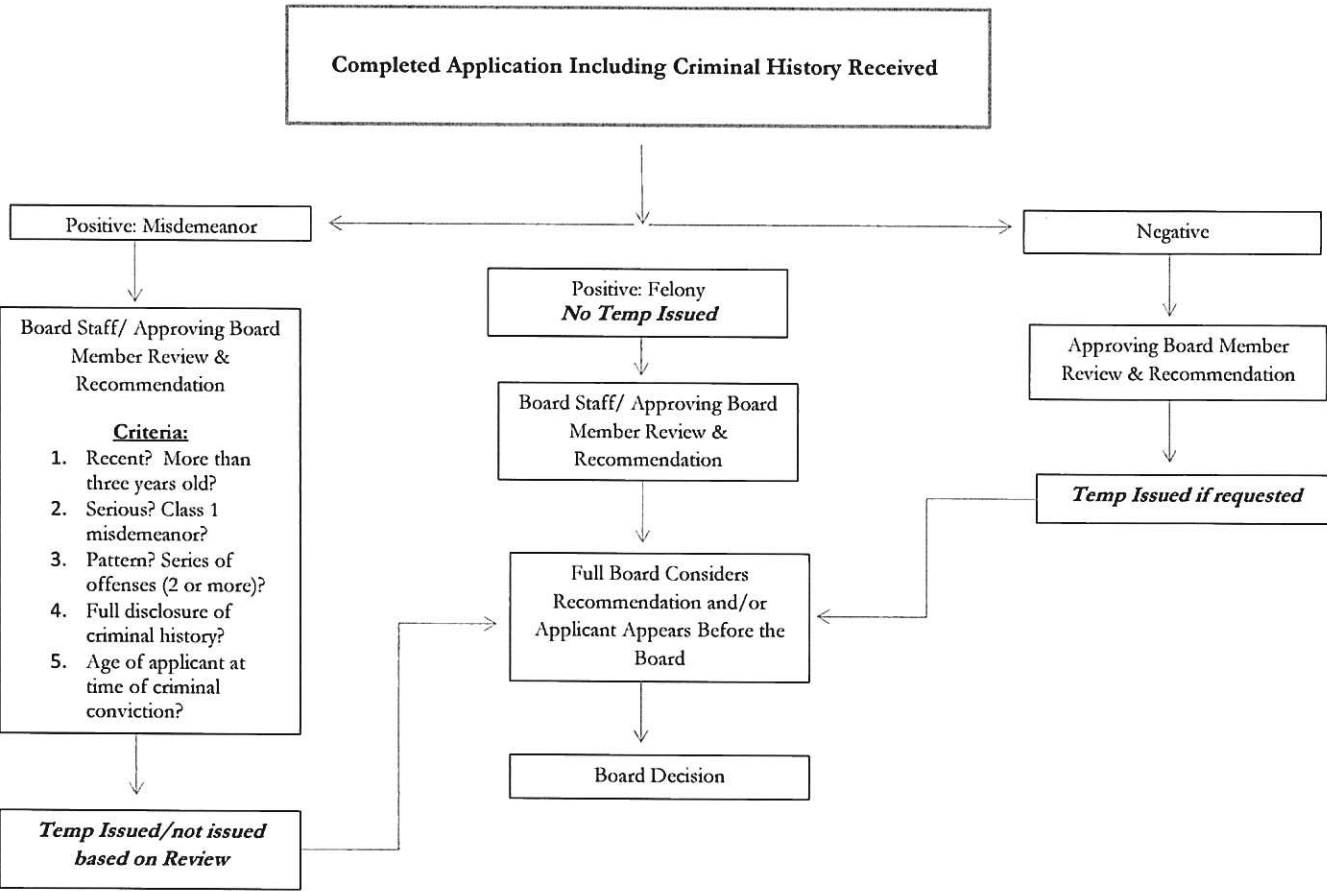
Continuing Education Audit Policy: It is the policy of the Board that a continuing education audit will be conducted annually and that it will utilize the Continuing Education Audit Policy as guidance when completing this audit.

It is important that licensees and registrants maintain a file of all the continuing education courses attended during the applicable continuing education cycle. The Board will randomly audit continuing education records and licensees and registrants selected for an audit will be required to provide verification of attendance for all continuing education courses claimed during the applicable continuing education cycle. Verification should include proof of attendance or a certificate of completion. A proof of attendance or a certificate of completion should include the continuing education activity, name of the course, name of the presenter, sponsor of the program, city the course was held in and the number of hours awarded. A certificate of completion must also indicate that the licensee or registrant passed a post-test with a satisfactory score or successfully completed the course.

