



SOUTH DAKOTA BOARD OF CERTIFIED PROFESSIONAL MIDWIVES

27705 460th Avenue, Chancellor, SD 57015

Phone: 605-743-4451 Email: cpmsdlicense@gmail.com

Home Page: doh.sd.gov/boards/midwives/

President Debbie Pease **called the meeting to order at 1:08 p.m.** The roll was called. A quorum was present.

Members of the board in attendance: Debbie Pease, Susan Rooks, Kimberlee McKay and Jackie Lopez were all present via phone. (Autumn Cavender-Wilson is on Maternity Leave.)

Others in attendance: Justin Williams and Megan Borchert, DOH Legal Counsel, Laine Claycomb Student Professional Midwife, Bob Mercer KELO Land News via teleconference and Tammy Weis, SD Board of CPM Exec Secretary at the CPM office.

Weis suggested that the agenda be adjusted under old business to reverse the order of "i" and "ii" under Birth Report Assessment Form. Rooks moved to **accept the revised agenda.** Seconded by McKay. The board voted by roll call. Pease, Rooks, McKay, and Lopez voted aye. **MOTION PASSED**

Pease opened the floor for any **member of the public that wished to address the board.** Laine Claycomb introduced herself. She is a newly licensed Student Professional Midwife in South Dakota who is in her second year of Midwifery Education. She is working under Jackie Lopez, CPM on the west side of SD and in Wyoming. There were no other members of the public who wished to speak.

There were no additions or corrections to the **Draft Meeting Minutes of Sept 17, 2020.** Rooks moved to **accept them as presented.** Lopez seconded. The board voted by roll call Pease, Rooks, McKay, and Lopez voted aye. **MOTION PASSED**

The Financial Report Two items in the posted documents were the Financial Statement and the Vender Report. There are few changes from other meetings. If there are no unpleasant surprises between now and the end of the fiscal year, we should end the year in the positive column. The second two posted documents concerned the new expense for attorney fees. The first document showed the items and the hours that we were billed for and the second one shows the cost of the service each month. There were no questions or concerns. The Report was filed as presented.

DOH Legal Counsel **Megan Borchert will be General Counsel for the CPM Board.** Going forward Justin Williams will remain our liaison. He will receive our monthly report and invoice for reference. This will not incur a monthly legal fee.

Debbie Pease presented an update on the **hearing screening equipment** that our board received from the Dept of Health and gifted to SD Birth Matters so that both CPM and CNM providers of out of hospital births would have access to them. The forms developed by SD Birth Matters and an outline of the procedures they have implemented were explained to the board. There were no questions or discussion.



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Birth Report Assessment Form was presented by Pease. At our last meeting we put the following review of Birth Reports in place:

- 1) The birth reports would first be assessed for clerical errors by the Executive Secretary. If an error is suspected the CPM will be contacted to verify that the correct information is on the form.*
- 2) The Reports will then be sent for assessment to a CPM on the board who lives in a different region of the state than where the birth took place. If the CPM sees no unusual or concerning information the report will be filed.*
- 3) If the CPM assesses unusual information, she will then send a copy to the physician. The physician and the CPM will review the report together and make a recommendation to the board to file or have the entire board assess and follow up on the information.*

Weis explained that the form documents each of the three layers of the assessment and should be used to improve our processes and help trouble shoot anywhere that all of the midwives are having a problem. Once the form is approved, we will work on a way that it can be **shared electronically**. She then provided a recent example of how the assessment could be used to improve our processes and CPM services.

Jackie Lopez, CPM asked what we plan to do with the assessments once they are completed, especially if we find items that are outside of the perimeters of the rules? Does the Board have the authority to bring a complaint based on the assessment of the Birth Report? Do we plan to use them in that manner? Weis and McKay both agreed that we want honest reporting and we want the reports to accurately reflect what is happening at the births. Pease requested that we place this issue on the agenda for our next meeting and asked Borchert to look into the legal aspects of whether the board can bring a complaint against a midwife based on the Birth Report.

Lopez moved that **we accept the form as written**, Rooks second. The board voted by roll call Pease, Rooks, McKay, and Lopez voted aye. **MOTION PASSED**

Pease opened the discussion concerning **board conduct at meetings**, especially when addressing controversial topics. A document offering suggestions of items that our board needs to address was presented. The Assistant to the Attorney General was invited to speak to our board during an Executive Session. She was concerned that all of our board members needed to have a **better understanding of Open Meeting laws**. The board looked at a New Announcement which our Legal Counsel offered as an example of what other boards are doing to help with some of these issues. Borchert then presented a power point presentation which she has been offering to South Dakota Boards concerning how these issues pertain to the legal aspects of conducting official open-to-the-public meetings.



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Borchert also gave us a **brief overview of the three bills that were passed during legislative session which affect our board.** They are Complaint process (HB1014), Provisional license changes (HB1077) and Voice vote allowed on teleconferences when unanimous (HB1127). Borchert will research any changes that we need to make in our processes to implement the new legislation and report at our next meeting.

Pease offered two announcements:

Sue Rooks has been offered a Fellowship with the American College of Nurse Midwives. We want to recognize and congratulate her outstanding service to our board, the profession of midwifery, and to the families that she has served during her exemplary career.

Autumn Cavender-Wilson has also had an exciting event in her life. We offer our congratulations and celebration for the **birth of her new baby.**

Our next meeting will be held Sept 16, 2021 (1-4pm)

Rooks **moved to adjourn**, McKay second. The board voted by roll call. Pease, Rooks, McKay, and Lopez voted aye. **MOTION PASSED**