

Board of Examiners in Optometry PO Box 513 Wall, SD 57790 <u>sdoptboard@goldenwest.net</u> Telephone: (605) 279-2244 Website: http://optometry.sd.gov

#### AGENDA

Monday, April 3, 2023 Zoom Meeting 8:00 a.m. (CST)

- 1. Approval of Agenda
- 2. Board Member Request for Conflict Waiver
- 3. Public Comment
- 4. Approve minutes from the virtual meeting on April 25, 2022, and in-person meeting on August 22, 2022.
- 5. Treasurer's Report
  - a. Financial Reports
  - b. Database/Renewal Software Update
- Board Review and Approve CE Courses
   a. Non-COPE CE Approval
- 7. Old Business
  - a. National and State Issues Monitored
- 8. New Business
  - a. Licensing
  - b. Scope of Practice Decision Making Framework
  - c. Scope of Practice Petitions
  - d. Contracts
- 9. Time and place of next meeting
- 10. Adjournment

Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the in Board of Examiners in Optometry (605-279-2244) or sdoptboard@goldenwest.net at least 24 hours advance of the meeting to make any necessary arrangements.

The public may listen to and participate in the meeting by calling 1-253-215-8782 (Meeting ID: 673 963 1412). Zoom link: <u>https://us02web.zoom.us/j/6739631412</u>

#### **REQUEST FOR WAIVER**

#### SDCL 5-18A-17 to 5-18A-17.6

## THIS IS A PUBLIC DOCUMENT

Date:	
Employee Name:	
Employee Signature: _	
Agency:	
Position No:	
Title:	

Brief explanation of your potential conflict of interest:

Brief explanation of your role in the award, administration or supervision of a contract with an outside party or your current or anticipated business transaction with a state agency (other than a contract of employment):

Brief explanation of why you believe a waiver should be granted:

FOR AGENCY/BHR USE ONLY:	
Date received by official acting on request:	
Signature of Official acting on request:	
Date of interview:	
Date acted upon:	
Waiver granted? Y/N	
If waiver is conditional, so note here (Y/N), list conditions	
on separate sheet and attach to this document.	
Appeal requested? Y/N	
Appeal received in Governor's Office:	
Date appeal acted upon:	
Waiver granted on appeal? Y/N	
Received by BHR:	



## South Dakota Board of Examiners in Optometry

**Virtual Meeting Minutes** 

0	
April 25, 2022	
5:00 PM (CST)	

DRAFT MINUTES HAVE NOT BEEN APPROVED BY THE BOARD

			BOARD
Board Members		Board Staff Present	
Angela Hase, OD, President Scott Schirber, OD Ashley Crouch, OD	Present Present Present	Deni Amundson, Executive Secretary Megan Borchert, Board Attorney	
Brian Gill, OD Jamie Farmen, Consumer Member	Present Present	Public Attendance	
		Deb Mortenson, South Dakota Optometric	: Society

\* A call-in number and physical location were noticed as available for public access to listen to and participate in the meeting.

**1. Attendance:** President Hase called the meeting to order at 5:00 PM on April 25, 2022.

#### 2. Approval of Agenda

Board Action: A Crouch moved to approve the agenda, seconded by J Farmen. Roll call vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	YES
Gill	YES	5 YES, MOTION (	CARRIED

3. Conflict of Interest: All board members reported no conflict with agenda items.

#### 4. Approve Minutes from March 28, 2022

<u>Board Action:</u> S Schirber moved to approve the minutes from March 28, 2022, with one correction to the date at the top of page one. Seconded by A Crouch. Roll call vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	YES
Gill	YES	5 YES, MOTION (	CARRIED

#### 5. Administrative Rule Review:

<u>Board Action:</u> A Crouch moved to approve the draft rule revisions, as presented in the agenda packet, to the SD Department of Health. Seconded by J Farmen. Roll call vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	YES
Gill	YES	5 YES, MOTION (	CARRIED

M Borchert will follow up regarding SD Department of Health comments and the timeline for the public hearing regarding proposed revisions.