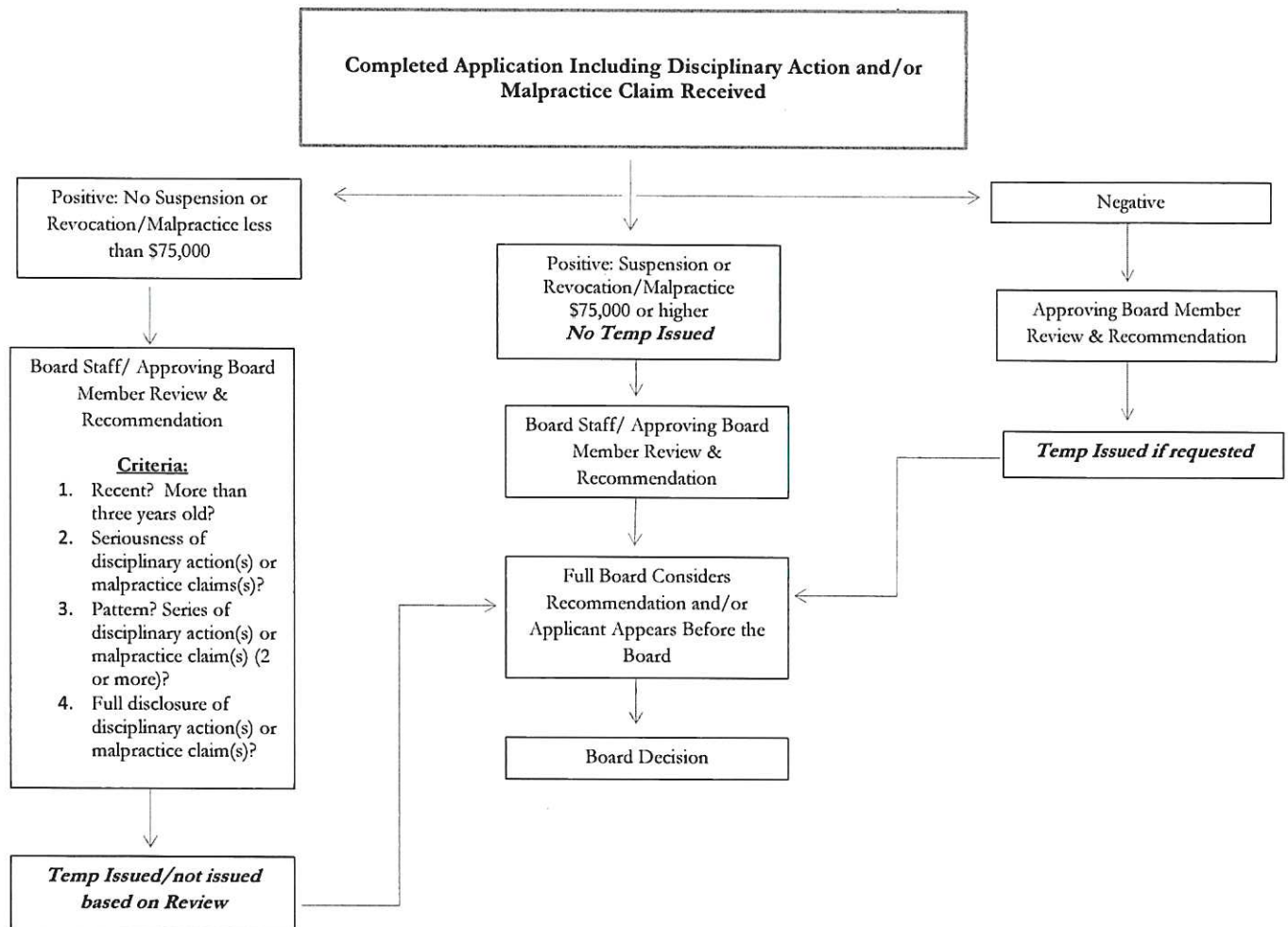
AUDIT PROCEDURE

1. A percentage of licensees and registrants required to maintain continuing education hours will be selected for audit. The percentage and other selection criteria will be determined by the Board.
2. Licensees and registrants selected will be notified by the Board. They will be provided a timeframe within which to provide verification of attendance for each continuing education course claimed on his or her continuing education report.
3. If satisfactory verification of attendance cannot be produced, the continuing education course will not be approved and the licensee or registrant will not be given credit for that continuing education course.
4. If a licensee or registrant has no continuing education courses entered or a minimal number of continuing education courses entered in his or her continuing education record and is selected for an audit, that individual will be audited the following year.
5. The Board will consider each audit individually and take action as it deems necessary.

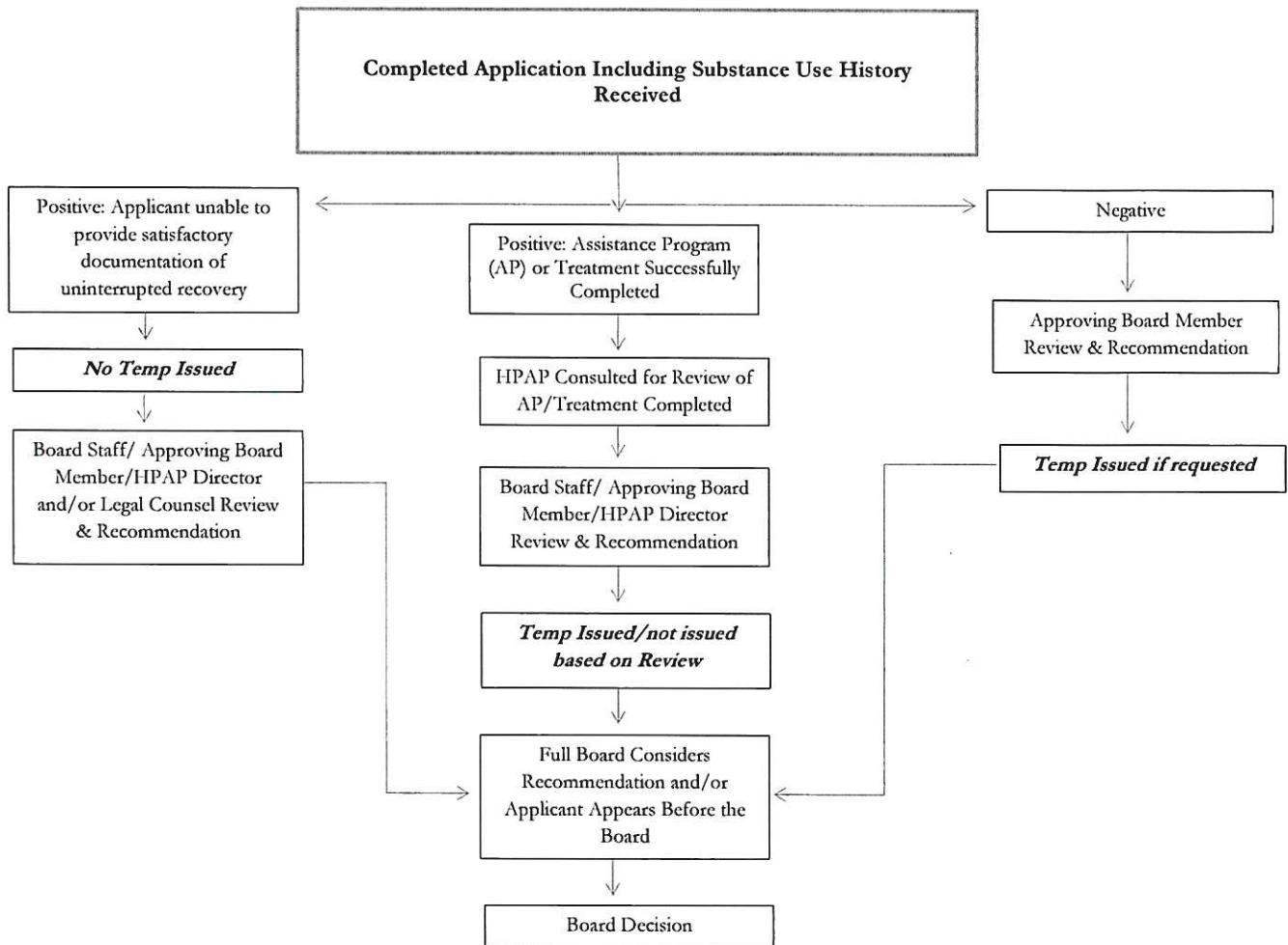
Criminal History Algorithm: It is the policy of the Board to use the Criminal History Algorithm as guidance when determining whether to issue a license, registration or permit.



