



South Dakota
Department of
Social Services

**South Dakota Board of
Social Work Examiners**
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OFFICIAL BOARD MINUTES

Videoconference

April 14, 2023-12:00PM CDT / 11:00 AM MDT

Members Present: Karen Chesley, President
Michael Forgy, Secretary/Treasurer
Jennifer Gray, Member
Sharon Stratman, Member
Kim Brakke, Lay Member

Members Absent: Susan Kornder, Member
Bonnie Untereiner-Bjork, Lay Member

Others Present: Carol Tellinghuisen, Executive Secretary; Brooke Tellinghuisen-Geddes, Executive Assistant; Katie Funke, Administrative Assistant; Amber Bruns, Vicki Isler, Lisa Stanley, ABA Advisory Committee Members; Tracy Mercer, Special Projects Coordinator, DSS; Amanda Miiller, Assistant Attorney General, SD Office of the Attorney General.

Call to Order/Welcome: Chesley called the meeting to order at 12:01 p.m. CDT.

Roll Call: Chesley requested Tellinghuisen-Geddes call the roll. Chesley, yes; Forgy, yes; Gray, yes; Kornder, absent; Stratman, yes; Brakke, yes; Bjork, absent. A quorum was present.

Corrections or additions to the agenda: Chesley congratulated Gray on her lifetime achievement award with NASW. Forgy also asked that the ASWB Compact and potential legislation be added to the June meeting agenda.

Approval of the agenda: Gray made a motion to approve the agenda. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: None.

Approval of the Minutes from Board meeting February 10, 2023 Stratman made a motion to approve the minutes from February 10, 2023. Forgy seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen-Geddes reported fiscal year-to-date figures as of February 28, 2023: expenses of \$87,955.45; revenue of \$131,562.59 and a cash balance of \$366,953.05.

ABA Updates: Isler advised that due to the popularity of the Behavior Analyst program at USD, they have now gone to a hybrid program and will be offering online courses starting fall of 2023.

ASWB Education Meeting, New Orleans April 21-22, 2023: Gray is scheduled to attend this meeting and will report at the next board meeting.

CSW-PIP Out-of-State Supervisor Discussion: Discussion was held on the appropriateness of out-of-state supervisors for CSW-PIP candidates. The Board decided that an in-depth review of the supervision requirements for these candidates would be appropriate as administrative rules changes may be needed.

Schedule Next Meeting: The next meeting is scheduled for June 26, 2022 in Pierre, SD.

Any other business coming in between date of mailing and date of meeting: No other business was reported.

Executive Session Pursuant to SDCL 1-25-2: Gray made a motion to enter executive session at 12:25 p.m. CDT. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote. Bruns, Isler, Stanley, and Mercer exited the meeting. The Board exited executive session at 12:47 p.m. CDT.

Complaints/Investigations: Forgy recommended the Board accept the stipulation as presented with Willis as the supervisor for complaints #277, #278, #279, #281, and #285. Chesley moved to accept Forgy's recommendation. Gray seconded the motion. **MOTION PASSED** by roll call vote: Chesley, yes; Forgy, abstain; Gray, yes; Stratman, yes; Brakke, yes.

Applicant 2023-1: The Board asked that the Board office reach out to ASWB to ask for additional accommodations such as a reader or interpreter for applicant 2023-1 if that is a available option.

CSW-PIP Supervision Contracts: Stratman made a motion to approve the following contracts. Gray seconded the motion. **MOTION PASSED** by unanimous voice vote.

Evensen, C.: Supervision with Satterwhite beginning March 13, 2023;

Bradley, M.: Supervision with Laidlaw beginning March 10, 2023;

Giomo-James, E.: Supervision with Patzlaff beginning February 7, 2023;

Gayer, M.: Supervision with Sjaarda beginning March 1, 2023;

Cassanova, T.: Supervision with Hodge beginning February 8, 2023;

Pravecek, M.: Supervision with Hamilton beginning February 6, 2023;

Mueller, B.: Supervision with Patzlaff beginning February 16, 2023;

Hahne, S.: Supervision with Finn beginning November 29, 2022;

Ballard, J.: Supervision with Krueger beginning February 10, 2023;

Harter Shutt, J.: Supervision with Stegenga beginning October 21, 2022;

Claeys, L.: Supervision with Krueger beginning January 30, 2023;

Kegler, S.: Supervision with Durkin beginning February 1, 2023;

Larson Silva, W.: Supervision with Wise-Vander Lee beginning January 23, 2023;

Moreno, K.: Supervision with Soulek beginning February 1, 2023;

Glazier, L.: Supervision with Urlacher beginning March 1, 2023;

Seten, M.: Supervision with Hamilton beginning February 7, 2023;

Bond, S.; Supervision with Madigan beginning January 27, 2023;

CSW-PIP Applicant Approval Report: Tellinghuisen Geddes reported that the following individuals have been licensed by endorsement as CSW-PIP's: Judith Elling Przybilla; Hailey Killen; and William Latimer.

Gray made a motion to adjourn at 12:51 p.m. CDT. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote

Respectfully submitted,

A handwritten signature in cursive script, reading "Carol Tellinghuisen", is written over a light yellow rectangular background.

Carol Tellinghuisen
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.