

**VIA TELECONFERENCE
SOUTH DAKOTA BOARD OF CERTIFIED PROFESSIONAL MIDWIVES
BOARD MEETING**

South Dakota Board of Certified Professional Midwives Office
27705 460th Ave. Chancellor SD
Tuesday, March 19, 2019
1:00pm - 4:00pm (Central)

AGENDA

- A. Call to Order/ Roll Call
- B. Approval of Agenda
- C. Open Forum – time for the public to address the Board
- D. Approval of Meeting Minutes of September 27, 2018
- E. Financial Report
- F. Old Business
 - a. Review of Background check issues
 - b. Review of Applications received and approved to date
 - c. Review proposed revisions from Schwaiger and McKay for managing complaints algorithm.
- G. New Business
 - a. Report on correspondence with Pharmacy Board
 - b. Student Midwife Form Creation/Revision
 - c. Review of any pending applications
 - d. Discuss board attorney
- H. Other Business
- I. Announcements
- J. Next Meeting September 19, 2019 (determine time)
- K. Adjourn

Persons interested in joining the meeting may do so by appearing in person for the teleconference at the location listed above or by calling 605-743-4451 to arrange for a dial in number for the teleconference

Meeting Minutes
SOUTH DAKOTA BOARD OF CERTIFIED PROFESSIONAL MIDWIVES
Teleconference
Sept 27, 2018 1:00 p.m. Central

President Debbie Pease called the meeting to order at 1:02 p.m. The roll was called. A quorum was present.

Members of the board in attendance: Debbie Pease, Susan Rooks (via phone), Pat Schwaiger (via phone), Autumn Cavender-Wilson (via phone) and Kimberlee McKay (via phone).

Others in attendance: Tammy Weis, SD Board of CPM Exec. Secretary; Justin Williams, DOH (via phone).

Pease requested to amend the agenda to add under New Business B. (establish protocol for conducting board business between meetings) subsections 1 add(a) "Adopt Protocols" McKay moved **approval of the agenda as amended**; seconded by Rooks. The board voted by roll call. Pease, Rooks, Schwaiger; Cavender-Wilson and McKay voted aye. **MOTION PASSED**

Cavender-Wilson moved to **approve the July 17, 2018 minutes**; seconded by Schwaiger. The board voted by roll call. Pease, Rooks, Schwaiger; Cavender-Wilson and McKay voted aye **MOTION PASSED**

Pease explained that the **Financial Report** included expenditures through Sept. 1st. approximately \$3000 spent since last meeting which included the public hearing. Secretary Weis commented that we now have revenue coming in with the CPM applications. There were no questions, the report was filed.

Legislative Rules Committee Hearing report was reviewed. The Legislative Rules Committee voted 5-1 in favor that our rules were complete.

Informed Consent Form **Appendixes A & B** were presented for board approval. Motion to approve appendixes as presented by Rooks, second by Schwaiger. The board voted by roll call. Pease, Rooks, Schwaiger; Cavender-Wilson and McKay voted aye **MOTION PASSED**

Cover letter for CPM application which includes background check information was presented for board approval. Revisions included:

- add "or equivalent" after "Dean or Registrar" and before "signature"
- Add letter of good standing from any state where you currently hold licensure on the checklist
- Add both the NARM Certificate expiration date and initiation date on the form.

Motion to approve the instructions as revised by Schwaiger, Second by Rooks. The board voted by roll call. Pease, Rooks, Schwaiger, Cavender-Wilson and McKay voted aye **MOTION PASSED**

Cover letter for Student application which includes background check info was presented for board approval. Revised to include requiring a letter from a MEAC accredited school verifying current enrollment added to both the check list and the application form.

Motion to approve the instructions as revised by Cavender-Wilson, second by Rooks. The board voted by roll call. Pease, Rooks, Schwaiger, Cavender-Wilson and McKay voted aye **MOTION PASSED**

Background Check Process was explained to board member and Instructions were presented for board approval. Rooks moved to approve the instructions as presented. Schwaiger second. The board voted by roll call. Pease, Rooks, Schwaiger, Cavender-Wilson and McKay voted aye **MOTION PASSED**

The **Complaint Form** was presented for board approval. There was discussion about anonymous complaints. The web site should clearly state that anonymous complaints will not be entertained. Further discussion concerned HIPPA regulations. Cavender-Wilson moved to approve the form as presented.

Rooks second. The board voted by roll call. Pease, Rooks, Schwaiger and Cavender-Wilson voted AYE. McKay voted NAY **MOTION PASSED**

Discussion concerning the reasons for McKay's nay vote included making policy that specifies different levels of seriousness and corresponding remedies". The Board agreed to discuss this later during the meeting.

