

SOUTH DAKOTA BOARD OF TECHNICAL EDUCATION MINUTES OF THE MAY 20, 2021, REGULAR MEETING

**South Dakota Board of Technical Education
Minutes of the MAY 20, 2021, Regular Meeting**
Western Dakota Technical College, Event Center
800 Mickelson Drive, Rapid City, SD 57703

An audio recording of this meeting can be electronically accessed through the South Dakota Public Broadcasting's (SDPB) Stream Archive. The below timestamps are aligned with SDPB's audio stream, which can be accessed at:

<https://sdpb.sd.gov/streamarchive/BOTE05202021.mp3>

1. Call to Order and Roll Call (0:00:27)

The South Dakota Board of Technical Education (hereinafter referred to as "BOTE") met on May 20, 2021, on the campus of Western Dakota Technical College in Rapid City, SD. Chairman Dana Dykhouse called the meeting to order at approximately 10:00 am (MTN) with the following members present: Rod Bowar, Doug Ekeren, Scott Knuppe, Ed Mallett, Scott Peterson, Terry Sabers, Diana VanderWoude.

Also present:

Nick Wendell, Executive Director, BOTE
Scott DesLauriers, Deputy Director, BOTE
Michael Cartney, President, Lake Area Technical College
Mark Wilson, President, Mitchell Technical College
Robert Griggs, President, Southeast Technical College
Dr. Ann Bolman, President, Western Dakota Technical College
Mike Roesler, Chairman, Western Dakota Technical College Board of Trustees
Grace Beck, Policy Advisor, Redstone Law Firm
Donald A. Templeton, Executive Director and Secretary, South Dakota Health & Educational Facilities Authority (SDHEFA)
Dustin Christopherson, Associate Director, South Dakota Health & Educational Facilities Authority (SDHEFA)

2. Adoption of the Agenda (3:16)

Motion made by Sabers and seconded by Knuppe to adopt the proposed agenda, as presented in [Attachment #1](#).

Voice vote, all present voted in favor.

Motion carried.

3. Approval of Meeting Minutes: April 08, 2021 (3:46)

Motion made by Mallett and seconded by Peterson to adopt the meeting minutes from the April 08, 2021, regular meeting as presented in [Attachment #2](#).

Voice vote, all present voted in favor.

Motion carried.

4. Declaration of Conflicts (4:20)

Per SDCL 3-23-10, state boards and commissions are required to publicly address the expectations regarding annual disclosures and waivers. No BOTE members submitted new declarations of conflicts.

5. Public Comment (4:39)

Dykhouse opened the floor to public comment, though none was present.

6. Executive Director Update, Nick Wendell (5:02)

Wendell presented the executive director update.

7. Deputy Director Update, Scott DesLauriers (9:12)

DesLauriers presented the deputy director update.

8. South Dakota Health and Educational Facilities Authorities (SDHEFA) Technical Education Bonding Update (9:43) (51:46)

Dykhouse recognized Templeton and Christopherson to provide a bonding update, as presented in [Attachment #3](#).

Note: Due to technical complications, Agenda Item 16 occurred before Agenda Item 8.

9. Annual Certificate of No Default and Debt Service Coverage (11:15) (59:44)

Dykhouse recognized Christopherson to overview the Annual Certificate of No Default and Debt Service Coverage.

Motion made by Bowar and seconded by Ekeren approve the Annual Certificate of No Default and Debt Service Coverage, as presented in [Attachment #4](#).

Roll call vote. Voting yes: Bowar, Dykhouse, Ekeren, Knuppe, Mallett, Peterson, Sabers, VanderWoude.

Motion carried.

10. Lumina Grant: (11:32); (1:06:03)

Dykhouse recognized DesLauriers to provide a Lumina Grant update and overview supporting documents, as presented in [Attachment #4](#), [Attachment #5](#), and [Attachment #6](#).

11. Board Policy Approval (1:11:21)**A. 200: Governance and Policy**

- i. 201.1: Policy Development, Approval, and Review

Dykhouse recognized DesLauriers to overview Board Policy 201.1.

Motion made by Sabers and seconded by VanderWoude to approve Board Policy 201.1, as presented in [Attachment #7](#).

