**DRAFT**

**Civil Service Commission Minutes**

State Capitol Building Basement, Room B31

Thursday, June 20, 2019

Conference call 11 am (CT)

1. **Roll Call of Commission Members**

Barbara Christianson, Chair called the meeting to order at 11:05 am CT.

Mary Weischedel called the roll. Members present:

 Barb Christianson

 JC Carpenter

 Judy Greff

 Jeff Miller

 Dawn Morris

Quorum was present.

Other participants:

Mary Weischedel, BHR Compliance Officer

Ellen Zeller, BHR Director of Classification and Compensation

1. **Approval of Agenda**

Commission member Morris moved to approve the agenda as presented. Member Greff seconded the motion. The motion carried with unanimous voice vote.

1. **Approval of Minutes**

Commission member Carpenter moved to approve the minutes of the April 18th, 2019, meeting as submitted, seconded by Miller. The motion carried with unanimous voice vote.

1. **Classification Review**

Zeller presented information about a pay grade change for the Job Service Assistant Manager classification. The request was to move it from a GJ to GK.

Commission member Greff moved to approve the paygrade change, and the motion was seconded by Morris. The motion carried with unanimous roll call vote.

1. **FY2020 Pay Structures**

A. General

B. Medical

C. Law Enforcement

D. Career Bands

 i. Accounting

 ii. Engineering

 iii. Environmental Scientist

 iv. Information Technology

 v. Nursing

Commission member Morris moved to approve the eight (8) FY2020 Pay Structures, and the motion was seconded by Carpenter. The motion carried with unanimous roll call vote.

1. **Other Discussion Items**

Mary Weischedel presented information on the new location of the Bureau of Human Resources conference room, where future Civil Service Commission meetings by phone will be held.

1. **Additional Agenda Items**

None

1. **Public Comments**

None

1. **Adjourn**

Commission member Carpenter moved to adjourn the meeting, and the motion was seconded by Miller. The motion carried with unanimous voice vote.

Chair Christianson adjourned the meeting.

*Please note that these minutes are a draft until approved by the Civil Service Commission at the next meeting.*