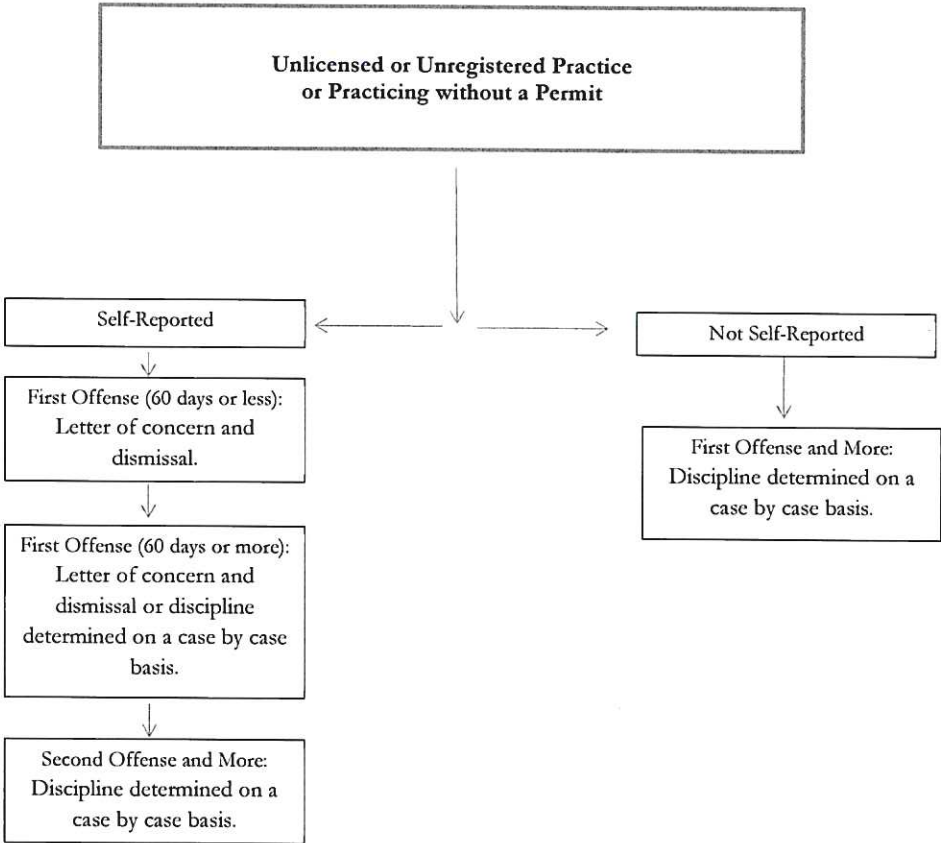
Disciplinary Action & Malpractice Claim Algorithm: It is the policy of the Board to use the Disciplinary Action & Malpractice Claims Algorithm as guidance when determining whether to issue a license, registration or permit.



Substance Use History Algorithm: It is the policy of the Board to use the Substance Use Algorithm as guidance when determining whether to issue a license, registration or permit.



Unlicensed, Unregistered or Practicing without a Permit Policy: It is the policy of the Board to use the Unlicensed, Unregistered or Practicing without a Permit Policy as guidance when reviewing complaints or other matters pertaining to individuals that qualify for a license, registration or permit.



Reinstatement Following Failure to Renew: It is the policy of the Board that it will grant a reasonable period of time following July 1st to a licensee, registrant or permit holder that has failed to renew to reinstate his or her respective license, registration, or permit(s) by fulfilling all renewal criteria and paying the applicable fee(s). Facts and circumstances surrounding a failure to renew will be considered on a case by case basis.

