

**SOUTH DAKOTA BOARD OF TECHNICAL EDUCATION  
MINUTES OF THE JULY 19, 2021, REGULAR MEETING  
TELECONFERENCE**

An audio recording of this meeting can be electronically accessed through the South Dakota Public Broadcasting's (SDPB) Stream Archive. Due to technical issues, agenda items 1-5 are not recorded. The below timestamps are aligned with SDPB's audio stream, which can be accessed at:

<https://sdpb.sd.gov/streamarchive/BOTE07192021.mp3>

**1. Call to Order and Roll Call**

The South Dakota Board of Technical Education (hereinafter referred to as "BOTE") met on July 19, 2021, via teleconference. Chairman Dana Dykhouse called the meeting to order at approximately 9:00 am CST with the following members present: Rod Bowar, Doug Ekeren, Scott Knuppe, Scott Peterson, Terry Sabers. Two members were absent: Ed Mallett, Diana VanderWoude.

Also present:

Nick Wendell, Executive Director, BOTE

Scott DesLauriers, Deputy Director, BOTE

Michael Cartney, President, Lake Area Technical College

Mark Wilson, President, Mitchell Technical College

Robert Griggs, President, Southeast Technical College

Chandra Calvert, Director of Industry Relations & Grant Management, Western Dakota Technical College

Christi Keffeler, Director of Nursing, Western Dakota Technical College

Grace Beck, Policy Advisor, Redstone Law Firm

Matt McCaulley, Board Legal Counsel, Redstone Law Firm

**2. Adoption of the Agenda**

Motion made by Sabers and seconded by Bowar to adopt the proposed agenda, as presented in [Attachment #1](#).

Roll call vote. Voting yes: Bowar, Dykhouse, Ekeren, Knuppe, Peterson, Sabers.

Motion carried.

**3. Approval of Meeting Minutes: May 20, 2021**

Motion made by Peterson and seconded by Ekeren to adopt the meeting minutes from the May 20, 2021, regular meeting, as presented in [Attachment #2](#).

Roll call vote. Voting yes: Bowar, Dykhouse, Ekeren, Knuppe, Peterson, Sabers.

Motion carried.

**4. Declaration of Conflicts**

Per SDCL 3-23-10, state boards and commissions are required to publicly address the expectations regarding annual disclosures and waivers. No BOTE members submitted new declarations of conflicts.

**5. Public Comment**

Dykhouse opened the floor to public comment, though none was present.

**6. Executive Director Update, Nick Wendell (0:06)**

Wendell presented the executive director update.

**7. Deputy Director Update, Scott DesLauriers (0:12)**

DesLauriers presented the deputy director update.

**8. FY 2023 Budget Request (0:18)**

Dykhouse recognized Wendell to overview the FY2023 Budget Request

Motion made by Sabers and seconded by Knuppe to approve the FY2023 Budget Request, as presented in [Attachment #3](#).

Roll call vote. Voting yes: Bowar, Dykhouse, Ekeren, Knuppe, Peterson, Sabers.

Motion carried.

**9. First Reading of Proposed Administrative Rule Revisions: (16:19)**

**A. Chapter 24:59:01: Postsecondary Technical Institute Programs (16:44)**

Dykhouse recognized Wendell to provide a first reading of the proposed revisions to ARSD 24:59:01, as presented in [Attachment #4](#).

**B. Chapter 24:59:05: Postsecondary Technical Institute Instructor Salary Support (21:17)**

Dykhouse recognized Wendell to provide a first reading of the proposed revisions to ARSD 24:59:05, as presented in [Attachment #5](#).

**10. Board Policy Consideration: (24:25)**

**A. First Reading, BP 303.4: Continuing Program Review**

Dykhouse recognized DesLauriers to provide a first reading of the proposed Board Policy 303.4, as presented in [Attachment #6](#).

**11. Summer 2021 Enrollment Report (26:37)**

Dykhouse recognized DesLauriers to overview of the Summer 2021 Enrollment Report, as presented in [Attachment #7](#).

**12. Academic Program Approvals: (30:58)**

**A. Western Dakota Technical College: Local Expansion (Philip), Diploma in Practical Nursing**

Dykhouse recognized Keffeler to overview Western Dakota Technical College's proposed location expansion.

Motion made by Bowar and seconded by Knuppe to approve Western Dakota Technical College's request to expand the Diploma in Practical Nursing (LPN) to an additional site in Philip, SD, as presented in [Attachment #8](#).

Roll call vote. Voting yes: Bowar, Dykhouse, Ekeren, Knuppe, Peterson, Sabers.

Motion carried.

**13. Technical College Presidents' Reports (34:55)**

Griggs (STC), Calvert (WDTC), Cartney (LATC), and Wilson (MTC) provided technical college presidents' updates as presented in [Attachment #9](#).

**14. Adjournment (1:04:51)**

Motion made by Ekeren and seconded by Bowar to adjourn the meeting.

Roll call vote. Voting yes: Bowar, Dykhouse, Ekeren, Knuppe, Peterson, Sabers.

Motion carried.

The meeting adjourned at approximately 11:10 am CST.

DRAFT

**Submitted on:**  
July 29, 2021

**Approved on:**  
Present version is draft only.

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