#### 6. Public Comment: None

#### 7.Time and Place of Next Meeting:

<u>Next Meeting:</u> Monday, August 22, 2022, 8:00AM (CST): AmericInn- Conference Room, 312 Island drive, Fort Pierre, SD 57532.

### 8. Adjournment:

Board Action: At 5:20pm, J Farmen moved to adjourn meeting, seconded by S Schirber. Roll call vote:

Crouch	YES	Hase	YES	
Farmen	YES	Schirber	YES	
Gill	YES	5 YES, MOTION	CARRIED	



## South Dakota Board of Examiners in Optometry

Meeting Minutes August 22, 2022 8:00 AM (CST) AmericInn- Conference Room 312 Island Drive, Fort Pierre, SD 57532

DRAFT MINUTES HAVE NOT BEEN APPROVED BY THE BOARD

Board Members		Board Staff Present
Ashley Crouch, OD Jamie Farmen, Consumer Member Brian Gill, OD	Present Present Present	Deni Amundson, Executive Secretary Megan Borchert, Board General Counsel
Angela Hase, OD, President Scott Schirber, OD	Present Present	Guests
		Deb Mortenson, South Dakota Optometric Society

Attendance: President Hase called the meeting to order at 8:03 AM on August 22, 2022.

#### 1. Approval of Agenda:

Board Action: S Schirber moved to approve the agenda, seconded by J Farmen. Vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	YES
Gill	YES	5 YES, MOTION (	CARRIED

2. Conflict of Interest: All board members reported no conflict with agenda items.

#### 3. Public Comment: No public comment

#### 4. Approval Minutes:

<u>Board Action:</u> J Farmen moved to approve the minutes from the regular meeting on March 28, 2022, and the Zoom/telephonic meeting on June 2, 2022, and the Zoom public hearing on June 22, 2022, seconded by B Gill. Vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	YES
Gill	YES	5 YES, MOTION (	CARRIED

#### 5. Financial Reports:

<u>Board Action:</u> Deni Amundson presented the treasurer's report found on pages 11-15 of the agenda packet. B Gill moved to accept treasurer's report, seconded by S Schirber. Vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	YES
Gill	YES	5 YES, MOTION (	CARRIED

Deni Amundson reported on the progress of the database upgrade. Codewise will be beginning the project soon and they hope to have the project complete before the end of May 2022 with the goal of renewing licenses online next year.

#### 6. Board Review and Approve CE Courses:

At 8:38am, S Schirber moved to enter into executive session pursuant to SDCL 1-25-2 to consult with legal counsel, seconded by J Farmen. (End recording part 1.) Vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	YES
Gill	YES	5 YES, MOTION (	CARRIED

At 9:16, the board came out of executive session. (Start recording part 2.)

<u>Board Action:</u> The reviewed and approved the non-COPE (Council on Optometric Practitioner Education) continuing education courses by signature vote

As a result of the recent change in statute that automatically accepts COPE approved CE, The board recommended that the executive secretary, D Amundson, draft a new form for non-COPE approved continuing education. She will also provide an update to all licensees regarding this procedure change and the form will be posted on the website for public access. (End recording part 2.)

9:17am-9:27am- BREAK (Start recording part 3.)

The board reviewed the Department of Health and Human Services of Inspector General Advisory Opinion 22-14 found on pages 16-17 of the agenda packet. No action taken.

#### 7. Old Business

**A. National and State Issues Monitored:** No new information or action taken, but both issues will continue to be monitored.

#### 8. New Business:

#### A. Licensing:

Board reviewed and ratified applications 23-1, 23-2 and 23-3.

<u>Board Action:</u> SSchirber moved to ratify all three applications for licensure, seconded by J Farmen. Vote:

Crouch	Abstain	Hase	YES
Farmen	YES	Schirber	YES
Gill	YES	4 YES, MOTION (	CARRIED

New Licensees:

- Penelope Haeker
- Lawrence Nguyen
- Elaine Petry

B. Administrative Rule Update: No action taken.

#### C. Board Member Training:

At 9:50am, S Schirber moved to enter into executive session pursuant to SDCL 1-25-2 to consult with legal counsel, seconded by B Gill. (End recording part 3.) Vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	YES
Gill	YES	5 YES, MOTION (	CARRIED

At 9:58, the board came out of executive session. (Start recording part 4.)