Registrant Verification of Competency: It is the policy of the Board that if a registrant has been out of practice for at least five years preceding the date of application, the individual will be required to verify competency.

Registered Dental Assistant: If an applicant has not practiced for at least five years preceding the date of application, the applicant must verify competency by completing the Lake Area Technical Institute (LATI) expanded functions dental assistant continuing education course or by completing the educational course required to obtain a registration.

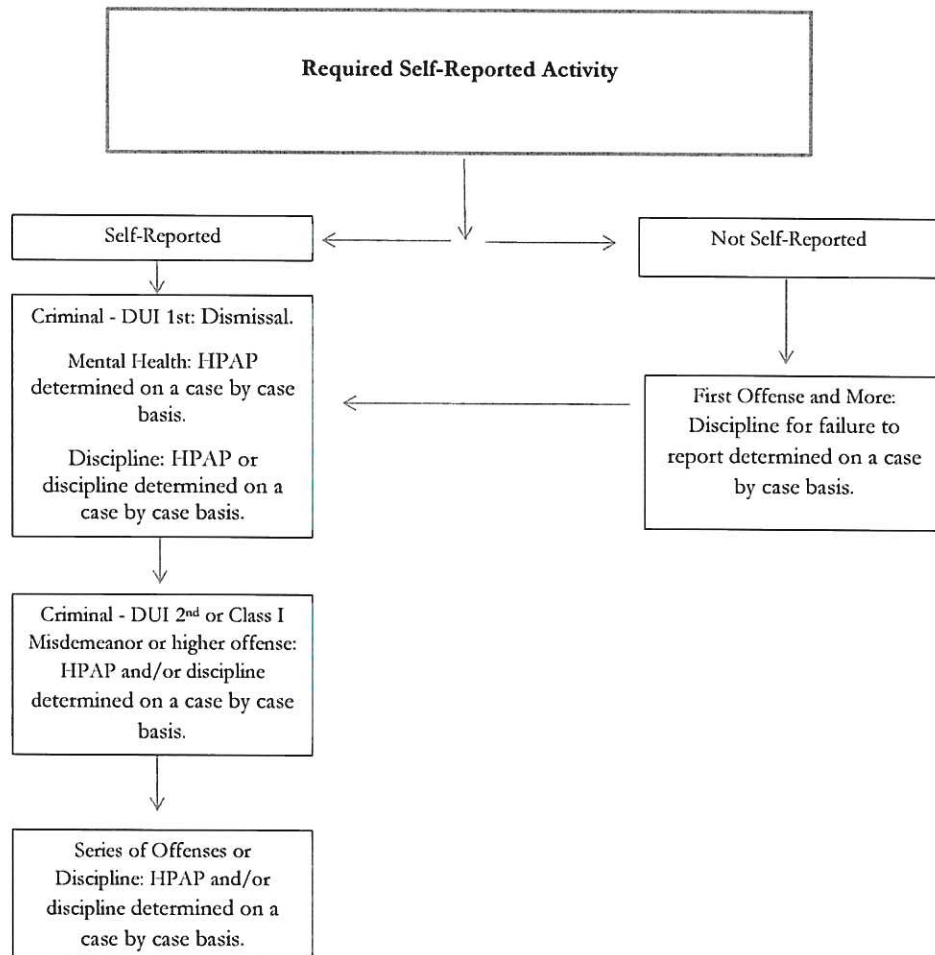
Dental Radiographer: If an applicant has not practiced for at least five years preceding the date of application, the applicant must verify competency by completing the educational course required to obtain a registration.

Anesthesia Application Policy: It is the policy of the Board to use the Anesthesia Application - Policy as guidance when determining whether to issue a Moderate Sedation or General Anesthesia and Deep Sedation Permit. The Board, or a member of the Board and/or Anesthesia Credentials Committee, will be consulted as appropriate for complex applications.

An applicant for a permit to administer Moderate Sedation or General Anesthesia and Deep Sedation that is not licensed and providing Moderate Sedation or General Anesthesia and Deep Sedation in a different state will be allowed up to twelve months between completion of education and date of application. If an applicant has more than twelve months between completion of education and date of application, the applicant will be required to successfully complete a new board approved course or program and meet all other permit requirements before a permit will be issued.

An applicant for a permit to administer Moderate Sedation or General Anesthesia and Deep Sedation will be required to pass an inspection before being issued a temporary permit. This inspection will include all elements of the full on site anesthesia inspection except the sedation of a patient and completion of a dental procedure. If issued a temporary permit, the dentist will be required to pass the full on site anesthesia inspection before the expiration of the temporary permit. If issued a permit to administer Moderate Sedation or General Anesthesia and Deep Sedation, the dentist must pass the full on site anesthesia inspection as set forth in administrative rule.

Self-Reported Activity: It is the policy of the Board to use the Self-Reported Activity as guidance when reviewing information required to be reported to the Board.



Honorarium Request Policy: It is the policy of the Board to allocate resources, when available, to fund continuing education courses that further the mission of the Board. The Board will utilize the Honorarium Request Procedure as guidance:

HONORARIUM REQUEST PROCEDURE

- The Board will determine the following:
 - Fund allocation amount;
 - Information required for submission;
 - Eligibility criteria, which shall include all applicable state contractor requirements;
 - Deadline for submission of applications; and
 - Timeframe for review of applications.
- The Board will release an application at least 30 days prior to the deadline for submission.
- Any application received after the deadline for submission will not be considered unless extenuating circumstances warrant review.

Code of Conduct and Conflict of Interest Policy for Use By State Authority, Board, Commission, and Committee Members

Purpose

The purpose of this code of conduct and conflict of interest policy ("Code") is to establish a set of ethical principles and guidelines for members of state authorities, boards, commissions, or committees when acting within their official public service capacity. This Code applies to all appointed and elected members of state authorities, boards, commissions, and committees (hereinafter "Boards" and "Board member(s)").

