

**South Dakota Board of Addiction and Prevention Professionals
Via Videoconference
May 6, 2021**

President Hartman called the meeting to order at 10:32 am central and determined a quorum.

Board Members Present via Videoconference: Terri Brown, Nicole Bowen, Kara Graveman, Amy Hartman, Kristi Jacobsma, Donald McCoy and Jill Viedt

Board Members Absent: Stacy Gorman

Others Present via Videoconference: Jennifer Stalley, Executive Secretary; Karen Cudmore, administrative staff; Ryan Loker, Board Legal Counsel, Department of Social Services, Marilyn Kinsman, Department of Social Services, Caroline Srstka, Assistant Attorney General

Caroline Srstka introduced herself to the Board.

Motion to approve the proposed agenda by Viedt. Seconded by McCoy. The Board voted by roll call. Hartman, Viedt, Bowen, Brown, Graveman, Jacobsma and McCoy voted aye. **Motion carried.**

Hartman asked for comments from the public. There were no comments offered.

Motion to approve the meeting minutes of February 4, 2021 by McCoy. Seconded by Jacobsma. The Board voted by roll call. Hartman, Viedt, Bowen, Brown, Graveman, Jacobsma and McCoy voted aye. **Motion carried.**

Motion to accept the financial report as of March 31, 2021 by Jacobsma. Seconded by Brown. The Board voted by roll call. Hartman, Viedt, Bowen, Brown, Graveman, Jacobsma and McCoy voted aye. **Motion carried.**

Motion to go into executive session for consideration of contested cases and contractual matters at 10:42 am by Viedt. Seconded by Brown. The Board voted by roll call. Hartman, Viedt, Bowen, Brown, Graveman, Jacobsma and McCoy voted aye. **Motion carried.**

Hartman declared the Board out of executive session at 11:38 am.

Motion to dismiss Complaint 2020-02 by Graveman. Seconded by Brown. The Board voted by roll call. Hartman, Viedt, Bowen, Brown, Graveman and McCoy voted aye. Jacobsma abstained. **Motion carried.**

Motion to offer a settlement agreement for Complaint 2020-03 by Brown. Seconded by Bowen. The Board voted by roll call. Hartman, Bowen, Brown, Graveman and McCoy voted aye. Viedt and Jacobsma abstained. **Motion carried.**

Stalley provided an update on cultural awareness training and options for future training for Board members. The Board discussed options to gain training individually or as a group. To plan for the new members joining the Board, the Board asked Stalley will explore logistics and options for trainings for discussion at the next board meeting.

Stalley discussed administrative rule changes and the process. Hartman asked Bowen, Jacobsma, and McCoy to serve on a workgroup to discuss rules changes and possible updates to statutes during the next legislative session. Hartman will also be on the workgroup.

Motion to contract with Albertson Consulting for the development and maintenance of an online licensee database and renewal system by Bowen. Seconded by Graveman. The Board voted by roll call. Hartman, Viedt, Bowen, Brown, Graveman, Jacobsma and McCoy voted aye. **Motion carried.**

Motion to renew the contract with Midwest Solutions for executive and administrative services by McCoy. Seconded by Viedt. The Board voted by roll call. Hartman, Viedt, Bowen, Brown, Graveman, Jacobsma and McCoy voted aye. **Motion carried.**

Kinsman provided updates from the Department of Social Services. DSS is working to enhance their website and appreciates recommendations for changes or additional information to be included on the Board's page. The official announcement on the appointments for the two open Board positions will be coming soon.

Hartman recognized Terri Brown's last meeting and her work with the Board. The Board thanked Brown for her years of service.

Motion to set the next meeting dates for August 26 and October 14 at 9am (central) via teleconference by Viedt. Seconded by Jacobsma. The Board voted by roll call. Hartman, Viedt, Bowen, Brown, Graveman, Jacobsma and McCoy voted aye.

Motion to adjourn by Brown. Seconded by Viedt. The Board voted by roll call. Hartman, Viedt, Bowen, Brown, Graveman, Jacobsma and McCoy voted aye. **Motion carried.**

The Board adjourned at 12:48 pm.

Respectfully Submitted,

Nicole Bowen, Secretary