



**South Dakota Board of Examiners in Optometry**  
**Meeting Minutes**  
 March 29, 2022  
 8:00 AM (CST)  
 AmericInn- Conference Room  
 312 Island Drive, Fort Pierre, SD 57532

DRAFT MINUTES  
 HAVE NOT BEEN  
 APPROVED BY THE  
 BOARD

Board Members	Board Staff Present
Ashley Crouch, OD Present Jamie Farmen, Consumer Member Present Brian Gill, OD Present Angela Hase, OD, President Present Scott Schirber, OD Present	Deni Amundson, Executive Secretary Megan Borchert, Board General Counsel
	Guests
	Deb Mortenson, South Dakota Optometric Society

**Attendance:** President Hase called the meeting to order at 8:00 AM on March 28, 2022.

**1. Approval of Agenda:**

Board Action: B Gill moved to approve the agenda, seconded by J Farmen. Vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	YES
Gill	YES	5 YES, MOTION CARRIED	

**2. Conflict of Interest:** All board members reported no conflict with agenda items.

**3. Public Comment:** No public comment

**4. Approval Minutes:**

Board Action: S Schirber moved to approve the minutes from the regular meeting on August 25, 2021, and the Zoom/telephonic meetings on September 15, 2021, and January 5, 2022, seconded by A Crouch. Vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	YES
Gill	YES	5 YES, MOTION CARRIED	

**5. Financial Reports:**

Board Action: Deni Amundson presented the treasurer's report found on pages 9-11 of the agenda packet. J Farmen moved to accept treasurer's report, seconded by B Gill. Vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	YES
Gill	YES	5 YES, MOTION CARRIED	

Deni Amundson reported on two options for a database upgrade. A summary can be found on pages 12-21 of the agenda packet. A final vote will be made later this meeting when reviewing contracts.

**6. Board Review and Approve CE Courses:**

Board Action: The Board reviewed one request for pre-approval of continuing education. This request was declined; however, the board is open to reviewing the certificates if any licensees attend courses.

The board also discussed the previous approval authority granted to executive secretary, D Amundson, to allow her to automatically approve any COPE approved continuing education without full board review. 36-7-20.2 has recently been amended to automatically approve all COPE approved continuing education; however, this change does not take effect until July 1, 2022. A Crouch moved to extend the authority granted to D Amundson to approve COPE courses through June 30, 2022, when the amended statute takes effect, seconded by S Schirber. Vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	YES
Gill	YES	5 YES, MOTION CARRIED	

**7. Old Business**

**A. National and State Issues Monitored:** Deb Mortenson, Executive Director for the South Dakota Optometric Society, provided updates on drug-eluting contact lenses and continuing education being offered by the American Optometric Association. No other new information or action taken, but both issues will continue to be monitored.

**8. New Business:**

**A. Licensing:**

Board reviewed application 22-4.

Board Action: B Gill moved to approve application for licensure, seconded by S Schirber.

Vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	YES
Gill	YES	5 YES, MOTION CARRIED	

New Licensee:

- Gregory Evans

\*The board took a break at 10:50am CST. This ends part 1 of the recorded minutes. Part two begins after break at 11:00am CST.

**B. Legal Counsel Update:** Megan Borchert reported that, despite her move to the Attorney General’s office, she will remain general counsel for this board. No action taken.

**C. Statute Update:**

D Amundson reported that pages 22-29 of the agenda packet contain the final amended optometry statutes SDCL Chapter 36-7 that have been approved by the state legislature and Governor Noem. No action taken.

**D. Administrative Rule Review:**

D Amundson reported that pages 30-58 of the agenda packet contain amendments to ARSD Chapter 20:50. An update was also provided on page 59 from the Association of Regulatory Boards of Optometry regarding potential revisions to their COPE categories. Discussion was had regarding section 20:50:08- Continuing Education Requirements- and the need to allow for more self-directed learning credits and how to classify and track those credits. The board also discussed feedback received from the South Dakota State Medical Association and South Dakota Academy of Ophthalmology. M Borchert and D Amundson will review suggestions and continue to work with interested parties in drafting a revised administrative rule packet to be reviewed at the next meeting in April. Tabled until next meeting.

**E. Contracts:**

Board Action: J Farmen moved to approve the FY23 contract for the South Dakota Optometric Society using the same terms as FY22, seconded by A Crouch. Vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	YES
Gill	YES	5 YES, MOTION CARRIED	

Board Action: S Schirber moved to approve the FY23 contract for Codewise with the intention of increasing the amount of contract to include the expense of upgrading the SD Board of Examiners database, with a not to exceed amount of \$25,000, seconded by B Gill. Vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	YES
Gill	YES	5 YES, MOTION CARRIED	

Board Action: S Schirber moved to approve the FY23 contract for Scott Kennedy using the same terms as FY22, seconded by J Farmen. Vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	YES
Gill	YES	5 YES, MOTION CARRIED	

Board Action: A Crouch moved to approve the FY23 contract for Lisa Kollis-Young using the same terms as FY22, seconded by B Gill. Vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	YES
Gill	YES	5 YES, MOTION CARRIED	

Board Action: At 11:18am CST, J Farmen moved to enter into executive session pursuant to SDCL 1-25-2 to prepare for contract negotiations.

\*This ends part 2 of the recorded minutes. The board moved out of executive session at 11:51am CST. This begins part 3 of recorded minutes.

Board Action: S Schirber moved to approve the contract for Deni Amundson for FY23 with a 6% increase in salary, a 10% increase in office rent, a 15% one-time bonus from current salary. Other terms to remain the same as FY22, with a not to exceed amount of \$44,751.24, seconded by J Farmen. Vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	YES
Gill	YES	5 YES, MOTION CARRIED	

**9. Time and Place of Next Meetings:**

**Monday, April 25, 2022- Zoom Meeting**

4:00pm MST/ 5:00pm CST

<https://us02web.zoom.us/j/6739631412>

Call in: 253-215-8782

Meeting ID: 673096301412

**Monday, August 22, 2022- In-Person Meeting**

AmericInn- Conference Room

312 Island Drive, Fort Pierre, SD 57532

8:00am (CST)

**10. Adjournment:**

Board Action: J Farmen moved to adjourn meeting at 12:10pm CST, seconded by S Schirber.

Vote:

Crouch	YES	Hase	YES
Farmen	YES	Schirber	YES
Gill	YES	5 YES, MOTION CARRIED	