STD Informed Refusal Form was presented for board approval. Revisions included:

- Changing the title and anywhere the document says STD to HIV/AIDS and Hepatitis B.
- Making style and form changes to first paragraph
- Removing a line which stated that it is recommended that all pregnant women receive testing since this is also stated elsewhere.

Rooks moved to approve form as revised, second by Schwaiger The board voted by roll call. Pease, Rooks, Schwaiger, Cavender-Wilson and McKay voted aye **MOTION PASSED**

Protocols for issuing license to qualified applicants were reviewed and suggestions by William's were discussed and adopted. Cavendar-Wilson moved to approve the protocols as amended. Second by Rooks. The board voted by roll call. Pease, Rooks, Schwaiger, Cavender-Wilson and McKay voted aye **MOTION PASSED**

Rooks made a motion that Cavender-Wilson be appointed as the **Secondary Application Assessor**. The Executive Secretary will refer any questionable applications to her for review as specified in the protocols. Motion second by Schwaiger. The board voted by roll call. Pease, Rooks, Schwaiger, and McKay voted aye; Cavender-Wilson recused **MOTION PASSED**.

Schwaiger moved to authorize the Executive Secretary to create and issue **South Dakota Board of CPM certificates of licensure and ID Cards** to qualified candidates, McKay second. The board voted by roll call. Pease, Rooks, Schwaiger, Cavender-Wilson and McKay voted aye **MOTION PASSED**

Rooks moved to authorize board Executive Secretary to create and send **acceptance and rejection letters** to applicants subject to the assessment of applications by the board licensure protocols. Second by Cavender-Wilson. The board voted by roll call Pease, Rooks, Schwaiger, McKay, Cavender-Wilson AYE **MOTION PASSED**

The **Protocol for Handling Complaints against Midwives** was presented to the board for approval. Discussion included who should be the investigator for complaints. Motion by Rooks, second by Cavender-Wilson to have the Board President assign an investigator from the board for each complaint based on geographical location and the type of complaint. The board voted by roll call Pease, Rooks, Schwaiger, McKay, Cavender-Wilson AYE **MOTION PASSED**

Further discussion concerned noncompliance with state statute and/or the rules and creating a policy that would address complaints based on a flowchart or a system of levels. McKay and Schwaiger agreed to develop the protocol and present it at the next meeting. Rooks made a motion to **approve the Protocol already presented as written with revisions to be developed and introduced** at the next meeting, second by Cavender-Wilson. The board voted by roll call Pease, Rooks, Schwaiger, McKay, Cavender-Wilson AYE **MOTION PASSED**

The board reviewed applications from 2 CPMs and one student CPM. The board had not received all of the required official documents from either CPM so no action could be taken. The student midwife cannot be approved until her preceptor is licensed in South Dakota.

The board was directed to the **new web page** which is on the South Dakota Department of Health site. Items posted were reviewed.

Autumn Cavender-Wilson presented an outline of information that would be helpful to present to hospital staff where maternity care is offered. Williams was asked for an opinion. He stated that this is not part of

the scope of the licensing board but might be a great tool for an advocacy organization. The new statute, license and rules may be unfamiliar to most SD hospitals.

It was announced that Birth Matters is offering grants to CPMs and students who apply for licensure in SD. When a license is obtained grants may be obtained by applying on-line for a \$500 reimbursement grant. Grants will be awarded in the order they are submitted as long as funds are available.

Pat Schwaiger provided Wyoming's Complaint Process document for the board to look at as we develop protocols for complaints.

It was requested that we place discussion about hiring a board attorney on the agenda for our next meeting.

The next meeting will be March 19, 2019, time and location TBA via teleconference.

McKay moved to adjourn, seconded by Rooks. Pease, Rooks, Schwaiger; and McKay voted aye Cavender-Wilson absent **MOTION PASSED**. The meeting was adjourned at 3:31 p.m.