#### D. Request for Advisory Opinion/Declaratory Rulings;

Board legal counsel, M Borchert, reported on the difference between and advisory opinion and declaratory ruling. Since the procedure code list was recently removed during the administrative rule review, procedure requests will need to be reviewed through the declaratory ruling procedure as prescribed in statute. This procedure will address requests that come to the board for determinations of what falls within the optometric practice act in South Dakota. No action taken.

#### 9. Time and Place of Next Meeting:

#### Monday, April 3, 2023- In-Person Meeting

AmericInn- Conference Room 312 Island Drive, Fort Pierre, SD 57532 8:00am (CST)

#### 10. Adjournment:

<u>Board Action:</u> S Schirber moved to adjourn meeting at 10:12am CST, seconded by B Gill. (End recording part 4.) Vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	YES
Gill	YES	5 YES, MOTION (	CARRIED



## **Remaining Authority by Object/Subobject**

Expenditures current through 03/04/2023 05:20:33 PM

HEALTH -- Summary

FY 2023 Version -- AS -- Budgeted and Informational

FY Remaining: 32.6 %

09208Board of Optometry -Subobject		Expenditures	Encumbrances	Commitments	Remaining	PCT AVL
	Operating	Experiatures	Encumbrances	Communents	Remaining	AVL
EMPLOYEE SALARIES	1 520	700	0	0	750	40.0
5101030 Board & Comm Mbrs Fees	1,530	780	0	0	750	49.0
Subtotal	1,530	780	0	0	750	49.0
EMPLOYEE BENEFITS						
5102010 Oasi-employer's Share	174	62	0	0	112	64.4
Subtotal	174	62	0	0	112	64.4
51 Personal Services Subtotal	1,704	842	0	0	862	50.6
TRAVEL						
5203020 Auto Priv (in-st.) L/rte	200	0	0	0	200	100.0
5203030 Auto-priv (in-st.) H/rte	1,000	677	0	0	323	32.3
5203100 Lodging/in-state	380	251	0	0	129	33.9
5203140 Meals/taxable/in-state	258	28	0	0	230	89.1
5203150 Non-taxable Meals/in-st	200	102	0	0	98	49.0
Subtotal	2,038	1,058	0	0	980	48.1
CONTRACTUAL SERVICES						
5204020 Dues & Membership Fees	850	850	0	0	0	0.0
5204050 Computer Consultant	1,000	17,850	7,150	0	-24,000	0.0
5204060 Ed & Training Consultant	4,000	4,000	0	0	0	0.0
5204080 Legal Consultant	20,000	2,838	0	0	17,162	85.8
5204090 Management Consultant	40,700	33,471	11,285	0	-4,056	0.0
5204100 Medical Consultant	2,000	0	10,000	0	-8,000	0.0
5204180 Computer Services-state	288	47	0	0	241	83.7
5204200 Central Services	1,429	984	0	0	445	31.1
5204204 Central Services	305	179	0	0	126	41.3
5204207 Central Services	306	341	0	0	-35	0.0
5204590 Ins Premiums & Surety Bds	600	0	0	0	600	100.0
Subtotal	71,478	60,560	28,435	0	-17,517	0.0
SUPPLIES & MATERIALS						
5205310 Printing-state	800	515	0	0	285	35.6
5205350 Postage	0	30	0	0	-30	0.0
Subtotal	800	545	0	0	255	31.9

	FY 2023 Version	hrough 03/04/202 TH Summary	3 05:20:33 PM d and Informational			
52 Operating Subtotal	74,316	62,163	28,435	0	-16,282	0.0
Total	76,020	63,005	28,435	0	-15,420	0.0

