

**SOUTH DAKOTA BOARD OF TECHNICAL EDUCATION
MINUTES OF THE DECEMBER 10, 2024, REGULAR MEETING**

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First PREMIER Bank
500 S. Minnesota Ave.
Sioux Falls, SD 57104
Board Room – 5th Floor

An audio recording of this meeting can be electronically accessed through the South Dakota Public Broadcasting's (SDPB) Stream Archive. The below timestamps are aligned with SDPB's audio stream, which can be accessed at: <https://sdpb.sd.gov/streamarchive/BOTE12022025.mp3>.

1. Call to Order and Roll Call (0:07)

President Dana J. Dykhouse called the meeting to order at approximately 10:00 a.m. CST with the following members present: Jim Dover, Brad Greenway, Dennis Law, Joy Nelson, Terry Sabers, Brian Sandvig, Dr. Kay Schallenkamp and Jamie Stucky.

Also present:

Nick Wendell, Executive Director, BOTE
Scott DesLauriers, Deputy Director, BOTE
Jenna Reis, Policy & Data Analyst, BOTE
Tiffany Sanderson, President, Lake Area Technical College (LATC)
Theresa Kriese, President, Mitchell Technical College (MTC)
Dr. Cory Clasemann, President, Southeast Technical College (STC)
Dr. Kendra Ericson, President, Western Dakota Technical College (WDTC)
Grace Beck, Policy Advisor and Lobbyist, Redstone Law Firm
Toby Morris, Senior Vice President at Colliers Securities LLC
Additional representatives from the technical colleges, local governing boards, public, and media.

2. Request to Amend Agenda (2:23)

Dykhouse requested a motion to amend the agenda, as presented in [Attachment #1](#), to add item 7.A. Consideration of Supplemental Indenture of Trust Resolution.

Motion made by Sandvig and seconded by Greenway to amend the agenda.

Voice vote, all present voted in favor.

Motion carried. Agenda Amended.

3. Adoption of Amended Agenda (2:46)

Motion made by Sabers and seconded by Schallenkamp to adopt the amended agenda.

Voice vote, all present voted in favor.

Motion carried.

4. Approval of Meeting Minutes (3:05)

A. Action: October 23, 2025

Motion made by Nelson and seconded by Stucky to adopt the minutes from the October 23, 2025, regular meeting, as presented in [Attachment #2](#).

Voice vote, all present voted in favor.

Motion carried.

5. Declaration of Conflicts (3:30)

Per SDCL 3-23-10, state boards and commissions are required to publicly address the expectations regarding annual disclosures and waivers. No BOTE members submitted new declarations of conflicts.

6. Public Comment (3:45)

Dykhouse opened the floor to public comment. None were present.

7. Reports (3:59)

A. Informational: Executive Director, Nick Wendell

Wendell presented the executive director update.

8. Finance and Management (7:05)

A. Action: Supplemental Indenture of Trust Resolution

Wendell and Morris overviewed the Supplemental Indenture of Trust Resolution.

Motion made by Sandvig and seconded by Law to approve the Supplemental Indenture of Trust Resolution, as presented in [Attachment #3](#).

Voice vote, all present voted in favor.

Motion carried.

9. Governance and Policy (16:21)

A. Informational: 2026 Legislative Session Preview, Redstone Law Firm

Beck presented a preview of the 2026 Legislative Session.

10. Institutional Effectiveness (29:11)

A. Informational: Appendix A (2024-2025)

Reis overviewed Appendix A (2023-2024), as presented in [Attachment #4](#).

B. Informational: Fall 2025 Retention Report

Reis overviewed the Fall 2025 Retention Report, as presented in [Attachment #5](#).

11. Campus Updates (55:57)

A. Informational: Technical College President Reports

Sanderson (LATC), Kriese (MTC), Clasemann (STC), and Ericson (WDTTC) provided technical college president reports, as presented in [Attachment #6](#).

12. Executive Session (1:19:57)

At approximately 11:23 a.m. CST, Dykhouse requested a motion to enter an executive session to discuss matters pursuant to SDCL 1-25-2.

Motion made by Nelson and seconded by Sabers to enter executive session.

Voice vote, all present voted in favor.

Motion carried.

Motion made by Sabers and seconded by Greenway to exit executive session.

Voice vote, all present voted in favor.

Motion carried.

The BOTE exited the executive session at approximately 1:50 p.m. CST with no action taken.

13. Adjournment

Motion made by Law and seconded by Stucky to adjourn the meeting.

Voice vote, all present voted in favor.

Motion carried.

The meeting adjourned at approximately 1:50 p.m. CST.

DRAFT