DRAFT

Remaining Authority by Object/Subobject

Expenditures current through 03/02/2019 10:50:33 AM

HEALTH -- Summary

FY 2019 Version -- AS -- Budgeted and Informational

FY Remaining: 33.2 %

09213 Board of Certified Prof Midwives - Info						PCT
Subobject	Operating	Expenditures	Encumbrances	Commitments	Remaining	AVL
EMPLOYEE SALARIES						
5101030 Board & Comm Mbrs Fees	0	600	0	0	-600	0.0
Subtotal	0	600	0	0	-600	0.0
EMPLOYEE BENEFITS						
5102010 Oasi-employer's Share	0	46	0	0	-46	0.0
Subtotal	0	46	0	0	-46	0.0
51 Personal Services						
Subtotal	0	646	0	0	-646	0.0
TRAVEL						
5203030 Auto-priv (in-st.) H/rte	650	0	0	0	650	100.0
5203100 Lodging/in-state	200	696	0	0	-496	0.0
5203140 Meals/taxable/in-state	100	0	0	0	100	100.0
Subtotal	950	696	0	0	254	26.7
CONTRACTUAL SERVICES						
5204020 Dues & Membership Fees	600	0	0	0	600	100.0
5204080 Legal Consultant	3,000	0	0	0	3,000	100.0
5204090 Management Consultant	10,500	4,618	7,457	0	-1,575	0.0
5204180 Computer Services-state	29	0	0	0	29	100.0
5204190 Computer Services-private	500	0	0	0	500	100.0
5204200 Central Services	818	239	0	0	579	70.8
5204204 Central Services	151	0	0	0	151	100.0
5204207 Central Services	130	293	0	0	-163	0.0
5204360 Advertising-newspaper	1,690	0	0	0	1,690	100.0
5204590 Ins Premiums & Surety Bds	700	0	0	0	700	100.0
5204960 Other Contractual Service	260	0	0	0	260	100.0
Subtotal	18,378	5,150	7,457	0	5,771	31.4
SUPPLIES & MATERIALS						
5205020 Office Supplies	50	0	0	0	50	100.0
5205320 Printing-commercial	50	0	0	0	50	100.0
5205350 Postage	100	0	0	0	100	100.0
Subtotal	200	0	0	0	200	100.0
CAPITAL OUTLAY						
5207900 Computer Hardware	480	0	0	0	480	100.0

Remaining Authority by Object/Subobject

Expenditures current through 03/02/2019 10:50:33 AM

HEALTH -- Summary

FY 2019 Version -- AS -- Budgeted and Informational

FY Remaining: 33.2 %

Subtotal	480	0	0	0	480	100.0
52 Operating Subtotal	20,008	5,846	7,457	0	6,705	33.5
Total	20,008	6,492	7,457	0	6,059	30.3

South Dakota Codified Law Qualification/Issuance/Denial

These portions of the SDCL may pertain to the License application that we will be discussing. The full Statute may be found by following this link:

http://sdlegislature.gov/Statutes/Codified_Laws/DisplayStatute.aspx?Type=StatuteChapter&Statute=36-9C

36-9C-4. Qualifications for certified professional midwife. No person may be licensed to practice as a certified professional midwife unless the person:

- (1) Has obtained the certified professional midwife credential;
- (2) For licensure of a person who obtains certification after December 31, 2019, has completed an educational program or pathway accredited by MEAC; or
- (3) For a person who obtained certification through an educational program or pathway not accredited by MEAC:
 - (a) If certified before January 1, 2020, through a nonaccredited pathway, has obtained the midwifery bridge certificate issued by the North American Registry of Midwives before applying for licensure in this state; or
 - (b) Has maintained licensure in a state that does not require an accredited education and has obtained the midwifery bridge certificate regardless of the date of certification before applying for licensure in this state.

Source: SL 2017, ch 172, § 4.

36-9C-11. Application for licensure--Issuance. An applicant for licensure as a certified professional midwife or certified professional midwife student shall file with the board an application, verified by oath, on a form prescribed by the board and accompanied by the prescribed fee. If the board finds that the applicant satisfies the requirements for licensure in § 36-9C-4, passes a background check required by § 36-9C-12, and is not otherwise disqualified pursuant to § 36-9C-22, the board shall issue the applicant a license to practice as a certified professional midwife or certified professional midwife student.

Source: SL 2017, ch 172, § 11.

36-9C-22. Denial, revocation, or suspension for misconduct. The board may deny, revoke, or suspend any license or application for licensure to practice as a certified professional midwife or certified professional midwife student in this state, and may take such other disciplinary or corrective action as the board deems appropriate upon proof that the license holder or applicant has:

South Dakota Codified Law

Qualification/Issuance/Denial

(1) Committed fraud, deceit, or misrepresentation in procuring or attempting to procure a license;

(2) Aided or abetted an unlicensed person to practice as a certified professional midwife;

(3) Engaged in practice as a certified professional midwife under a false or assumed name and failed to register that name pursuant to chapter 37-11, or impersonated a license holder of a like or different name;

(4) Committed an alcohol or drug related act or offense that interferes with the ability to practice midwifery safely;

(5) Negligently, willfully, or intentionally acted in a manner inconsistent with the health and safety of those entrusted to the license holder's care;

(6) Had authorization to practice as a certified professional midwife denied, revoked, or suspended or had other disciplinary action taken in another state;

(7) Practiced in this state as a certified professional midwife without a valid license;

(8) Engaged in the performance of certified professional midwifery beyond the scope of practice authorized by § 36-9C-13;

(9) Violated any provision of this chapter or rule promulgated pursuant to this chapter;

(10) Been convicted of a felony. The conviction of a felony means a conviction of any offense which, if committed in this state, would constitute a felony under state law; or

(11) Engaged in substandard, unprofessional, or dishonorable conduct.