Subobiect	Description	FY14 Actual	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Actual	FY23 3/4/2023
Cabobjeet	Salaries	/ total	lotuui		lotuu			, lotuui	i i i i i i i i i i i i i i i i i i i	710101	
5101030	Board & Comm Members	720	660	780	900	660	600	1,020	180	1,800	780
5102010	OASI-Employer's	55	51	61	69	50	46	81	14	138	62
5203010	Auto-State										
	Board Member Travel	996	855	1,229	1,002	1,467	1,482	2,131	-	1,114	1,058
	*Includes: Auto, Meals, Lodging									· · · · · · · · · · · · · · · · · · ·	
5204020	Dues & Memberships	750	750	750	750	750	750	850	850	850	850
5204060	Ed & Training	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
5204050	Computer Consultant (database)	2,813	406	1,595	175	350	315	128	765	128	17,850
5204100	Medical Consultant (investigator)	-4	-	360	2,140	-	753		248	-	
5204080	Legal Consultant	25,482	16,949	12,623	30,665	26,376	15,388	21,202	7,150	7,196	2,838
5204090	Management Consultant	25,960	28,588	31,703	33,924	34,541	35,214	35,251	34,366	37,051	33,471
5204180	Computer Services- State				213	158	62	76	84	90	47
5204200	Central Services: Misc DOH	778	802	828	1,125	1,115	1,195	1,262	1,069	1,062	984
5204204	Central Services: Records	261	233	192	192	199	245	286	274	246	179
5204207	Central Services: HR	319	208	242	293	230	205	360	44	524	341
5204960	Other Contractual						75				
5205310	Printing-State	483		1048			385	626	482		515
5204590	Ins Premiums & Surety Bds	750	740	380	335	815	900	880	245	825	-
5205350	Postage			36			9		13		30
5207905	Computer		1868								
5207451	Office Furniture and Fixtures								1		
5207491	Telephone Equipment								25		
5207901	Computer Hardware								157		
52053901	Food Stuffs							24			
	TOTAL EXPENSES	63,367.00	56,110.00	55,827.00	75,783.00	70,711.00	61,624.00	68,177.00	49,966.00	55,024.00	63,005.00
	TOTAL REVENUE	54,109.40	54,491.16	71,403.85	72,734.74	73,801.78	75,524.55	75,454.24	76,015.09	74,391.35	73,173.24
	REVENUE - EXPENSES	-9,258.00	-1,618.84	15,576.85	-3,048.26	3,090.78	13,900.55	7,277.24	26,049.09	19,367.35	10,168.24

CASH CENTER BALANCE 38,025.23 36,406.28 51,986.12 48,935.18 52,025.36 65,925.77 73,202.49 94,237.52 113,607.19 126,560.85

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3/1/2022	131,684.19
3/1/2021	109,450.67
3/1/2020	92,572.85
3/1/2019	84,138.02
3/1/2018	64,900.50



z Renew	Optometrist #544			ACTIVE
zஃ Renew Corporation	First Name	Last Name	Address	
111	Angela	Hase	Ave SE	
i Update Personal Information	<i>City</i> Aberdeen	State SD	Zip	
Lundate Dractice Information	Home Phone	Cell Phone	57401	
<i>i</i> Update Practice Information	1. A. 2000 P. P. C.		Econosidy@cwtech.io	
	OE Tracker #	DEA #		
	the second second		Expiration	
			9/30/2023	
	Barnett Vision Center LLP Primary Practice	RECEIVES MAIL CORRESPONDENCE	***********************	Active
	Address	City	State	
	Zip	Aberdeen	SD	
	The second se	Phone	Phone 2	
	Email			
		Expiration 12/31/2023		
	······			
	Receipts			
	Number Status	AMOUNT	Date	

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# License Renewal

Any license Renewal fee not received before December 31st of the current year, will be considered delinquent. A late fee will be assessed along with the normal Renewal fee to be paid by January 15th. Further board action may be taken after January 15th if Renewal fees and late fees are not paid.