Dykhouse opened the floor for public comment, though none was present. No written comments were submitted to the BOTE in advance of the meeting.

Dykhouse requested questions and/or comments from Board members.

Roll call vote. Voting yes: Bowar, Dykhouse, Ekeren, Knuppe, Mallett, Peterson, Sabers, VanderWoude.

Motion carried.

B. 300: Academic Affairs

- i. 301.1: Program Award Level Definitions and Requirements
- ii. 302.1: Academic Planning Forecast
- iii. 303.1: Program Approval and Review Criteria
- iv. 303.2: Substantive Program Application
- v. 303.3: Non-Substantive Program Application
- vi. 303.6: Program Suspension or Termination
- vii. 303.7: Program Reactivation
- viii. 304.1: Approval of Additional Location or Branch Campus
- ix. 304.2: Closure of Additional Location or Branch Campus
- x. 304.3: Program Expansion, Suspension or Termination, and Reactivations at an Additional Location or Branch Campus

Dykhouse recognized DesLauriers to overview the ten policies, reflected above, in Policy Set 300.

Motion made by Bowar and seconded by Peterson to approve Policy Set 300, as presented in [Attachment #8](#). The ten proposed policies were considered as a set and therefore in one motion.

Dykhouse opened the floor for public comment, though none was present. No written comments were submitted to the BOTE in advance of the meeting.

Dykhouse requested questions and/or comments from Board members.

Roll call vote. Voting yes: Bowar, Dykhouse, Ekeren, Knuppe, Mallett, Peterson, Sabers, VanderWoude.

Motion carried.

12. Western Dakota Technical College Transition Update from Rapid City Area Schools (RCAS) to a Separate Local Education Agency (1:21:41)

Dykhouse recognized Bolman to provide an informational update to the BOTE regarding Western Dakota Technical College's transition from the RCAS to a separate local education agency, as presented in [Attachment #9](#).

13. Reports: (1:42:48)

A. Placement Report for 2019-2020 Graduates

Dykhouse recognized DesLauriers to provide an overview of the Placement Report for 2019-2020 Graduates.

Motion made by VanderWoude and seconded by Mallett to approve the Graduate Placement Report for 2019-2020 graduates as presented in [Attachment #10](#).

Roll call vote. Voting yes: Bowar, Dykhouse, Ekeren, Knuppe, Mallett, Peterson, Sabers, VanderWoude.

Motion carried.

14. Academic Program Approvals: (1:52:28)

A. UpSkill Certificate Program

Dykhouse recognized Wendell to provide an update on the UpSkill program and overview the proposed certificate list for 2021-2022.

Motion made by Ekeren and seconded by Bowar to approve the proposed list of UpSkill Certificates for 2021-2022, as presented in [Attachment #11](#).

Roll call vote. Voting yes: Bowar, Dykhouse, Ekeren, Knuppe, Mallett, Peterson, Sabers, VanderWoude.

Motion carried.

15. Adoption of FY 2022 BOTE Meeting Calendar (2:08:28)

Dykhouse introduced the proposed FY 2022 BOTE Meeting calendar.

Motion made by Sabers and seconded by Mallett to approve the FY 2022 BOTE Meeting Calendar, as presented in [Attachment #12](#).

Voice vote, all present voted in favor.

Motion carried.

16. Technical College Presidents' Reports (12:20)

Griggs (STC), Bolman (WDTTC), Cartney (LATC), and Wilson (MTC) provided technical college presidents' updates as presented in [Attachment #13](#).

Note: Due to technical complications, Agenda Item 16 occurred before Agenda Item 8.

17. Adjournment (2:11:42)

Before adjournment, Dykhouse recognized Bob Faehn's resignation from the BOTE. Ekeren, on behalf of BOTE members, recognized and thanked Faehn for his service to the BOTE, technical education, and the people of South Dakota.

Motion made by Sabers and seconded by Mallett to adjourn the meeting.

Voice vote, all present voted in favor.

Motion carried.

The meeting adjourned at approximately 12:15 pm MTN.

DRAFT

Submitted on:
June 2, 2021

Approved on:
Present version is draft only.

DRAFT