Algorithm for Handling Complaints against Certified Professional Midwives

Complaint is received.

Within five days of receipt of a complaint, the Executive Secretary reviews the complaint to determine if it falls within the Board's jurisdiction. If so, the complaint is referred to the President of the Board.



Investigator is appointed.

The President of the Board appoints a Board member to serve as the Investigator for each complaint received against a CPM licensed by the Board.



Injunction

The President of the Board, on behalf of the Board, may apply for an injunction in the circuit court for the county of the person's residence to enjoin any person who is practicing as a midwife without a license issued by the Board, or is practicing as a CPM under a license that has lapsed, has been suspended or has been revoked.

Stop



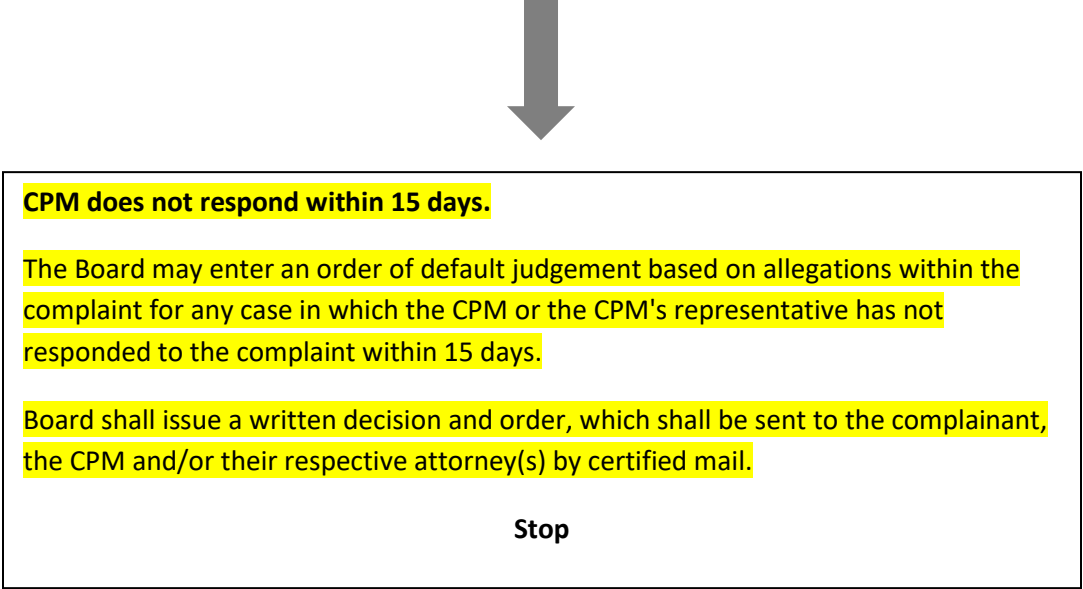
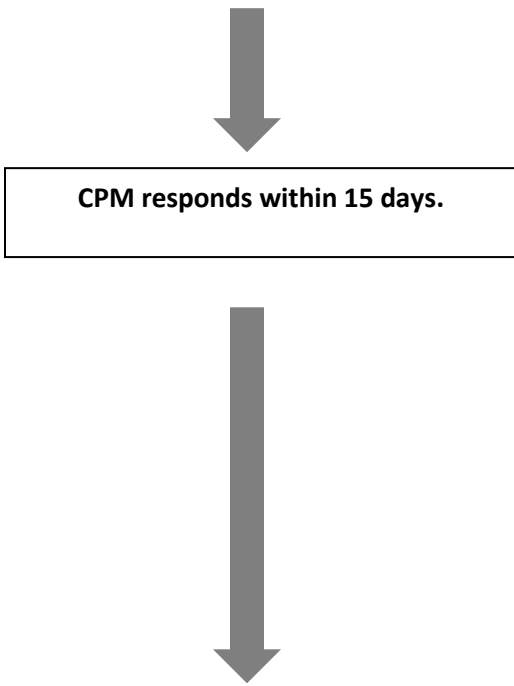
Intake and notifications

The Investigator shall notify the Certified Professional Midwife (CPM) that a complaint has been received and that a written response to this complaint is requested within 15 days. The notice shall include the basis for the complaint, the name of the complaining party, and the name of the Board member assigned to investigate the complaint.