Conflict of Interest for Board Members

Board members may be subject to statutory restrictions specific to their Boards found in state and federal laws, rules and regulations. Those restrictions are beyond the scope of this Code. Board members should contact their appointing authority or the attorney for the Board for information regarding restrictions specific to their Board.

General Restrictions on Participation in Board Actions

A conflict of interest exists when a Board member has an interest in a matter that is different from the interest of members of the general public. Examples of circumstances which may create a conflict of interest include a personal or pecuniary interest in the matter or an existing or potential employment relationship with a party involved in the proceeding.

Whether or not a conflict of interest requires a Board member to abstain from participation in an official action of the Board depends upon the type of action involved. A Board's official actions are either quasi-judicial or quasi-legislative. A quasi-judicial official action is particular and immediate in effect, such as a review of an application for a license or permit. In order to participate in a quasi-judicial official action of the Board, a Board member must be disinterested and free from actual bias or an unacceptable risk of actual bias. A Board member must abstain from participation in the discussion and vote on a quasi-judicial official action of the Board if a reasonably-minded person could conclude that there is an unacceptable risk that the Board member has prejudged the matter or that the Board member's interest or relationship creates a potential to influence the member's impartiality.

A quasi-legislative official action, also referred to as a regulatory action, is general and future in effect. An example is rule-making. If the official action involved is quasi-legislative in nature, the Board member is not required to abstain from participation in the discussion and vote on the action.

unless it is clear that the member has an unalterably closed mind on matters critical to the disposition of the action.

“Official action” means a decision, recommendation, approval, disapproval or other action which involves discretionary authority. A Board member who violates any of these restrictions may be subject to removal from the Board to which the member is appointed.

Contract Restrictions

There are federal and state laws, rules and regulations that address conflict of interest for elected and appointed Board members in the area of contracts. As an initial matter, a Board member may not solicit or accept any gift, favor, reward, or promise of reward, including any promise of future employment, in exchange for recommending, influencing or attempting to influence the award of or the terms of a state contract. This prohibition is absolute and cannot be waived.

Members of certain Boards are required to comply with additional conflict of interest provisions found in SDCL Chapter 3-23 and are required to make an annual disclosure of any contract in which they have or may have an interest or from which they derive a direct benefit. The restrictions apply for one year following the end of the Board member’s term. The Boards impacted by these laws are enumerated within SDCL 3-23-10. For more information on these provisions, see the State Authorities/Boards/Commissions page in the Legal Resources section of the Attorney General’s website at: <http://atg.sd.gov/legal/opengovernment/authorityboardcommission.aspx>.

Absent a waiver, certain Board members are further prohibited from deriving a direct benefit from a contract with an outside entity if the Board member had substantial involvement in recommending, awarding, or administering the contract or if the Board member supervised another state officer or employee who approved, awarded or administered the contract. With the exception of employment contracts, the foregoing prohibition applies for one year following the end of the Board member’s term. However, the foregoing prohibition does not apply to Board members who serve without compensation or who are only paid a per diem. See SDCL 5-18A-17 to 5-18A-17.6. For more information on these restrictions see the Conflict of Interest Waiver Instructions and Form on the South Dakota Bureau of Human Resources website at: <http://bhr.sd.gov/forms/>.

Other federal and state laws, rules and regulations may apply to specific Boards. For general questions regarding the applicability of SDCL Chapter 3-23 or other laws, a Board member may contact the attorney for the Board. However, because the attorney for the Board does not represent the Board member in his or her individual capacity, a Board member should contact a private attorney if the member has questions as to how the conflict of interest laws apply to the Board member’s own interests and contracts.

Consequences of Violations of Conflict of Interest Laws

A contract entered into in violation of conflict of interest laws is voidable and any benefit received by the Board member is subject to disgorgement. In addition, a Board member who violates conflict of interest laws may be removed from the Board and may be subject to criminal prosecution. For example, a Board member may be prosecuted for theft if the member knowingly

uses funds or property entrusted to the member in violation of public trust and the use resulted in a direct financial benefit to the member. See SDCL 3-16-7, 5-18A-17.4, and 22-30-46.

Retaliation for Reporting

A Board cannot dismiss, suspend, demote, decrease the compensation of, or take any other retaliatory action against an employee because the employee reports, in good faith, a violation or suspected violation of a law or rule, an abuse of funds or abuse of authority, a substantial and specific danger to public health or safety, or a direct criminal conflict of interest, unless the report is specifically prohibited by law. SDCL 3-16-9 & 3-16-10.

Board members will not engage in retaliatory treatment of an individual because the individual reports harassment, opposes discrimination, participates in the complaint process, or provides information related to a complaint. See SDCL 20-13-26.

Anti-Harassment/Discrimination Policy

While acting within their official capacity, Board members will not engage in harassment or discriminatory or offensive behavior based on race, color, creed, religion, national origin, sex, pregnancy, age, ancestry, genetic information, disability or any other legally protected status or characteristic.

Harassment includes conduct that creates a hostile work environment for an employee or another Board member. This prohibition against harassment and discrimination also encompasses sexual harassment. Sexual harassment includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexually harassing nature, when: (1) submission to or rejection of the harassment is made either explicitly or implicitly the basis of or a condition of employment, appointment, or a favorable or unfavorable action by the Board member; or (2) the harassment has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.

