



South Dakota
Department of
Social Services

South Dakota Board of
Social Work Examiners
810 N. Main Street, Suite 298
Spearfish, SD 57783
Phone: 605.642.1600

Email: office@sdlicensing.com

Web: <https://dss.sd.gov/licensingboards/socialwork/social.aspx>

**DRAFT MEETING AGENDA
VIDEO CONFERENCE**

South Dakota Board of Social Work Examiners
April 14, 2023-12:00PM CDT/11:00AM MDT

The public is invited to attend the meeting via Microsoft Teams at the following link:
https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzE5NjQwM2EtOWZkMS00Y2FjLTljMmMtNzdiY2lwNzU1OTIi%40thead.v2/0?context=%7b%22Tid%22%3a%22e69efb98-56ef-4797-a76b-e1ec658a639c%22%2c%22Oid%22%3a%22ee0a24e7-6d2c-4495-ade5-4377098865d2%22%7d

If members of the public would like to be sent the Microsoft Teams invitation to the meeting instead of using the above link, please contact the Board office prior to the meeting at office@sdlicensing.com.

Member Listing:

1. Karen Chesley, CSW-PIP, President
2. Michael Forgy, CSW-PIP, Secretary/Treasurer
3. Jennifer Gray, CSW-PIP, Member
4. Sharon Stratman, SW, Member
5. Susan Kornder, CSW-PIP, Member
6. Kim Brakke, Lay Member
7. Bonnie Untereiner-Bjork, Lay Member
8. Vicki Isler, Ed.D., BCBA-D-Applied Behavior Analyst Committee
9. Amber Bruns, MS, BCBA-Applied Behavior Analyst Committee
10. Lisa Stanley, DVM, Lay Member-Applied Behavior Analyst Committee

Purpose: The Board protects the health and safety of the consumer public by licensure of qualified persons, enforcement of the statutes, rules and regulations governing the practice of social work, including the appropriate resolution of complaints.

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1. Call to Order/Welcome
 2. Roll Call
 3. Corrections or additions to the agenda
 4. Approval of the agenda
 5. Public Comment at 12:05 p.m.- 5 minutes for the public to address the Board
 6. Approval of the minutes from February 10, 2023

7. FY Financial Update
8. ABA Updates
9. ASWB Education Meeting, New Orleans April 21-22, 2023
10. CSW-PIP Out-of-State Supervisor Discussion
11. Schedule next meetings(s)
12. Any other business coming in between date of mailing and date of meeting
13. Executive Session Pursuant to SDCL 1-25-2
 - a. Complaints/investigations
 - #277;
 - #278;
 - #279;
 - #281;
 - #285;
 - b. Applicant 2023-1 Question
 - c. CSW-PIP Contract approvals
 - d. Out-of-State PIP Report
14. CSW-PIP Contract Approvals
15. Adjourn



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OFFICIAL BOARD MINUTES

Videoconference

February 10, 2023-12:00PM CST / 11:00 AM MST

Members Present: Karen Chesley, President
Michael Forgy, Secretary/Treasurer
Jennifer Gray, Member
Susan Kornder, Member
Sharon Stratman, Member
Kim Brakke, Lay Member
Bonnie Untereiner-Bjork, Lay Member

Members Absent: None

Others Present: Carol Tellinghuisen, Executive Secretary; Brooke Tellinghuisen-Geddes, Executive Assistant; Katie Funke, Administrative Assistant; Amber Bruns, Vicki Isler, Lisa Stanley, ABA Advisory Committee Members; Greg Tishkoff, DSS Legal Counsel; Tracy Mercer, Special Projects Coordinator, DSS; Jenny Jorgenson, Assistant Attorney General, SD Office of the Attorney General; Stephanie Beard, Public Member.

Call to Order/Welcome: Chesley called the meeting to order at 12:01 p.m. CST.

Roll Call: Chesley requested Tellinghuisen-Geddes call the roll. Chesley, yes; Forgy, yes; Gray, yes; Kornder, yes; Stratman, yes; Brakke, yes; Bjork, yes . A quorum was present.

Corrections or additions to the agenda: Chesley asked that the ASWB Resolution process be added to the agenda after ABA Legislation.

Approval of the agenda: Stratman made a motion to approve the agenda. Bjork seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: Beard asked that a complaint be added to the agenda. Tellinghuisen advised that we cannot add a complaint to the agenda and it must come in writing to the Board and that all pending complaints will be discussed in executive session only.

Approval of the Minutes from Board meeting December 9, 2022: Forgy made a motion to approve the minutes from December 9, 2022. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen-Geddes reported fiscal year-to-date figures as of December 31, 2022: expenses of \$61,796.34; revenue of \$74,927.59 and a cash balance of \$328,972.16.

ABA Updates: Isler advised Wyoming recently established licensure for Behavior Analyst's under their Board of Psychology. She further stated it could have a positive impact on the number of South Dakota licensees in the future with being a neighboring state.

ABA Legislation: Tishkoff advised that legislation to remove the sunset clause has passed and has been signed by the Governor. Tellinghuisen thanked Isler and Stanley for testifying on behalf of this legislation.

ASWB Resolution Process: Forgy advised that he will be working on a document to present to ASWB as a resolution process for ethical complaints filed on SD licensees who are practicing in another state. He hopes to have it finalized and ready to submit to ASWB by this summer.

Election of Officers: Stratman made a motion to keep the current slate of officers with Chelsey as President and Forgy as Secretary/Treasurer. Bjork seconded the motion. **MOTION PASSED** by unanimous voice vote.

ASWB Education Meeting, New Orleans April 21-22, 2023: The Board agreed to send one Board member and/or staff to attend this meeting. Gray advised she may be able to attend. Members interested in attending should contact the Board office.