The Investigator shall inform the complainant that the CPM has been notified of the allegation and that the CPM's response shall be forwarded to the complainant.

A copy of the rules for procedures shall be included in the notifications to both the CPM and the complainant.





Investigative Process

After reviewing the complaint and the response, the Investigator may request further documentation from either or both parties. Written statements from others involved in the case may be collected.

The Investigator reviews all components of the case and prepares a report to present to the Board. The report shall include the identity of the complainant, the allegations that form the basis of the complaint, the position of the CPM against whom the complaint is lodged and any documents, statements or other information relevant to the investigation.

The Investigator may make recommendations for action, if any, that the Board should take with regard to the complaint.



Investigator's report and recommendations are sent to the Board. The Board takes action.

OR

OR

OR

Acceptance of Investigator's recommendations

If the Board accepts the Investigator's recommendations, a written decision shall be issued and sent to the complainant, the CPM and/or their respective attorney(s) by certified mail.

Stop

(Note: If the Investigator recommends urgent Board action, the Board shall assemble as soon as a quorum can attend. An expedited, but temporary injunction may be requested in the circuit court for the county of the CPM's residence, if by reason of a physical or mental condition, her/his continued midwifery practice appears to present an imminent danger to the public. **Within ninety days, the temporary injunction shall be followed by a more conclusive decision by the Board.**

Dismissal of the complaint

The Board may dismiss the complaint, if the complaint is found to be frivolous or clearly unfounded in fact.

If the case is to be dismissed, the Board shall issue a written decision, which shall be sent to the complainant, the CPM and/or their respective attorney(s) by certified mail.

Stop

Informal conference

If the complaint is found to have merit, the Board, **or a committee assigned by the President of the Board**, shall afford the CPM a hearing in the form of an informal conference, to determine a remedial stipulation, satisfactory to both the CPM and the Board. **Remedial stipulations may include:**

1. An advisory letter to the CPM from the Board, providing evidence-based recommendations for improved practice.

AND/OR

2. A consent decree signed by the CPM, stating that certain activities will or will not continue within her/his midwifery practice.

AND/OR

3. A required number of CEU's related to the substance of the complaint, which the CPM shall successfully complete and report to the Board within a set time frame.

Resolution by remedial stipulation

If the remedial stipulation is agreed upon, and the terms of the remedial stipulation are met, referral for formal hearing is not required.

Stop

No agreement reached, or failure to comply with remedial stipulation

Formal hearing

An executive session shall convene for a full evidentiary hearing to proceed with one of the following actions:



Dismissal of the complaint

The Board may still dismiss the complaint, if the complaint is found to be frivolous or clearly unfounded in fact.

If the case is to be dismissed, the Board shall issue a written decision, which shall be sent to the complainant, the CPM and/or their respective attorney(s) by certified mail.

Stop

Suspension of a CPM's license

The Board may suspend the license of a CPM who commits any of the violations listed in (statute) 36-9C-22 or (rule) 20:86:05:06, or exhibits conditions described in (statute) 36-9C-24. **A CPM whose license has been suspended shall not practice midwifery outside of the terms of suspension established by the Board. These terms may include:**

- 1. Successful completion of CEU's related to the substance of the complaint.**

AND/OR

- 2. A probationary period, during which the CPM may only provide midwifery services under the direct supervision of another CPM who is licensed by the Board. In such cases, the number of supervised pregnancies and births shall be assigned.**

AND/OR

- 3. Documentation of a medical or psychiatric examination, indicating that the physical or mental competence of the CPM is sufficient to perform the legal responsibilities of midwifery.**

AND/OR

- 4. A re-take of the NARM exam, resulting in a passing score.**

If a CPM's license is to be suspended, the Board shall issue a written decision, which shall be sent to the complainant, the CPM, the CPM and/or their respective attorney(s). Likewise, a report of completion of the terms will be sent to the complainant, the CPM and/or their respective attorney(s), when all terms of suspension have been met. A history of all suspensions shall remain in the Board's files.

Compliance with terms of suspension
Reinstate license.

Stop

Failure to comply with terms of suspension



Revocation of a CPM's license

The Board may revoke or suspend the license of a CPM who commits any of the violations listed in (statute) 36-9C-22 or (rule) 20:86:05:06, or exhibits conditions described in (statute) 36-9C-24.

If a CPM's license is to be revoked, the Board shall issue a written decision, which shall be sent to the complainant, the CPM and/or their respective attorney(s) by certified mail.

A history of all revocations shall remain in the Board's files.