1. Personal Informatio	n 🗌 Receive Corresp	pondence (must	select to receive physical mail at home or pract	c∉ address)	Invoice Details	1
First Name		Middle	Last Name		Personal	
Angela		J	Hase		x 1 - Renewal	\$300.00
Email	Home Pho	ne	Cell Phone		Total (USD)	\$300.00
cassidy@cwtech.io	24-21-2		2.6 %			
Address						
127 N 2 2 4 7						
City		State		Zip		
Aberdeen		South Dakot	a 🗸 🗸	57401		
OE Tracker #	DEA #	0	ther States Licensed			
32532						

### 2. Primary Practice Information

Receive Correspondence (must select to receive physical mail at home or practice address)

Email Phone		Secondary Phone			
you@example.com	605-225-4046				
Address		Physical Address			
		emission of			
City	State		Zip	Zip 4	
Aberdeen	South Da	kota 🗸 🗸	57401		

## 3. Personal History

If you answer YES to any of the questions below you will need to upload copies of charges or citations and ALL communications (to and from) the citing agency AND the court of jurisdiction, including evidence of completion/compliance with court requirements.

1. Have you ever been convicted, pled no contest/nolo contendere, pled guilty to, or been granted a deferred judgment or suspended imposition of sentence or had prosecution deferred with respect to a felony?

O Yes ○ No
Test File 1.pdf
2. Have you ever been convicted, pled no contest/nolo contender, pled guilty to, or been granted a deferred judgment or suspended imposition of sentence, or had prosecution deferred with respect to a misdemeanor other than a class 2 misdemeanor traffic offense?
Ves O No
3. Is there any pending criminal prosecution against you?
Ves O No
4. Are you currently being investigated or is disciplinary action pending against any professional license(s) or certificate(s) held by you?
Ves O No
5. Has any license, registration, permit or certificate held by you in any state or country been denied, revoked, suspended, stipulated, or have you been placed on probation or otherwise subjected to any type of disciplinary action?
Ves O No
6. Have you ever been denied a license to practice optometry in another state?
Ves O No
7. Have you ever been subject to a negligence or malpractice judgment or settlement during the scope and course of your practice?
Ves O No

## 4. Child Support

In accordance with 25-7A-56, the Board of Examiners in Optometry may not issue or renew any license under this chapter to a person after receiving notice from the South Dakota Department of Social Services that he or she has support arrearages in the sum of one thousand dollars or more unless he or she has made satisfactory arrangements with the Department of Social Services for payment of any accumulated arrearages. Failure to certify may result in disciplinary action, and making a false statement may subject the TblLicense to contempt of court.

○ I am more than \$1,000 delinquent in complying with a child support order.

🔘 I am currently under a child support order, but a stipulation arrangement has been made with the Department of Social Services.

○ I am not currently under any child support order.

## 5. Certifying Statement

By virtue of filing this application, I do solemnly swear or affirm that I am of good moral character, and that I understand the instructions and terms as set forth in this application form. I declare and affirm under the penalties of perjury that this application has been examined by me, and to the best of my knowledge and belief all information contained herein is true and correct and that the photograph attached hereto is a true likeness of myself.

I hereby authorize the State Board of Examiners in Optometry to verify any and all information contained in this application. I authorize the South Dakota Board of Examiners in Optometry to obtain and review any and all records and files pertaining to my licensure and practice in this and any other state in which I am or have been licensed in optometry or have applied to be licensed in optometry, and all law enforcement records, administrative records, motor vehicle records, and court documents to confirm the accuracy and completeness of the information provided herein. This application and signature shall act as authorization of entities in possession of applicable information to release such information to the licensing authority.

I declare and affirm under the penalties of perjury that I will faithfully submit and conform myself and my actions to comply with all provisions of South Dakota Codified Law and the Administrative Rules of South Dakota governing the practice of Optometry in South Dakota.

Signature of Applicant	Signature Date
Angela Hase	11/01/2023

Continue to Checkout	
Cancel	



# Checkout

There will be no additional fees for use of credit/debit card. The Board of Examiners will absorb that cost at this time.