Schedule Next Meeting: The next meeting is scheduled for April 14, 2023 via Microsoft Teams at 11:00 a.m. MST/12:00 p.m. CST.

Any other business coming in between date of mailing and date of meeting: No other business was reported.

Executive Session Pursuant to SDCL 1-25-2: Stratman made a motion to enter executive session at 12:23 p.m. CST. Forgy seconded the motion. **MOTION PASSED** by unanimous voice vote. Bruns, Isler, Stanley, Beard and Mercer exited the meeting. The Board exited executive session at 12:42 p.m. CST.

Complaints/Investigations: Tellinghuisen Geddes advised that complaints #277, #278, #279 and #281 are all pending.

Gray recommended the Board accept the stipulation as presented for complaint #276. Forgy made a motion to accept Gray's recommendation. Chesley seconded the motion. **MOTION PASSED** by roll call vote: Chesley, yes; Forgy, yes; Gray, abstain; Kornder, yes; Stratman, yes; Brakke, yes; Bjork, yes.

CSW-PIP Supervision Contracts: Chesley made a motion to approve the following contracts. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

Catlett, J.: Supervision with Rall beginning January 11, 2023;

VanSloten, M.: Supervision with Bartmann beginning January 11, 2023;

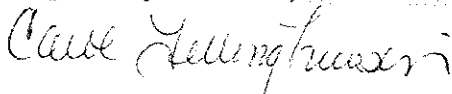
Holmquest, C.: Supervision with Owen beginning January 9, 2023;
Olson, K.: Supervision with Eining beginning January 4, 2023;
Michel, H.: Supervision with Herrboldt beginning December 27, 2022;
Aasen, A.: Supervision with Seefeldt beginning January 9, 2023;
Bronson, T.: Supervision with Amdahl beginning December 9, 2022;
Hahne, S.: Supervision with Finn beginning November 29, 2022;
Hooyer, A.: Supervision with Herrboldt beginning January 17, 2023;
Shepherd, K.: Supervision with Rose beginning October 21, 2022;

CSW-PIP Applicant Approval Report: Tellinghuisen Geddes reported that the following individuals have been licensed by endorsement as CSW-PIP's: Sarah Lux; Scoot Moore; and Tori Vogt.

Executive Secretary Contract Renewal: Stratman moved to renew the Executive Secretary Contract with Professional Licensing with a cost-of-living increase if granted by the state. Chesley seconded the motion. **MOTION PASSED** by roll call vote: Chesley, yes; Forgy, yes; Gray, yes; Kornder, yes; Stratman, yes; Brakke, yes; Bjork, yes.

Gray made a motion to adjourn at 12:46 p.m. CST. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote

Respectfully submitted,



Carol Tellinghuisen
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

**BOARD OF SOCIAL WORK EXAMINERS
REVENUE SUMMARY
FOR MONTH ENDING 02/28/23**

COMP	ACCOUNT	BDOGT	GRANT	CENTER	FUND	SUB	FISCAL	FISCAL	YTD	MTD
6503	4293000	0	0	0893000	719	2023	08	\$	\$	\$
6503	4920045			0893000	719	2023	08	\$	\$	\$
									129,125.00	(5,705.00)
									2,437.59	-
									131,562.59	(5,705.00)

**BOARD OF SOCIAL WORK EXAMINERS
EXPENDITURE SUMMARY REPORT
FOR MONTH ENDING 02/28/23**

COMP	ACCOUNT	BDGT		GRANT		ACCOUNT DESCRIPTION	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
		YEAR	YEAR	YEAR	YEAR								
6503	5204090	0	0	0	0	MANAGEMENT CONSULTANT	0893000	719		2023	08	\$ 76,085.24	\$ 14,874.60
6503	5204130	0	0	0	0	OTHER CONSULTING	0893000	719		2023	08	\$ 4,977.50	\$ 647.50
6503	5204201	0	0	0	0	BFM CENTRAL SERVICES	0893000	719		2023	08	\$ 1,449.16	\$ -
6503	5204204	0	0	0	0	RECORDS MGMT SERVICES	0893000	719		2023	08	\$ 195.00	\$ -
6503	5204207	0	0	0	0	HUMAN RESOURCES SERVICES	0893000	719		2023	08	\$ 295.22	\$ -
6503	5204510	0	0	0	0	RENTS-OTHER	0893000	719		2023	08	\$ 3,000.00	\$ 600.00
6503	5204530	0	0	0	0	TELECOMMUNICATIONS SRVCS	0893000	719		2023	08	\$ 375.61	\$ -
6503	5101030	0	0	0	0	BOARD & COMM MBR'S FEES	0893000	719		2023	08	\$ 720.00	\$ 60.00
6503	5203030	0	0	0	0	AUTO-PRIV (IN-ST) H/RTE	0893000	719		2023	08	\$ 228.18	\$ 228.18
6503	5203100	0	0	0	0	LODGING/IN-STATE	0893000	719		2023	08	\$ 114.28	\$ 114.28
6503	5203150	0	0	0	0	NON-TAXABLE MEALS/IN-ST	0893000	719		2023	08	\$ 54.00	\$ 54.00
6503	5204740	0	0	0	0	BANK FEES AND CHARGES	0893000	719		2023	08	\$ 8.78	\$ 0.19
6503	5205320	0	0	0	0	PRINTING-COMMERCIAL	0893000	719		2023	08	\$ 147.40	\$ -
6503	5102010	0	0	0	0	OASI-EMPLOYER'S SHARE	0893000	719		2023	08	\$ 55.08	\$ 4.59
6503	5204020	0	0	0	0	DUES & MEMBERSHIP FEES	0893000	719		2023	08	\$ 250.00	\$ -
												\$ 87,955.45	\$ 16,583.34