Names of CPMs, previously licensed by the South Dakota Board of CPMs, whose licenses have been revoked, may be listed for public view on the Board's website.

Stop

From: Tammy Weis [<mailto:cpmsdlicense@gmail.com>]
Sent: Tuesday, October 23, 2018 11:01 PM
To: Shanard-Koenders, Kari
Subject: [EXT] South Dakota Board of Certified Professional Midwives

Ms Shanard-Koenders,

The SD Board of Certified Professional Midwives was established during the 2017 legislative session. This included statutory authority to prescribe a limited group of medications. The rules process was completed in August. This included a formulary of acceptable medications.

The Board has discussed the processes that would need to be in place for the CPMs to obtain the medications from local pharmacies. The Board asked me to contact you to see if you might already have some type of system in place that would include these professionals. In any event, we hope that you will be able to give us direction as to the best way to proceed.

Below is an excerpt of the pertinent portion of the statute. I will attach a copy of the formulary.

Thank you,
Tammy Weis
Executive Secretary

SDCL36-9C-13

(7) Limited prescriptive authority to administer:

- (a) Vitamin K to the baby either orally or through intramuscular injection;
- (b) Postpartum anti-hemorrhagic medication in an emergency situation;
- (c) Local anesthetic for repair of a first or second degree perineal laceration;
- (d) IV antibiotics for treatment of Group B strep during labor;
- (e) Oxygen;
- (f) Eye prophylaxis;
- (g) RhoGam

Thu, Nov 8, 2018,
1:01 PM

Laetsch, Tyler <Tyler.Laetsch@state.sd.us>

Good afternoon Tammy, I was forwarded this email from Kari for an answer to the below about a retail pharmacy selling items:

The Board has discussed the processes that would need to be in place for the CPMs to obtain the medications from local pharmacies. The Board asked me to contact you to see if you might already have some type of system in place that would include these professionals. In any event, we hope that you will be able to give us direction as to the best way to proceed.

After reviewing the items that are contained in the list I can say that you could have a retail pharmacy sell you these items, the only rule a retail pharmacy would have is they are sold by invoice and that they don't exceed 5% of their sales via invoice, otherwise that would make them a wholesaler. There may be logistic issues as I am not sure any retail pharmacy is going to carry any of those products so they wouldn't be readily available going that route as they may or may not order for you. You might find pharmacies that would sell you a case at a time. Another idea maybe for these nurse midwives to get accounts with wholesalers directly is another route as well since they will probably be getting supplies from somewhere.

Tyler Laetsch, PharmD.
Pharmacy Inspector
State of South Dakota-Board of Pharmacy
4001 W. Valhalla Blvd – Suite 106
Sioux Falls, SD 57106
Phone: 605-362-2737
Email: tyler.laetsch@state.sd.us



SOUTH DAKOTA BOARD OF CERTIFIED PROFESSIONAL MIDWIVES

27705 460th Avenue, Chancellor, SD 57015

Phone: 605-743-4451 Email: cpmsdlicense@gmail.com

Home Page: doh.sd.gov/boards/midwives/

Student Midwife Provisional License Instructions

Please follow instructions carefully to avoid delays in processing your application. If any information is incorrect, incomplete or illegible, processing may be delayed. Upon receipt of all forms and fees at the South Dakota Board of Certified Professional Midwives office your application will be considered. You will be notified if additional information is required.

Submit the following to the South Dakota Board of Certified Professional Midwives:

- Completed **Student Midwife Provisional License and Preceptor Agreement**
- Official **letter of proof of enrollment** from MEAC approved program.
- **Criminal Background Check** Pursuant to SDCL 36-9C-12 each applicant for initial licensure is required to submit a full set of fingerprints to obtain a state and federal criminal background check. Upon request or receipt of your completed application, the South Dakota Board of Certified Professional Midwives will provide you a background check packet which will include SDBCPM specific fingerprint cards. You **must** use the agency specific cards.
- **Fee: \$500** Payment should be in the form of a money order or personal check payable to South Dakota Board of Certified Professional Midwives. Fees are non-refundable and must accompany form. A \$40 fee will be charged for any insufficient check written.



SOUTH DAKOTA BOARD OF CERTIFIED PROFESSIONAL MIDWIVES

27705 460th Avenue, Chancellor, SD 57015

Phone: 605-743-4451 Email: cpmsdlicense@gmail.com

Home Page: doh.sd.gov/boards/midwives/

APPLICATION FOR SOUTH DAKOTA CERTIFIED PROFESSIONAL MIDWIFE STUDENT LICENSE

Please READ All accompanying instructions and preparation checklist prior to completing this application. ALL questions contained in this application must be answered and all supporting documentation must be submitted.