First Name		Last Name		Invoice Details	1
Angela		Hase		Personal	
Address				x 1 - Rene <b>wal</b>	\$300.00
12. 5. Start 5				Total (USD)	\$300 <mark>.0</mark> 0
City	State		Zip		
Aberdeen	South D	akota	<ul> <li>✓ 57401</li> </ul>		
6					
	e-check (a <mark>c</mark> h)	CREDIT CARD			
Account Number		Routing Number			

Pay Now	
Back	



	Receipt #2
Invoice Details	
Personal	
x 1 - Renewal	\$300.00
Total (USD)	\$300.00





# South Dakota Board of Examiners in Optometry

Renewal In Review	Optometrist	#544			ACTIVE
Thank you for your renewal	First Name Angela City Aberdeen Home Phone OE Tracker #		Last Name Hase State SD Cell Phone DEA #	Address Zip Email cassidy@cwtech.io	
submission. Your renewal will be reviewed and license will be mailed from the board office within 7 business days. If any additional information is needed for issuance of license, you will be notified from the board office.	Barnett Visio Primary Practic	on Center LLP	RECEIVES MAIL CORRESPONDENT	Expiration 9/30/2023 CE	Active
دع Renew Corporation	Address Zip		City Aberdeen Phone	State SD Phone 2	
<i>i</i> Update Personal Information	57401 Email		Expiration	Phone 2	
<i>i</i> Update Practice Information			12/31/2023		
	Receipts				
	Number	Status	Amount	Date	
	2	Paid	\$300.00	11/1/2023	٩



# Corporation Renewal

Any license Renewal fee not received before December 31st of the current year, will be considered delinquent. A late fee will be assessed along with the normal Renewal fee to be paid by January 15th. Further board action may be taken after January 15th if Renewal fees and late fees are not paid.

### 1. Personal Information

#### **Invoice** Details



## DBA Name Contact Personal x 1 - Corp Renewal \$10.00 Physical Address Address City Total (USD) \$10.00 Aberdeen State Zip Zip4 V Phone Secondary Phone Email Officers Directors Shareholders

Satelite Offices

telite Offices		
her Registered Names		1
ther Registered Names		
		- A

### 2. Certifying Statement

By virtue of filing this application, I do solemnly swear or affirm that I am of good moral character, and that I understand the instructions and terms as set forth in this application form. I declare and affirm under the penalties of perjury that this application has been examined by me, and to the best of my knowledge and belief all information contained herein is true and correct and that the photograph attached hereto is a true likeness of myself.

I hereby authorize the State Board of Examiners in Optometry to verify any and all information contained in this application. I authorize the South Dakota Board of Examiners in Optometry to obtain and review any and all records and files pertaining to my licensure and practice in this and any other state in which I am or have been licensed in optometry or have applied to be licensed in optometry, and all law enforcement records, administrative records, motor vehicle records, and court documents to confirm the accuracy and completeness of the information provided herein. This application and signature shall act as authorization of entities in possession of applicable information to release such information to the licensing authority.

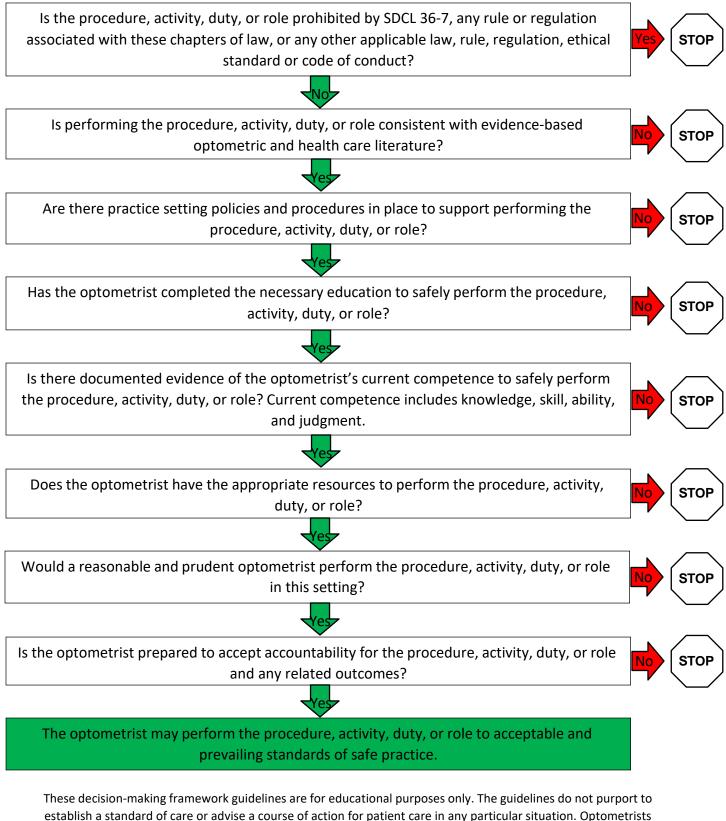
I declare and affirm under the penalties of perjury that I will faithfully submit and conform myself and my actions to comply with all provisions of South Dakota Codified Law and the Administrative Rules of South Dakota governing the practice of Optometry in South Dakota.