Harassment or discriminatory or offensive behavior may take different forms and may be verbal, nonverbal, or physical in nature. To aid Board members in identifying inappropriate conduct, the following examples of harassment or discriminatory or offensive behavior are provided:

- Unwelcome physical contact such as kissing, fondling, hugging, or touching;
- Demands for sexual favors; sexual innuendoes, suggestive comments, jokes of a sexual nature, sexist put-downs, or sexual remarks about a person's body; sexual propositions, or persistent unwanted courting;
- Swearing, offensive gestures, or graphic language made because of a person's race, color, religion, national origin, sex, age or disability;
- Slurs, jokes, or derogatory remarks, email, or other communications relating to race, color, religion, national origin, sex, age, or disability; or
- Calendars, posters, pictures, drawings, displays, cartoons, images, lists, e-mails, or computer activity that reflects disparagingly upon race, color, religion, national origin, sex, age or disability.

The above cited examples are not intended to be all-inclusive.

A Board member who is in violation of this policy may be subject to removal from the Board.

Confidential Information

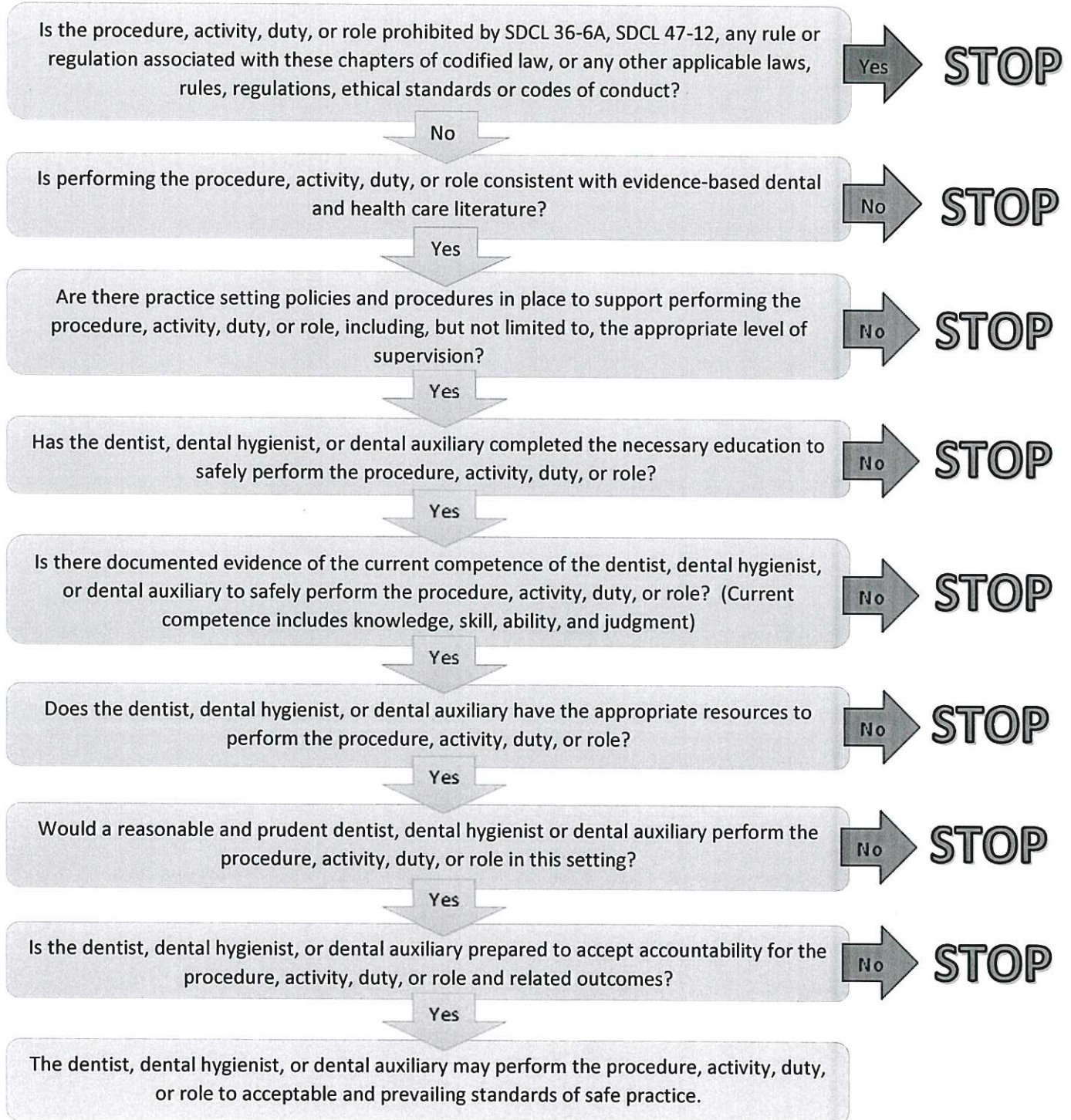
Except as otherwise required by law, Board members shall not disclose confidential information acquired during the course of their official duties. In addition, members are prohibited from the use of confidential information for personal gain.

Reporting of Violations

Any violation of this Code should be reported to the appointing authority for the Board member who is alleged to have violated the Code.

Scope of Practice Decision-making Framework

Identify, describe, or clarify the procedure, activity, or role under consideration.



These decision-making framework guidelines are for educational purposes only. The guidelines do not purport to establish a standard of care or advise a course of action for patient care in any particular situation.

Framework adopted by the South Dakota State Board of Dentistry on January 11, 2019.



