



South Dakota Board of Nursing Facility Administrators  
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South Dakota Board of Nursing Facility Administrators  
Teleconference Board Meeting  
April 6, 2022

Vice President Hinker called the meeting to order at 1:00 pm Central.

**Members of the Board present via teleconference:** Justin Hinker, Jason Hanssen, Timothy Yeaton and Marilyn Kinsman

**Board staff in attendance via teleconference:** Brittany Novotny and Lisa Harsma

**Legal Counsel in attendance via teleconference:** Shelly Munson

**Guests in attendance via teleconference:** Kathy Styles

Hinker called for public testimony during the open forum. There was no public testimony.

Motion to approve the minutes of the September 30, 2021 Board Meeting by Hanssen. Second by Kinsman. Motion carried.

Motion to approve the agenda by Yeaton. Second by Hanssen. Motion carried.

Motion to approve the financial report by Hanssen. Second by Kinsman. Motion carried.

Novotny provided an office update.

Motion to move into Executive Session per SDCL 1-25-2 (3) and (4) by Yeaton. Second by Hanssen. Motion carried. The Board went into Executive Session at 1:06 pm.

Motion to move out of Executive Session by Hanssen. Second by Yeaton. Motion carried. The Board came out of Executive Session at 1:26 pm.

Motion to approve the FY 2023 contracts, as presented, by Hanssen. Second by Yeaton. Motion carried.

Motion to approve the Board Policies, as presented, by Hanssen. Second by Yeaton. Motion carried.

Motion to approve the Continuing Education Guidelines, as presented, by Yeaton. Second by Hanssen. Motion carried.

Kinsman nominated Justin Hinker for the position of President, Timothy Yeaton for the position of Vice President and Jason Hanssen for the position of Secretary/Treasurer. Motion to close nominations and elect Justin Hinker as President, Timothy Yeaton as Vice President, and Jason Hanssen as Secretary Treasurer by Kinsman. Second by Hanssen. Motion carried.

The Board scheduled a meeting for April 5, 2023.

Motion to approve Nursing Facility Administrator licenses for Tammy Boettcher, Ryan Brinkerhoff, Michael Christensen, Rachel Holler, Jana McCroden, Tiffany Miller, Teresa Phillipson, Stephanie Sutton and Rene Thrift and Emergency Permits for Kassandra Doty, Blake Minsaas, Joy Voss, Calyn Weiss, Jeffrey Berens, Michael Christensen, Stephanie Macfarlane, Britney Senger and Kathleen Styles by Yeaton. Second by Hanssen. Motion carried.

Motion to adjourn the meeting at 1:37 pm by Yeaton. Second by Hanssen. Motion carried.

Respectfully Submitted,

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Jason Hanssen  
Secretary