

**South Dakota Board of Chiropractic Examiners Meeting
Teleconference
March 18, 2020**

UNAPPROVED MINUTES

The teleconference meeting was called to order at 2:00 p.m. central time. Roll call was taken and the following members were present: Dr. Kathleen Deutsch, Dr. Rick Odland, Dr. Jay Ortman, Dr. Bill Blickensderfer, Bev McCracken along with Marcia Walter, Executive Director. Dr. Bruce Albrecht was also on the conference call and disconnected approximately 4:15.

M/S Odland/McCracken to approve amended agenda to include preceptor application
Verbally passed by roll call of members present, no opposition

Open forum – Dr. Albrecht voiced his concerns of the coronavirus and effects it may have on CE completion and mandatory continuing education requirements

M/S Ortman/Blickensderfer to approve secretary's report from December 4, 2019 meeting
Verbally passed by roll call of members present, no opposition

Marcia Walter presented the financial update. The state account currently has a balance of \$416,649.11. The current fiscal year ends June 30, 2020.

M/S Blickensderfer/McCracken to approve financial report as presented
Verbally passed by roll call of members present, no opposition

There haven't been any peer reviews received since last meeting. No further action taken.

Dr. Odland, investigative officer, presented the investigative report.

M/S Blickensderfer/Ortman to approve investigative case #01/18, #02/18 and #02/19
Verbally passed by roll call of members present, no opposition

Marcia Walter presented board executive director informational report. Licensee update as of 3/10/20: Active DC's – 447; Inactive – 72; CA's 265; X-ray techs – 61. FCLB April 2020 annual meeting in Denver has been cancelled due to Covid-19. Colleges are changing some continuing education courses to online versus in person due to school closings. April commencement exercises are being postponed until May but it won't hinder licensing for new doctors. Working on various other concerns due to the Covid-19.

Old Business

The board readdressed the request for approval of "live" webinars for CE credits without an actual graded testing component in place.

M/S Blickensderfer/Odland to approve live interactive webinars if there is an accompanying testing component
Verbally passed by roll call of members present, no opposition

With several CPR online courses moving to blended courses, it was discussed as to whether or not additional hours should be given for CPR. Marcia shared various responses from organizations that provide CPR as well as reiterated the current number of hours required for all licensees and certificants.

M/S Blickensderfer/Odland to continue with 2 hours of continuing education credit for CPR at this time
Verbally passed by roll call of members present, no opposition

New Business:

Auscultation trainer provided by the SDCA was discussed in respect to the two hours of continuing education being given for those that use the trainer.

M/S Ortman/McCracken to allow one hour of continuing education for completion of the auscultation trainer

Verbally passed by roll call of members present, no opposition

M/S McCracken/Odland to renew the lease for copy machine through Marco at the current state lease rate

Verbally passed by roll call of members present, no opposition

M/S Odland/Blickensderfer to renew contract with board attorney Bill Fuller of Fuller & Williams at the current rate of \$155.00 per hour

Verbally passed by roll call of members present, no opposition

M/S Ortman/Odland to increase the contract for BPRO Inc to \$35,000 for implementation of online renewal system and continuation of system maintenance, support and service

Verbally passed by roll call of members present, no opposition

M/S Blickensderfer/Odland to approve preceptorship of Samuel Alfred with Dr. Ashley Pasco

Verbally passed by roll call of members present, no opposition

M/S McCracken/Ortman approve matriculants 32001, 32002, 32003, 32004 pending completion of their files

Verbally passed by roll call of members present, no opposition – matriculants will also be required to submit the matriculation quiz prior to licensure and attend the next matriculation meeting. Failure to do so may result in license revocation.

The board began review of proposed changes in several areas of chiropractic administrative rules with majority of the areas addressed being clean-up of language and combining of duplicate language.

M/S McCracken/Odland to table further review of administrative rules until June meeting

Verbally passed by roll call of members present, no opposition

With no further business,

M/S McCracken/Odland to adjourn meeting at 4:40 p.m.

Verbally passed by roll call of members present, no opposition

Respectfully submitted,

Marcia Walter

Executive Director

These unapproved draft minutes are respectfully submitted at 10:15 a.m. on March 23, 2020 by Marcia Walter, Executive Director

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting.

However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.