



## Board of Funeral Service

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**DRAFT BOARD MINUTES FOR May 4, 2022**  
**BOARD MEETING**  
**Best Western PLUS Ramkota Hotel**  
**3200 West Maple St.**  
**Sioux Falls, SD 57107**

Members Present:

Randy Brennick, President  
James Jones, Vice-President  
Chad Osthus, Secretary/Treasurer  
Bart Fredericksen, Member  
Michael Carlsen, Member  
Mariah Pokorny, Dept. of Health (Non-voting member) (joined via teleconference)  
Sharel Delzer, Lay Member (joined via teleconference)

Members Absent:

None.

Others Present:

Carol Tellinghuisen, Executive Secretary  
Brooke Tellinghuisen Geddes, Executive Assistant  
Abby Rehorst, Executive Assistant  
Megan Borchert, Attorney General's Office  
Jacob Dempsy, Attorney General's Office  
Ali Tornow, DOH Legal Counsel  
Karl Koball, Miller Funeral Home  
Tim Wingen, Miller Funeral Home  
Mitch Steinhoff, Eidsness Funeral Home  
Kelly Hyke, Hyke Funeral Home  
Josh Fiedler, Dakota Embalming & Transport Service  
Tim Bachman, Miller Funeral Home  
Jasper Diegel, SDFDA  
Katie Sieverding, SDFDA

**Call to Order/Welcome and Introductions:** President Brennick called the meeting to order at 1:00 PM CDT.

**Roll Call:** Brennick asked Tellinghuisen Geddes to call the roll. Brennick, yes; Jones, yes; Osthus, yes; Fredericksen, yes; Carlsen, yes; Delzer, yes; Pokorny, yes. A quorum was present.

**Corrections or additions to the agenda:** None

**Approval of the agenda:** Osthus moved to approve the agenda. Fredericksen seconded the motion. **MOTION PASSED.**

**Public Comment:** Brennick called for any comments from the public. Association members present expressed gratitude for coming together with the Board to foster a positive relationship moving forward.

**Approval of the minutes from December 9, 2021:** Fredericksen made a motion to approve the minutes from December 9, 2021. Osthus seconded the motion. **MOTION PASSED.**

**FY Financial Update:** Tellinghuisen Geddes reported figures as of March 31, 2022: YTD revenue of \$69,587.59; YTD expenditures of \$58,152.86 and YTD cash balance of \$136,841.76.

**ICFSEB Annual Conference Update:** Brenneck reported on the ICFSEB conference he attended in April. Licensure topics included Board member duties, legislative intent of statutes, and workforce issues. He encouraged other Board members and association members to attend this meeting in the future if available.

**Report on Survey Results:** Tellinghuisen Geddes reported on the survey that were distributed to SD licensees. It was reported that the responses were split evenly on the topic of removing the extra 60 hours of education requirement, most were not in favor of getting rid of the state specific exam, most were in favor or neutral about reducing the size of the Board, and most were in favor of removing the residency/citizenship requirement of applicants.

**Election of Officers:** Osthus made a motion to keep the current slate of officers the same. Fredericksen seconded the motion. **MOTION PASSED.**

**Discussion on SDCL 36-19-28:** Discussion was held on the topic of the statute requiring a stock of caskets and shipping containers. The committee working on the statute revisions agreed to look at this statute when they meet and discuss ways to better clarify the statute.

**Update on Annual Inspections:** The list of establishments for inspection was distributed to the three Board members conducting inspections. They will begin inspections this summer.

**SD Funeral Directors Contract:** The Board discussed and agreed to contribute money to help fund a technical speaker for the SDFDA annual convention. Jones made a motion to approve the contract at \$1500. Osthus seconded the motion. **MOTION PASSED.**

**Legislative Update:** The Board discussed the recently passed House Bill 1152, an act to establish rights regarding the disposition of a person's remains.

**Upcoming Statute Revisions:** The Board agreed to form a committee with 3 Board members, association members, Board staff and legal counsel to discuss and revise Chapter 36-19. The committee hopes to have a final draft for review in August.

**Next Meeting Reminder:** The next meeting is to be held on July 7, 2022 at 3 p.m. MDT/ 4 p.m. CDT via teleconference. The Board also scheduled a meeting for August 25, 2022 at 3 p.m. MDT/ 4 p.m. CDT via teleconference.

Jones made the motion to enter executive session. Frederickson seconded the motion. **MOTION PASSED** by unanimous voice vote.

**The Board entered Executive Session at 2:06 p.m. to discuss complaint #168 and the executive secretary contract. The Board exited Executive Session at 2:28 p.m.**

Jones made a motion to dismiss complaint #168 due to lack of substantive evidence. Osthus seconded the motion. **MOTION PASSED** by voice vote: Brennick, yes; Jones, yes; Osthus, yes; Carlsen, abstain; Frederickson, yes; Delzer, yes.

**Executive Secretary Contract:** The Board will be extending the current executive secretary contract that ends May 31, 2022 until the RFP is complete.

**Future Complaint Dismissals:** Carlsen made the motion to allow the investigative committee to dismiss future complaints and report those to the Board. Frederickson seconded the motion. **MOTION PASSED.**

**Any other business coming in between date of mailing and date of meeting:** There was no other business.

Osthus made a motion to adjourn at 2:36 p.m. CDT. Carlsen seconded the motion. **MOTION PASSED.**

Respectfully submitted,



Carol Tellinghuisen  
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.