

**MINUTES**  
**SOUTH DAKOTA HOUSING DEVELOPMENT AUTHORITY**  
**BOARD OF COMMISSIONER'S MEETING**  
**TELEPHONIC**  
**May 2, 2023**

**Board Members Present:** Bill Hansen, Chairman  
Scott Erickson, Vice-Chair  
Preston Steele, Treasurer  
Rick Hohn, Commissioner  
Mark Puetz, Commissioner  
David Pummel, Commissioner  
Mark Roby, Commissioner

**Board Members Absent:** None.

**Staff Present:** Chas Olson, Interim Executive Director  
Brent Adney, Director of Homeownership Programs  
Mike Harsma, Director of Single Family Development  
Todd Hight, Director of Finance and Administration  
Tasha Jones, Director of Rental Housing Management  
Amanda Weisgram, Director of Marketing and Research  
Robin Auch, Accountant  
Travis Dammann, Business Analyst  
Amy Eldridge, Housing Development Officer  
Dorothy Fischer, Accounting Assistant  
DeNeil Hosman, Accountant  
Kris Gilkerson, Housing Management Officer  
Beverly Katz, Housing Infrastructure Officer  
Matt Kelley, Coordinator of Technical Services  
Sheila Olson, Marketing Assistant  
Joseph Tielke, Continuum of Care Administrator  
Rebecca Whidby, Housing Development Officer

**Guests Present:** Dixie Hieb, Davenport, Evans, Hurwitz & Smith, Counsel to SDHDA  
Eric Kunzweiler, Inter-Lakes Community Action Partnership  
Harley Ferguson, South Eastern Council of Governments  
Sophie Johnson, South Eastern Council of Governments  
Julie Johnson, Absolutely!Aberdeen  
Larry Nelson, Frieberg, Nelson & Ask, LLP  
Tobin Morris, Colliers  
Bob Mercer, Keloland News  
Fred Binder, Planning and Development District III

**I. CALL TO ORDER/CONFLICTS OF INTEREST**

The meeting was called to order at 2:00 p.m. and roll was called. Chairman Hansen called for conflicts of interest and none were noted.

## **II. PUBLIC COMMENT**

None.

## **III. APPROVAL OF AGENDA**

It was moved by Commissioner Erickson and seconded by Commissioner Roby that the Agenda be adopted as presented, but reserving the right to make further changes during the meeting.

Via roll call, the following votes were recorded:

Voting AYE: Chairman Hansen; Commissioners Erickson, Hohn, Puetz, Pummel, Roby and Steele

## **IV. APPROVAL OF MINUTES**

It was moved by Commissioner Hohn and seconded by Commissioner Steele that the Minutes of the Board of Commissioners' Meeting held on March 14, 2023, be adopted as presented.

Via roll call, the following votes were recorded:

Voting AYE: Chairman Hansen; Commissioners Erickson, Hohn, Puetz, Pummel, Roby and Steele

## **V. EXECUTIVE DIRECTOR'S REPORT**

Interim Executive Director Olson reported that the Mountain Plains Housing Summit will be held May 8 through May 10, 2023 in Sioux Falls and the Housing Conference will be held June 27 through June 28, 2023 in Pierre. He stated the Housing Trust Fund and HOME Housing Development Officer position that has been open for approximately 10 months has been filled. Interim Executive Director Olson reported April was Fair Housing month and that South Dakota Housing sponsored several trainings across the state.

## **VI. OLD BUSINESS**

### **A. Resolution No. 23-05-20: Resolution to Approve Revised Draft Housing Infrastructure Financing Program Administrative Rules, Authorize Release for Public Comment, and Establish a Public Hearing; and to Withdraw the Draft Housing Infrastructure Financing Program Allocation Plan**

After review and discussion, it was moved by Commissioner Erickson and seconded by Commissioner Hohn that the above Resolution be adopted as follows:

WHEREAS, South Dakota Senate Bill 41 ("SB 41") established a program for housing infrastructure loans and grants, made an appropriation therefor, and declared an emergency;

WHEREAS, SB 41 became effective on February 1, 2023, and has been codified as SDCL Chapter 11-15;

WHEREAS, pursuant to SDCL 11-15-2, the housing infrastructure fund was created, to be administered by South Dakota Housing Development Authority ("SDHDA") for the purpose of making loans and grants for housing infrastructure projects;

WHEREAS, SDCL 11-15-6 provides that SDHDA shall promulgate rules pursuant to SDCL Chapter 1-26, specifying the criteria and process for the application, approval, and disbursement of the loans and grants;

WHEREAS, pursuant to SDHDA Resolution No. 23-03-18, adopted March 14, 2023, the board of commissioners of SDHDA approved the Draft Housing Infrastructure Financing Program Allocation Plan, dated March 14, 2023 (the "HIFP Plan") and authorized the public distribution of the HIFP Plan;

WHEREAS, pursuant to SDHDA Resolution No. 23-03-19, adopted March 14, 2023, the board of commissioners of SDHDA approved the Draft Housing Infrastructure Financing Program Administrative Rules (the "Draft Rules");

WHEREAS, SDHDA wishes to withdraw the HIFP Plan;

WHEREAS, SDHDA has revised the Draft Housing Infrastructure Financing Program Administrative Rules (the "Revised Draft Rules"); and

WHEREAS, SDHDA wishes the Revised Draft Rules to replace and supersede the Draft Rules.

NOW, THEREFORE, BE IT RESOLVED, that the previously approved HIFP Plan is hereby withdrawn;

BE IT FURTHER RESOLVED, that the Revised Draft Rules are hereby approved by SDHDA;

BE IT FURTHER RESOLVED, that the Revised Draft Rules hereby replace and supersede the previously adopted Draft Rules;

BE IT FURTHER RESOLVED, that the Executive Director is authorized to take all actions required pursuant to SDCL Chapter 1-26 for final approval of the Revised Draft Rules, including taking written comment and establishing a public hearing on such rules; and

BE IT FURTHER RESOLVED, that the Executive Director is hereby authorized to make such changes to the Revised Draft Rules as may be required by the Legislative Research Council or the Interim Rules Review Committee of the South Dakota Legislature.

Via roll call, the following votes were recorded:

Voting AYE: Chairman Hansen; Commissioners Erickson, Hohn, Puetz, Pummel, Roby and Steele

**VII. NEW BUSINESS**

None.

**VIII. DATE OF NEXT MEETING AND ADJOURNMENT**

The next Board of Commissioners' Meeting is tentatively scheduled for May 9, 2023. It was moved by Commissioner Pummel and seconded by Commissioner Puetz that the meeting adjourn.

Voting AYE: Chairman Hansen; Commissioners Erickson, Hohn, Puetz, Pummel, Roby and Steele

The meeting adjourned at 2:10 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Chas Olson', is written above the printed name.

Chas Olson  
Secretary