1. Name		Last	First	Middle
2. Other name or aliases you have used (include maiden name)				
3. Public Mailing Address: (Address of Record – Include Apt. #, City, State, Zip Code)				
4. Telephone Numbers		Home ()	Work ()	Cell (if available) ()
5. Social Security Number _____ - _____ - _____		6. Sex: <input type="checkbox"/> Female <input type="checkbox"/> Male		7. Date of Birth: (Month/Date/Year)
8. MEAC approved midwifery education program which you have been or are enrolled in.				
Name		ADDRESS		DATES OF ATTENDANCE (From: - To:)
9. Have you ever been licensed to practice midwifery or any other healing art in another state/country? If yes, list state/country issuing authority, license number, date issued and date of expiration in each issuing agency's jurisdiction. Submit a letter of Good Standing (LGS) from each state in which you are or have held a license. <input type="checkbox"/> YES <input type="checkbox"/> NO				
State or Country		License Number	Date of Issuance	Date of Expiration
DISCIPLINARY INFORMATION				
If "YES" is answered to any of the below questions please attach a detailed explanation. You must also submit copies of charges or citations and ALL communication with (to and from) the citing agency AND the court of jurisdiction, including evidence of completion / compliance with court requirements.				
1. Have you ever been convicted, pled no contest/nolo contendere, pled guilty to, or been granted a deferred judgment or adjudication, suspended imposition of sentence with respect to a felony, misdemeanor, or petty offense, other than minor traffic violations, that have not previously been reported to the board?				<input type="checkbox"/> YES <input type="checkbox"/> NO
2. Is there any pending charge(s) against you with respect to a felony, misdemeanor, or petty offense other than minor traffic violations?				<input type="checkbox"/> YES <input type="checkbox"/> NO
3. Are you currently being investigated or is disciplinary action pending against any professional license(s) or certificate(s) held by you?				<input type="checkbox"/> YES <input type="checkbox"/> NO
4. Has any CPM license or certificate ever held by you in any state or country been denied, revoked, suspended, stipulated, placed on probation, or otherwise subjected to any type of disciplinary action?				<input type="checkbox"/> YES <input type="checkbox"/> NO
5. Have you ever been subject to proceedings by a professional society to revoke, reduce, or restrict membership?				<input type="checkbox"/> YES <input type="checkbox"/> NO
6. Have you ever been treated for abuse or misuse of any alcohol or chemical substance?				<input type="checkbox"/> YES <input type="checkbox"/> NO
7. Have you ever experienced a physical, emotional, or mental condition that has endangered the health or safety of persons entrusted in your care?				<input type="checkbox"/> YES <input type="checkbox"/> NO
8. Do you currently owe child support arrearages in the amount of \$1000 or more?				<input type="checkbox"/> YES <input type="checkbox"/> NO



SOUTH DAKOTA BOARD OF CERTIFIED PROFESSIONAL MIDWIVES

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Phone: 605-743-4451 Email: cpmsdlicense@gmail.com

Home Page: doh.sd.gov/boards/midwives/

PHOTO AREA

(Not to exceed 2"x 3")

(within 12 months)

PHOTO MUST BE OF YOUR HEAD
AND SHOULDER AREA ONLY

PHOTO DECLARATION

I HEREBY DECLARE AND VERIFY, UNDER PENALTY OF PERGURY, UNDER THE LAWS OF THE STATE OF SOUTH DAKOTA, THAT THE PHOTO OF MYSELF ATTACHED HERETO, WAS TAKEN ON OR ABOUT

_____.

Applicant Signature

APPLICANT DECLARATION, SIGNATURE, & NOTARY

State of _____

County of _____

The applicant, _____, being first duly sworn upon his/her oath, disposes and says, that I am the person herein named and subscribing to this application; that I have read the complete application, know the full content thereof, and declare that all of the information contained herein and evidence or other credentials submitted herewith are true and correct; were not procured with fraud or misrepresentation or any mistake of which h the applicant is aware. Further, I hereby authorize all institutions or organizations, my references, and all government agencies (local, state, federal, or foreign) to release to the South Dakota Board of Certified Professional Midwives or its successors any information, files, or records required by the Board in connection with this application; or my ability to safely engage in the practice of certified professional midwifery. I further authorize the South Dakota Board of Certified Professional Midwives or its successors to release to the organization, individuals, or groups listed above any information which is material to this application or any subsequent licensure. I FURTHER UNDERSTAND THAT FALSIFICATION OR MISREPRESENTATION OF ANY ITEM OR RESPONSE ON THIS APPLICATION OR ANY ATTACHMENT HERETO SUFFICIENT BASIS FOR DENYING OR REVOKING A LICENSE, IF ISSUED.

