



South Dakota Board of Examiners for Counselors &
Marriage and Family Therapists

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South Dakota Board of Examiners for Counselors & Marriage and Family Therapists
Via Videoconference
March 31, 2023

President Butler called the meeting to order at 9:02 am central and determined a quorum.

Board Members Present via Videoconference: Tiffany Butler, Sherwood Schrenk, Cheryl Hartman, Maureen Gustafson, Jill Janecke, Jay Trenhaile, and Jeff Wangen

Board Members Absent: None

Others Present via Videoconference: Jennifer Stalley, Executive Secretary; Lisa Harsma, administrative staff; Court Roper, Board Legal Counsel, Department of Social Services; Erin Handke, Assistant Attorney General; Tracey Mercer, Department of Social Services; Isabel Eliassen, Council of State Governments, Interim Director, Counseling Compact; Jamie McWade; and Jennifer Mayforth.

Motion to approve the proposed agenda by Wangen. Seconded by Schrenk. **Motion carried.**

Butler asked for comments from the public. There were no comments offered.

Isabel Eliassen, Council of State Governments, Interim Director, Counseling Compact, presented information to the Board on the counseling compact in other states and the Counseling Compact Commission.

Motion to approve the meeting minutes of December 9, 2022, by Trenhaile. Seconded by Schrenk. **Motion carried.**

Motion to accept the financial report as of February 28, 2023, by Wangen. Seconded by Trenhaile. **Motion carried.**

Motion to go into executive session for consideration of contested cases at 9:47 am by Schrenk. Seconded by Trenhaile. **Motion carried.**

Butler declared the Board out of executive session at 10:27 am.

Motion to dismiss Complaint 2022-13 by Hartman. Seconded by Schrenk. **Motion carried.**

Motion to dismiss Complaint 2023-01 and Complaint 2023-02 by Schrenk. Seconded by Wangen. **Motion carried.**

Motion to amend the previously issued Order in the Matter of the License Application of Wendy Lohan to allow for a board approved supervisor to supervise the applicant by Trenhaile. Seconded by Schrenk. **Motion carried.**

Hartman provided an update on the 2023 AASCB meeting.

Stalley provided the dates for the 2023 NBCC and AMFTRB meetings.

The Board discussed the counseling compact and information provide by Ms. Eliassen.

Motion to renew a contract with Albertson Consulting for database hosting and maintenance in the total amount of \$12,000 by Trenhaile. Seconded by Janecke. **Motion carried.**

Motion to renew the contract with Midwest Solutions for administrative and executive services with a 7% increase over the current contract by Hartman. Seconded by Trenhaile. **Motion carried.**

Stalley provide a summary of legislative proposals of interest or impact to counseling from the 2023 legislative session.

Stalley provided an office update. The biennial renewal and subsequent continuing education audit are complete. The board vacancies are awaiting appointments by the governor. Stalley will present at the 2023 South Dakota Counseling Association meeting in April.

Mercer informed the Board the Department has been contacted by the governor's office about board vacancies and announcements on appointments are expected soon.

Motion to change the Board's September meeting date to September 22, 2023 at 10:00 am in Pierre by Hartman. Seconded by Wangen. **Motion carried.**

The Board's next meeting is scheduled for June 9, 2023 at 10:00am (central) in Pierre.

Motion to adjourn at 11:14 am by Trenhaile. Seconded by Wangen. **Motion carried.**

Respectfully Submitted,



Jennifer Stalley, Executive Secretary