

Meeting Minutes
SOUTH DAKOTA BOARD OF CERTIFIED PROFESSIONAL MIDWIVES
Teleconference
March 19, 2019 1:00 p.m. Central

President Debbie Pease called the meeting to order at 1:03 p.m. The roll was called. A quorum was present.

Members of the board in attendance: Debbie Pease, Susan Rooks (via phone), Kimberlee McKay (via phone), and Autumn Cavender-Wilson (via phone). Pat Schwaiger is attending a birth and will join as she is able.

Others in attendance: Tammy Weis, SD Board of CPM Exec. Secretary; Justin Williams, DOH (via phone), Debbie Eakes Student CPM via phone.

McKay moved **approval of the agenda as presented**; seconded by Rooks. The board voted by roll call. Pease, Rooks, Cavender-Wilson and McKay voted aye. **MOTION PASSED**

Pease **opened the floor for any member of the public** that wished to address the board. Debbie Eakes was introduced as the first licensed STUDENT CPM in South Dakota. She greeted and thanked the board for their service and gave the board an idea about where she lives, what areas she will be practicing, and CPMs with whom she has preceptor agreements.

Pease mentioned that the Sept 27 minutes needed some formatting repairs. Rooks moved to **approve the Sept 27, 2018 minutes**; seconded by Cavender-Wilson. The board voted by roll call. Pease, Rooks, Cavender-Wilson and McKay voted aye **MOTION PASSED**

Pease explained that the **Financial Report** details what has been spent of the amount budgeted but does not necessarily give a clear idea of how much money is left in our midwifery fund. Justin Williams offered to speak to the Dept of Health financial officers and try to help clarify the documents at our next meeting. There were no other questions. The report will be filed.

Secretary Weis explained that the **Background Check process** had been difficult to get established. The FBI granted the Board the power to submit background check cards on Nov 1st but still has not sent the required cards. The South Dakota DCI is manually in-putting our requests so we are still able to get the information that we need to grant licenses.

Weis offered a review of **CPM Applications received and approved to date**. Eileen Carlson, CPM; Jackie Lopez, CPM; and Autumn Cavender-Wilson, CPM have been granted licenses as well as Debbie Eakes, Student CPM who has been granted a student license. The areas where they will serve in South Dakota were reviewed.

An **algorithm for managing complaints** against midwives was presented and reviewed line by line. It will be presented with revisions at our next meeting.

Correspondence with the Pharmacy Board was presented. Midwives will have several avenues to purchase authorized medications for use in South Dakota.

The **revised Student Midwife form and cover letter** were presented for adoption and a request for the authority to create a new form for CPM applicants who are already licensed as students in South Dakota was requested.

Rooks **moved that the form be adopted as presented**, second by Cavender-Wilson, the board voted by roll call Pease, Rooks, Cavender-Wilson and McKay voted aye **MOTION PASSED**. The **CPM application for those already licensed as students in South Dakota** will be presented at the next meeting.

A **pending application was presented for the board's consideration**. Rooks moved that we go to **Executive Session** to seek legal counsel and discuss the application, Second by McKay. The board voted by roll call. Pease, Rooks, Cavender-Wilson and McKay voted aye **MOTION PASSED**

Rooks moved to go out of Executive Session, second by Cavender-Wilson The board voted by roll call Pease, Rooks, McKay, Cavender-Wilson AYE **MOTION PASSED**

No action was taken on the pending application as we are still waiting to receive the background check.

Justin Williams addressed some of the reasons why some boards have chosen **to hire their own attorney** rather than be represented by an attorney assigned through the Attorney General's office. Schwaiger had requested to be a part of the discussion about this topic so it was tabled until our next meeting.

The need to consider which of the **board member's terms will expire in October** was discussed. Rooks stated that she is willing to serve another term if the Governor appoints her. Schwaiger's term also expires in October. Election of officers was also discussed.

The next meeting will be held Sept 19, 2019, at 1pm via teleconference.

Rooks moved to adjourn, seconded by Cavender-Wilson. The board voted by roll call Pease, Rooks, Cavender-Wilson aye McKay and Schwaiger absent **MOTION PASSED**. The meeting was adjourned at 3:38 p.m.