Signature of Applicant _____

Subscribed and sworn before me on this _____ day of _____, 20____, by _____, personally known to me or proved to on the basis of satisfactory evidence to be the person(s) who appeared before me.

NOTARY SEAL
HERE

SIGNATURE OF NOTARY PUBLIC

Initial Student Licensure Fee - \$500
Make checks payable to: SD Board of Certified Prof. Midwives



SOUTH DAKOTA BOARD OF CERTIFIED PROFESSIONAL MIDWIVES

27705 460th Avenue, Chancellor, SD 57015

Phone: 605-743-4451 Email: cpmsdlicense@gmail.com

Home Page: doh.sd.gov/boards/midwives/

Student Midwife Provisional License and Preceptor Agreement

PRECEPTOR

STUDENT MIDWIFE

NAME: _____

NAME: _____

EMAIL: _____

EMAIL: _____

ADDRESS: _____

ADDRESS: _____

PHONE: _____

PHONE: _____

STUDENT SCHOOL OF ENROLLMENT _____

We understand and agree to abide by the following guidelines:

- Midwifery practice shall not be permitted, until this Preceptor Agreement has been approved by the Board.
- The Provisional Licensee shall only provide services under the ongoing direct supervision of the Board approved preceptor.
- The Provisional Licensed Student Midwife shall adhere to the South Dakota statutes 36-9C-1 through 36-9C-37, and the Administrative Rules promulgated by the Board.
- The Preceptor and the Provisional Licensed Student Midwife shall provide full disclosure of the supervised nature of their work to every client before or during the first appointment.
- The Preceptor shall not allow the Provisional Licensed Student Midwife to provide student midwifery services independently of their Preceptor.
- The Preceptor shall keep records verifying the training and evaluation of the Provisional Licensed Student Midwife, including the precise nature of services rendered.
- The Preceptor shall be identified on all reports and correspondence of a professional nature, excluding disciplinary correspondence with the Board.
- The Preceptor assumes professional and ethical responsibility and may be sanctioned by the Board for all acts and omissions of the Provisional Licensed Student Midwife within the scope of the supervision.

PRECEPTOR

STUDENT MIDWIFE

Signature

Date

Signature

Date

Any changes in preceptorship shall be submitted to the Board for approval within ten (10) days of the change.
The signed agreement must be mailed to the Board with the \$500 Student Licensure Fee.

Effective Date of Agreement: _____ Board Representative: _____



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Informed Refusal for HIV/AIDS and Hepatitis B Testing

It is routine procedure to test every woman during every pregnancy for HIV/AIDS and Hepatitis B. This is because these infections can have no symptoms and women may not know that they have been exposed. Exposure to HIV or Hepatitis B may have a negative impact on the pregnancy and newborn.

HIV/AIDS

HIV infection can be treated, but not cured. Taking anti-HIV drugs can help people with HIV infection stay healthy for a long time and can decrease the chance of passing the virus to others. **There is no vaccine to prevent HIV infection.** During pregnancy, HIV can pass through the placenta and infect the baby. During labor and delivery, the baby may be exposed to the virus in the mother’s blood and other fluids. When a woman goes into labor and her water breaks the risk of transmitting HIV to the baby increases. Most babies who get HIV from their mothers become infected around the time of delivery. Breastfeeding also can transmit the virus to the baby.

Hepatitis B

Babies born to a mother with hepatitis B have a greater than 90% chance of developing chronic hepatitis B if they are not properly treated at birth. It is imperative for pregnant women to know their hepatitis B status in order to prevent passing the virus on to their newborn baby during delivery. If your midwife is aware that you have hepatitis B, he or she can make arrangements to have the proper medications to prevent your baby from being infected. Testing is especially important for women who fall into high-risk groups such as health care workers, women from ethnic communities where hepatitis B is common, spouses or partners living with an infected person. If you are pregnant, be sure you are tested for hepatitis B before your baby is born, ideally as early as possible during the first trimester.

I have read and understand the information presented above. I understand that a HIV or Hepatitis B infection is potentially disabling and/or fatal for my baby. I realize that professional organizations including the American College of Obstetrics and Gynecology, the Hepatitis B Foundation, and the American Academy of Pediatrics all recommend HIV and Hepatitis B testing for every pregnancy.

After careful consideration of the potential benefits and risks concerning HIV and Hepatitis B testing I am refusing to have blood testing done for HIV and/or Hepatitis B (please indicate if you are refusing only one test by circling the one you are refusing and crossing off the other.)

My reason(s) for refusing is (are):

Client signature

Witness signature

Date

Date