Signature of Applicant	Signature Date
Digital Signature Here	11/01/2023

Continue to Checkout	
Cancel	

## **Scope of Optometry Practice Decision-making Framework**

Identify, describe, or clarify the procedure, activity, duty, or role under consideration.



establish a standard of care or advise a course of action for patient care in any particular situation. Optometrists are encouraged to read the Practice Act found at SDCL 36-7, ARSD 20:50, and <u>prescriptive authority information</u> provided by the South Dakota Board of Pharmacy.

Framework adopted by the South Dakota Board of Examiners in Optometry on \_

#### Scope of Practice Declaratory Ruling Process

In 2021, the South Dakota Governor's Office codified HB 1014, establishing a uniform complaint and declaratory ruling procedure for all healthcare licensing boards. Individuals wishing to petition the Board regarding scope of practice questions need to do so through the Uniform Declaratory Ruling process found at SDCL 36-1C-14 through 36-1C-16.

To comply with this procedure, the petitioner needs to provide the information required in SDCL 36-1C-14 which provides that "[a] person seeking a ruling as to the applicability to that person of a law, rule, or order of an agency under title 36 may file with the agency a petition for declaratory ruling." The issue must directly impact the petitioner and be related to a law, rule, or order of the Optometry Board. The statute requires the petitioner to provide information about the petitioner, the specific statute or rules in question, the facts and circumstances giving rise to the issue to be addressed, and to describe the precise issue to be answered in the declaratory ruling. Pursuant to SDCL 36-1C-15, the agency, at its next scheduled meeting or within ninety days, whichever is shorter, shall issue a declaratory ruling and serve a copy of it by mail or electronic mail upon the petitioner.

The Board cannot provide legal advice regarding the petition or petitioning process. If you need additional help, you are encouraged to seek private legal counsel.



#### Board of Examiners in Optometry PO Box 513 Wall, SD 57790 <u>sdoptboard@goldenwest.net</u> Telephone: (605) 279-2244 Website: http://optometry.sd.gov

#### FY23 CONTRACT SUMMARY and FY24 RECOMMENDATIONS

- South Dakota Optometric Society- Education Services
  - o \$4,000.00 per year
  - Proposed-FY24: Continue with same terms
- CodeWise- Database Services
  - o \$85.00/hour
  - o Not to exceed \$25,000.00
  - Proposed- FY24: Not to exceed \$10,000
- Scott Kennedy- Investigative Services
  - o \$90.00/hour
  - Not to exceed \$5,000.00
  - Proposed- FY24: Continue with same terms
- Lisa Kollis-Young- Investigative Services
  - o \$90.00/hour
  - Not to exceed \$5,000.00
  - Proposed- FY24: Continue with same terms
- Deni Martin- Administrative Services
  - o Salary- \$2014.36/month
  - o Rent- \$591.36/month
  - Office and travel expenses reimbursed, not to exceed \$7,000.00
  - \$3,062.00 one-time payment for professional liability insurance
  - \$3420.60 one-time payment for additional duties: statute revisions
  - Not to exceed \$44,751.24
  - Proposed- FY24: TBD by board.