South Dakota State Board of Dentistry Continuing Education Requirements

Dentists

Dentists must earn 100 hours of continuing education in every 5-year CE cycle. Fifty (50) of those hours must be academic. Dentists must maintain a current cardiopulmonary resuscitation (CPR) card. The Board of Dentistry will only accept the American Heart Association for the Basic Life Support (BLS) Provider (*formerly known as the Healthcare Provider*), the American Red Cross for the Professional Rescuer or the American Red Cross for the Healthcare Provider cards. A Dentist holding a general anesthesia and deep sedation or moderate sedation permit must have a current Advanced Cardiac Life Support (ACLS) or Pediatric Advanced Life Support (PALS) card from the American Heart Association. *See the CPR requirements in the CE guidelines below.* A Dentist holding a general anesthesia and deep sedation or moderate sedation permit must complete an additional 25 hours of continuing education in anesthesia related topics for each five-year licensure cycle.

Dental Hygienists

Dental Hygienists must earn 75 hours of continuing education in every 5-year CE cycle. A Dental Hygienist must have documented at least five hours of continuing education in dental radiography in a five-year period. Dental Hygienists must maintain a current cardiopulmonary resuscitation (CPR) card. The Board of Dentistry will only accept the American Heart Association for the Basic Life Support (BLS) Provider (*formerly known as the Healthcare Provider*), the American Red Cross for the Professional Rescuer or the American Red Cross for the Healthcare Providers cards. *See the CPR requirements in the CE guidelines below.*

Registered Dental Assistants (Expanded Functions)

Registered Dental Assistants must earn 60 hours of continuing education in every 5-year CE cycle. A person who is certified in dental radiography must have documented at least five hours of continuing education in dental radiography in a five-year period. Registered Dental Assistants must maintain a current cardiopulmonary resuscitation (CPR) card. The Board of Dentistry will only accept the American Heart Association for the Basic Life Support (BLS) Provider (*formerly known as the Healthcare Provider*), the American Red Cross for the Professional Rescuer or the American Red Cross for the Healthcare Providers cards. *See the CPR requirements in the CE guidelines below.*

Dental Radiographers

Dental Radiographers are required to earn 5 hours of continuing education in dental radiography in every 5-year CE cycle.

Continuing Education Categories

Academic: Dentists must complete a minimum of 50 hours in a 5-year CE cycle

Dentists are the only practitioners required to obtain academic hours. Dental hygienists and registered dental assistants who attend academic continuing education should submit those courses in the clinical category.

Academic hours must directly relate to the provision of clinical dental services and meet one of the following criteria: The course must be taken physically at a dental school accredited by the American Dental Association Commission on Dental Accreditation (CODA), the course presenter must be affiliated with a dental school accredited by the American Dental Association Commission on Dental Accreditation (CODA), the provider organization must be approved by the American Dental Association Continuing Education Recognition Program (CERP), or the provider organization must be approved by the Academy of General Dentistry Program Approval For Continuing Education (PACE).

Home Study: Limited to 30 hours maximum in a 5-year CE cycle

Online continuing education courses or webinars that include an interactive component are not considered home study and should be categorized based on course content.

Home study continuing education may include online courses or courses presented via CD that do not have an interactive component. Home study courses require that you demonstrate your participation in the course or lecture through a certificate of completion from the continuing education provider. You cannot receive credit for the same home study course more than one time during your 5-year CE cycle.

CPR: Limited to 15 hours maximum in a 5-year CE cycle

Being certified in cardiopulmonary resuscitation (CPR) is a requirement for all dentists, dental hygienists, and registered dental assistants. All such licensees/registrants must maintain a current CPR card. The Board of Dentistry will only accept the American Heart Association for the Basic Life Support (BLS) Provider (*formerly known as the Healthcare Provider*), the American Red Cross for the Professional Rescuer or the American Red Cross for the Healthcare Providers cards. You do not have to take a refresher course every year; just keep your certification current. Credit for CPR courses is hour for hour. *The Board of dentistry does not recognize on-line CPR courses.* Dentists holding a general anesthesia and deep sedation or moderate sedation permit may submit an Advanced Cardiac Life Support (ACLS) or Pediatric Advanced Life Support (PALS) card from the American Heart Association to satisfy the CPR requirement. The Board of Dentistry will recognize hours taken for a certified paramedic, certified emergency medical technician and advanced certified life support in the CPR category with the applied 15 hour limit.

Practice Management: Limited to 10 hours maximum in a 5-year CE cycle

Practice management courses or lectures are taken to benefit oneself for personal or professional gain or enhancing the business aspects of dentistry. Courses and lectures include, but are not limited to, practice management, dental ethics, risk management, stress management, communication skills, office ergonomics, HIPAA, domestic violence, etc. Completion of a college business or college computer-business class will be accepted for 10 hours of practice management if the class included at least 10 hours of lecture or class time.

Nutrition: Limited to 15 hours maximum in a 5-year CE cycle

Nutrition courses or lectures include topics of dental nutrition. These topics included, but are not limited to, diet, exercise, dental nutrition, and health issues affecting dental health (ex. Anorexia nervosa, bulimia, etc.)

Clinical: Unlimited

Clinical courses or lectures are presented by an instructor who is not affiliated with a CODA accredited university or do not meet the criteria for Academic continuing education. These courses or lectures emphasize practitioner to patient contact. Examples include, but are not limited to latest techniques in dentistry, clinical courses, specialties, OSHA/infection control, etc. Courses presented by colleagues or other presenters providing an in-office presentation should obtain prior course approval from the Board.

Radiography: Dental Hygienist and Radiographers must have a minimum of 5 hours of radiography courses in a 5-year CE cycle. Limited to 20 hours maximum in a 5-year CE cycle.

