

**SOUTH DAKOTA BOARD OF TECHNICAL EDUCATION
MINUTES OF THE APRIL 7, 2022, REGULAR MEETING**

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Mitchell Technical College
Muth Electric Technology Center – Amphitheater
1800 E Spruce St, Mitchell, SD 57301

An audio recording of this meeting can be electronically accessed through the South Dakota Public Broadcasting's (SDPB) Stream Archive. The below timestamps are aligned with SDPB's audio stream, which can be accessed at: <https://sdpb.sd.gov/streamarchive/bote04072022.mp3>

1. Call to Order and Roll Call (0:06)

The South Dakota Board of Technical Education (hereinafter referred to as "BOTE") met on April 7, 2022, at Mitchell Technical College in Mitchell, SD. Terry Sabers, serving as Chairman in the absence of Board President Dana J. Dykhouse, called the meeting to order at approximately 8:00 am (CST) with the following members present: Doug Ekeren, Brad Greenway, Joy Nelson, Brian Sandvig, Dr. Kay Schallenkamp, and Diana VanderWoude. Two members were absent: Dana J. Dykhouse, Scott Peterson.

Also present:

Nick Wendell, Executive Director, BOTE

Scott DesLauriers, Deputy Director, BOTE

Michael Cartney, President, Lake Area Technical College

Mark Wilson, President, Mitchell Technical College

Robert Griggs, President, Southeast Technical College

Dr. Benjamin Valdez, Vice President of Academic Affairs, Southeast Technical College

Christine Goldsmith, Vice President of Finance and Operations, Western Dakota Technical College

Dr. Steve Willard, Superintendent, Belle Fourche School District; Member, South Dakota Board of Education Standards

Dr. Ryan Van Zee, Instructor, Mitchell Technical College

Grace Beck, Policy Advisor, Redstone Law Firm

2. Adoption of the Agenda (2:40)

Motion made by Nelson and seconded by Sandvig to adopt the proposed agenda, as presented in [Attachment #1](#).

Voice vote, all present voted in favor.

Motion carried.

3. Approval of Meeting Minutes (3:09)

A. December 8, 2021

Motion made by Ekeren and seconded by Sandvig to adopt the meeting minutes from the December 8, 2021, regular meeting as presented in [Attachment #2](#).

Voice vote, all present voted in favor.

Motion carried.

4. Declaration of Conflicts (3:40)

Per SDCL 3-23-10, state boards and commissions are required to publicly address the expectations regarding annual disclosures and waivers. No BOTE members submitted new declarations of conflicts.

Submitted: April 11, 2022

Approved: Present version is draft only.

5. Public Comment (4:15)

Sabers opened the floor to public comment, though none was present.

6. Reports (4:35)

A. Informational: Executive Director, Nick Wendell

Wendell presented the executive director update.

B. Informational: Deputy Director, Scott DesLauriers

DesLauriers presented the deputy director update.

7. Governance, Policy, and Board Operations (9:25)

A. Informational: 2022 Legislative Session Review, Redstone Law Firm

Sabers recognized Beck to provide a review of the 2022 Legislative Session.

B. Action: FY23 & FY24 Board Meeting Calendar

Motion made by Schallenkamp and seconded by Greenway to adopt the FY2023 and FY2024 meeting calendar, as presented in [Attachment #3](#).

Roll call vote. Voting yes: Ekeren, Greenway, Nelson, Sabers, Sandvig, Schallenkamp, VanderWoude.

Motion carried.

8. Finance and Management (23:50)

A. Action: FY23 Tuition and Fee Setting Proposal

Sabers recognized Wendell to overview the FY23 Tuition and Fee Setting Proposal.

Motion made by Sandvig and seconded by Ekeren to approve the FY23 Tuition and Fee Setting Proposal, as presented in [Attachment #4](#).

Roll call vote. Voting yes: Ekeren, Greenway, Nelson, Sabers, Sandvig, Schallenkamp, VanderWoude.

Motion carried.

9. Institutional Effectiveness (41:40)

A. Informational: Spring 2022 Enrollment Report

Sabers recognized DesLauriers to overview the Spring 2022 Enrollment Report, as presented in [Attachment #5](#).

10. Academic Affairs (45:25)

Sabers recognized DesLauriers to overview the academic affairs program application process.

A. Non-Substantive Program Application(s)

I. Informational: STC: Diploma in Risk and Investment Management

Overview of STC's approved Diploma in Risk and Investment Management, as presented in [Attachment #6](#), was included on the BOTE's agenda as informational only. No action was taken.

B. Substantive Program Application(s)

I. Informational: Committee Action Recommendations

Committee Action recommendations were presented in [Attachment #7](#).

II. Action: LATC: AAS in Surgical Technology

Sabers recognized Cartney to overview the substantive program application.

Motion made by Nelson and seconded by Greenway to approve Lake Area Technical College's substantive program application for an AAS in Surgical Technology, as presented in [Attachment #8](#).

Roll call vote. Voting yes: Ekeren, Greenway, Nelson, Sabers, Sandvig, Schallenkamp, VanderWoude.

Motion carried.

III. Action: MTC: AAS in Entrepreneurship

Sabers recognized Wilson and Van Zee to overview the substantive program application.

Motion made by Sandvig and seconded by Greenway to approve Mitchell Technical College's substantive program application for an AAS in Entrepreneurship, as presented in [Attachment #9](#).

Roll call vote. Voting yes: Sabers, Ekeren, Greenway, Nelson, Peterson, Sandvig, Schallenkamp, VanderWoude.

Motion carried.

IV. Action: STC: AAS in Mechanical Systems

Sabers recognized Griggs and Valdez to overview the substantive program application.

Motion made by Ekeren and seconded by VanderWoude to approve Southeast Technical College's substantive program application for an AAS in Mechanical Systems, as presented in [Attachment #10](#).

Roll call vote. Voting yes: Ekeren, Greenway, Nelson, Sabers, Sandvig, Schallenkamp, VanderWoude.

Motion carried.

V. Action: STC: AAS in Medical Lab Technician

Sabers recognized Griggs and Valdez to overview the substantive program application.

Motion made by Sandvig and seconded by Schallenkamp to approve Southeast Technical College's substantive program application for an AAS in Medical Lab Technician, as presented in [Attachment #11](#).

Roll call vote. Voting yes: Ekeren, Greenway, Nelson, Sabers, Sandvig, Schallenkamp, VanderWoude.

Motion carried.

C. Other:

I. Action: UpSkill Program Certificates

Sabers recognized Wendell to overview the UpSkill Program Certificates.

Motion made by Sandvig and seconded by Nelson to approve UpSkill Program Certificates, as presented in [Attachment #12](#).

Roll call vote. Voting yes: Ekeren, Greenway, Nelson, Sabers, Sandvig, Schallenkamp, VanderWoude.

Motion carried.

11. Campus Updates

A. Informational: Technical College Presidents' Reports

Cartney (LATC), Wilson (MTC), Griggs (STC), and Goldsmith (WDTC) provided technical college presidents' updates, as presented in [Attachment #13](#).

12. Adjournment (1:22:15)

Motion made by Ekeren and seconded by Greenway to adjourn the meeting.

Roll call vote. Voting yes: Ekeren, Greenway, Nelson, Sabers, Sandvig, Schallenkamp, VanderWoude.

Motion carried.

The meeting adjourned at approximately 9:30 am CST.