

**SOUTH DAKOTA BOARD OF TECHNICAL EDUCATION
MINUTES OF THE APRIL 9, 2024, REGULAR MEETING**

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Lake Area Technical College
Student Center, Level 4
1201 Arrow Avenue, Watertown, SD 57201

An audio recording of this meeting can be electronically accessed through the South Dakota Public Broadcasting's (SDPB) Stream Archive. The below timestamps are aligned with SDPB's audio stream, which can be accessed at: <https://sdpb.sd.gov/streamarchive/bote04092024.mp3>.

1. Call to Order and Roll Call (0:07)

President Dana J. Dykhouse called the meeting to order at approximately 10:00 am (CST) with the following members present: Doug Ekeren, Brad Greenway, Dennis Law, Joy Nelson, Terry Sabers, Brian Sandvig, Dr. Kay Schallenkamp, Diana VanderWoude.

Also present:

Nick Wendell, Executive Director, BOTE
Scott DesLauriers, Deputy Director, BOTE
Jenna Reis, Policy & Data Analyst, BOTE
Tiffany Sanderson, President, Lake Area Technical College (LATC)
Cam Corey, Vice President (LATC)
Scott Carbonneau, Dean of Student Services (LATC)
Mark Wilson, President, Mitchell Technical College (MTC)
Robert Griggs, President, Southeast Technical College (STC)
Dr. Ann Bolman, President, Western Dakota Technical College (WDTC)
Dr. Jeff Danielsen, Superintendent, Watertown School District
Grace Beck, Policy Advisor and Lobbyist, Redstone Law Firm
Corey Anderson, Director of Patient Care, Black Hills Surgical Hospital
Tracey Mann, Clinical Tech Supervisor, Black Hills Orthopedic & Spine
Additional representatives from the technical colleges, local governing boards, public, and media.

2. Adoption of the Agenda (2:37)

Motion made by Greenway and seconded by Nelson to adopt the proposed agenda, as presented in [Attachment #1](#).

Voice vote, all present voted in favor.

Motion carried.

3. Approval of Meeting Minutes (2:58)

A. Action: December 4, 2023

Motion made by Sabers and seconded by Sandvig to adopt the minutes from the December 4, 2023, regular meeting, as presented in [Attachment #2](#).

Voice vote, all present voted in favor.

Motion carried.

4. Declaration of Conflicts (3:20)

Per SDCL 3-23-10, state boards and commissions are required to publicly address the expectations regarding annual disclosures and waivers. No BOTE members submitted new declarations of conflicts.

5. Public Comment (3:39)

Dykhouse opened the floor to public comment, though none was present.

6. Reports (3:58)

A. Informational: Executive Director, Nick Wendell

Wendell presented the executive director update.

7. Governance and Policy (7:29)

A. Informational: 2024 Legislative Session Review, Redstone Law Firm

Beck reviewed the 2024 Legislative Session.

8. Finance and Management (14:22)

A. Action: FY25 Tuition and Fee Session Review

Wendell overviewed the FY25 Tuition and Fee Setting Proposal.

Motion made by Ekeren and seconded by Sabers to approve the FY25 Tuition and Fee Setting Proposal, as presented in [Attachment #3](#).

Voice vote, all present voted in favor.

Motion carried.

9. Institutional Effectiveness (26:00)

A. Informational: Spring 2024 Enrollment Report

DesLauriers overviewed the Spring 2024 Enrollment Report, as presented in [Attachment #4](#).

10. Academic Affairs (32:59)

A. Non-Substantive Program Application(s)

I. Informational: LATC: DIPL: Medical Assistant

President Sanderson overviewed the non-substantive program application, as presented in [Attachment #5](#).

II. Informational: MTC: DIPL: Entrepreneurship

President Wilson overviewed the non-substantive program application, as presented in [Attachment #6](#).

III. Informational: WDTC: L-CERT Advanced Emergency Medical Technician

President Bolman overviewed the non-substantive program application, as presented in [Attachment #7](#).

B. Substantive Program Application(s)

I. Action: WDTC: S-CERT: Professional Truck Driving

Motion made by Nelson and seconded by Sandvig to approve the substantive program application, as presented in [Attachment #8](#).

Voice vote, all present voted in favor.

Motion carried.

II. Action: WDTC: AAS: Radiology Technology

Motion made by Law and seconded by Schallenkamp to approve the substantive program application, as presented in [Attachment #9](#).

Voice vote, all present voted in favor.

Motion carried.

11. Campus Updates (48:36)

A. Informational: Technical College President Reports

Sanderson (LATC), Wilson (MTC), Griggs (STC), and Bolman (WDTC) provided technical college president reports, as presented in [Attachment #10](#).

12. Executive Session (1:07:08)

At approximately 11:10 am CST, Dykhouse requested a motion to enter into executive session to discuss personnel matters, pending and prospective litigation, contractual matters, marketing or pricing strategies by a board of a business owned by the state when public discussion may be harmful to the competitive position of the business, and to consult with legal counsel.

Motion made by Ekeren and seconded by Greenway to enter executive session.

Voice vote, all present voted in favor.

Motion carried.

Motion made by Greenway and seconded by Sabers to exit executive session.

Voice vote, all present voted in favor.

Motion carried.

The BOTE exited the executive session with no action taken.

13. Adjournment (1:07:30)

Motion made by Law and seconded by Greenway to adjourn the meeting.

Voice vote, all present voted in favor.

Motion carried.

The meeting was adjourned.