



**South Dakota Board of Examiners in Optometry**

**Meeting Minutes**

**March 26, 2021  
8:00 AM (CST)  
Telephonic/Zoom Meeting**

DRAFT MINUTES  
HAVE NOT BEEN  
APPROVED BY THE  
BOARD

Board Members		Board Staff Present	
Craig Dockter, OD, President	Present	Deni Amundson, Executive Secretary	
Jamie Farnen, Consumer Member	Present	Naomi Cromwell, Board Attorney	
Allen Haiar, OD, Vice President	Present	Megan Borchert, DOH Board Attorney	
Angela Hase, OD	Present	<b>Guests</b>	
Scott Schirber, OD	Present	Deb Mortenson, South Dakota Optometric Society	

**Attendance:** President Dockter called the meeting to order at 8:02 AM on March 26, 2021.

**1. Approval of Agenda:**

Board Action: S Schirber moved to approve the agenda, seconded by J Farnen. Vote:

Dockter	YES	Hase	YES
Farnen	YES	Schirber	YES
Haiar	YES	5 YES, MOTION CARRIED	

**2. Conflict of Interest:** All board members reported no conflict with agenda items.

**3. Approval Minutes:**

Board Action: J Farnen moved to approve the minutes from the regular meeting on August 21, 2020, and the telephonic meetings on October 29, 2020 and December 10, 2020, seconded by A Haiar. Vote:

Dockter	YES	Hase	YES
Farnen	YES	Schirber	YES
Haiar	YES	5 YES, MOTION CARRIED	

**4. Financial Reports:**

Deni Amundson presented the treasurer’s report found on pages 9-13 of the agenda packet. S Schirber moved to accept treasurer’s report, seconded by A Hase. Vote:

Dockter	YES	Hase	YES
Farnen	YES	Schirber	YES
Haiar	YES	5 YES, MOTION CARRIED	

The board also discussed the need to update the current Access database to a more robust system that allows for online license renewal and credit card payments. Deni Amundson will research options and present these options to the board at the next meeting. Tabled until next meeting.

## 5. Board Review and Approve CE Courses:

In response to the COVID-19 pandemic, the board discussed ARSD 20:50:08:02, and the challenges of the board approving individual continuing education courses through a digital meeting format.

Board Action: During the August 21, 2020, meeting, the board authorized the board's Executive Secretary, Deni Amundson, to approve continuing education courses submitted to the board from March 1, 2020, through March 31, 2021. A Hase moved to extend this authorization until December 31, 2021, seconded by J Farmen. Vote:

Dockter	YES	Hase	YES
Farmen	YES	Schirber	YES
Haiar	YES	5 YES, MOTION CARRIED	

Also, in response to the COVID-19 pandemic, the board discussed their previous motion, from the April 3, 2020 meeting, to allow licensees to obtain more online continuing education. This waiver was also extended during the August 21, 2020, meeting to extend it to March 31, 2021. Previous approved motion read:

Board Action: A Hase moved that any continuing education attended from March 1, 2020-September 30, 2020, that would originally fall under categories 2, 3, or 4 of ARSD 20:50:08:02.01 would automatically be classified as "live" CE to meet the continuing education requirements as outlined in 20:50:08:01, 20:50:08:02, and 20:50:08:02.02. CE must be COPE approved and the 9-hour maximum of self-directed learning shall be waived for this time period, seconded by S Schirber.

Board Action: S Schirber moved to extend this waiver until December 31, 2021, and it will be continued to be monitored, seconded by A Haiar. Vote:

Dockter	YES	Hase	YES
Farmen	YES	Schirber	YES
Haiar	YES	5 YES, MOTION CARRIED	

## 7. Old Business

**A. National and State Issues Monitored:** No new information or action taken.

## 8. New Business:

### A. Licensing:

No discussion or action taken.

**B. Procedural Codes:** No action taken.

**C. Department of Health and Human Services: COVID Vaccines**

Letters from the American Optometric Association and United States Department of Health & Human Services were presented on pages 14-16 of the agenda packet regarding federal authority for optometrists to administer COVID-19 vaccines. Discussion was had regarding the need for this board to support this federal mandate, but it was unclear what the procedures would be for this board to create the proper policies and procedures in response. The board’s South Dakota Department of Health Attorney was going to research. Tabled until next meeting.

**D. Board Member Resignation**

The board discussed A Haiar’s resignation from the board. He was commended and thanked for his years of service. Governor Noem has been notified of his resignation and we are awaiting notification of a reappointment. No action taken.

**E. Contracts:**

Board Action: J Farmen moved to approve the FY22 contract for the South Dakota Optometric Society using the same terms as FY21, seconded by A Hase. Vote:

Dockter	YES	Hase	YES
Farmen	YES	Schirber	YES
Haiar	YES	5 YES, MOTION CARRIED	

Board Action: A Hase moved to approve two contracts for Codewise Technology at an hourly rate of \$85.00 per hour, not to exceed \$4000.00 per year. The first contract would be to cover the remainder of FY21 from March 26, 2021 through May 31, 2021. The second would be for FY22, seconded by J Farmen, Vote:

Dockter	YES	Hase	YES
Farmen	YES	Schirber	YES
Haiar	YES	5 YES, MOTION CARRIED	

Board Action: S Schirber moved to approve the FY22 contract for Scott Kennedy using the same terms as FY21, seconded by A Hase. Vote:

Dockter	YES	Hase	YES
Farmen	YES	Schirber	YES
Haiar	YES	5 YES, MOTION CARRIED	

Board Action: J Farmen moved to approve the FY22 contract for Lisa Kollis-Young using the same terms as FY21, seconded by A Haiar. Vote:

Dockter	YES	Hase	YES
Farmen	YES	Schirber	YES
Haiar	YES	5 YES, MOTION CARRIED	

Board Action: S Schirber moved to approve the contract for Deni Amundson for FY22 with a 2.4% salary and office rent increase, other terms to remain the same as FY21, seconded by A Hase. Vote:

Dockter	YES	Hase	YES
Farmen	YES	Schirber	YES
Haiar	YES	5 YES, MOTION CARRIED	

**F. Statute and Administrative Rule Review:**

Pages 18-43 of the agenda packet reflect legal counsel recommendations for amendments to the current statutes and administrative rules contained in South Dakota Codified Laws chapters 37-7 and Administrative Rules and Regulations chapter 20:50. The board was favorable of all recommendations, but discussed edits to 36-7-20.2, 20.50:04:11, 20:50:10:02, and 20:50:10:03. Tabled until next meeting.

**9. Public Comment:** No public comment

**10. Time and Place of Next Regular Meeting:**

Next Meeting: Wednesday, August 25, 2021, 8:00AM (CST), Zoom Meeting.

**11. Adjournment:**

Board Action: J Farmen moved to adjourn meeting at 10:53 AM, seconded by S Schirber. Vote:

Dockter	YES	Hase	YES
Farmen	YES	Schirber	YES
Haiar	YES	5 YES, MOTION CARRIED	