Radiography topics can include radiation safety, equipment operation, film processing, emergency procedures, anatomy and positioning of relevant procedures, radiographic quality assurance, correcting and identifying technique and processing errors, and recognition and identification of radiographic information, such as procedures for enhancing interpretation of radiographic information including disease. Home study radiography courses are allowed. However, if you take the same home study course more than one time during your 5-year CE cycle, you will only receive credit for one course. You cannot receive credit for the same home study course more than one time during your 5-year CE cycle.

Anesthesia/Sedation: Dentists holding a general anesthesia and deep sedation or moderate sedation permit must complete an additional 25 hours of continuing education in anesthesia related topics for each five-year licensure cycle.

A Board approved anesthesia inspector is eligible for two hours of anesthesia related continuing education for each anesthesia inspection completed with a maximum of ten hours per continuing education cycle.

Dentists holding a general anesthesia and deep sedation or moderate sedation permit may claim 4 hours of anesthesia related continuing education for each ACLS or PALS certification completed and may claim a maximum of 8 hours per continuing education cycle (i.e. 2 ACLS certification courses).

Other Continuing Education Guidelines

Clinical – Exhibits (State, Regional or National Meetings/Conventions):

Hour for hour up to five (5) hours of Clinical-Exhibits CE may be earned for attendance at the exhibits and meetings at a state, regional or national meeting/convention up to twenty-five (25) hours per 5 year CE cycle.

Clinical – Course (table clinics of a state, regional or national meetings/conventions)

One (1) hour Clinical-Course CE may be earned for each attendance at the table clinics of a state, regional or national meeting/convention.

Examiners:

CRDTS and other Regional Board Examiners are allowed five (5) hours Academic CE per year in the area of the exam for which he/she calibrates. If a CRDTS examiner calibrates in all three different areas (restorative, periodontal, and clinic floor) of the exam, he/she may earn the five (5) hours for each area and therefore up to fifteen (15) hours per year.

Clinical - Volunteer Services:

Up to thirty (30) hours of Clinical-Volunteer CE may be earned per 5 year CE cycle for volunteer service with:

- Delta Dental Mobile Program
- Donated Dental Services (DDS) programs
- Sanford Children's Hospital: Cleft Lip & Palate Clinic
- Christina's Smile Care Mobile
- Examinations for troops before deployment
- St. Francis Mission Dental Clinic
- Sioux Empire Smiles

Clinical-Volunteer CE may be earned for other volunteer activities that involve direct patient care with approval from the Board.

The Board will not approve oral health or oral health career presentations given to elementary and secondary students for continuing education credit. These types of presentations are considered community service.

Teleconference or Live Webcast Courses:

Teleconference or live webcast courses may fall under the categories of Clinical, Academic, Practice Management, or Radiography depending on the instructor's credentials and the content of the course.

Class Instruction/Attendance:

Dentists, dental hygienists and registered dental assistants teaching seminar classes may have their seminar teaching hours allowed as Clinical CE after completing the CE Course Approval Form and providing a course outline and biography for Board approval. Hour for hour credit will be allowed for instruction of the course as a one-time credit per course during the 5-year cycle. An in-office presentation to dental hygienists and registered dental assistants by another dental professional may be allowed as Clinical CE. You must submit the CE Course Approval Form and provide a course outline and biography of the presenter for Board approval.

Class instruction and/or class attendance at a CODA accredited dental school may be allowed as Academic CE. You must provide an outline of teaching content and obtain Board approval. Hour for hour credit may be given for class instruction and /or class attendance up to one half of the required hours during the 5-year cycle. For example, a maximum of 50 hours for dentists, 38 hours for hygienists, and 30 hours for registered dental assistants is allowed.

Upon request, if a licensed practitioner attends an accredited dental or dental hygiene school full time or is completing a specialty or general practice residency while licensed with the Board, the required continuing education credits may be waived for the time period that the licensee is attending the accredited dental or dental hygiene school or completing a specialty or general practice residency.

In Office Instruction:

In office classes presented to staff by the in office Dentist are allowed. The Board requires prior approval by submitting the CE Course Approval Form.

Digital Software Courses: In office instruction and training of hygienists and registered dental assistants in digital x-rays by digital software professional trainers may be allowed partly as Radiography CE and partly as Practice Management CE. You must complete the CE Course Approval Form and provide a course outline and the Board will determine the number of hours to be applied in each category.

Practice Management Software Courses: In office instruction and training of dental hygienists and registered dental assistants in practice management software by the professional trainers may be allowed as Practice Management CE. You must complete the CE Course Approval Form and

provide a course outline and the Board will determine the number of hours to be applied in each category.

Specialty Dental Practice/Laboratory: Instruction of a dental hygienist or registered dental assistant at another specialty dental practice or dental laboratory in order to perform new procedures and tasks, not previously performed, may be allowed as Clinical CE. You must complete the CE Course Approval Form and provide a course outline and the Board will determine the number of hours to be applied in each category. The Board recommends the specialty dental practice submit the CE Course Approval Form and course outline for prior approval.

Miscellaneous:

The Board will not approve continuing education classes on the subject of animal dentistry, as the Board issues licenses to dentists performing dental services on humans per SDCL 36-6A-32.

The Board generally recognizes continuing education providers certified through the American Dental Association Continuing Education Recognition Program (ADA CERP), the Academy of General Dentistry Program Approval for Continuing Education (AGD PACE) and the American Academy of Dental Hygiene as valid continuing education providers.

Courses that have been approved are listed on the Approved CE Calendar, which you can access in your account by logging in to your account through the Board of Dentistry web site.

The Board determines whether a continuing education course will be approved and the category each course will fall under. If you are uncertain about approval and/or what category a continuing education course will fall under, please contact the South Dakota State Board of Dentistry office.