

VIA TELECONFERENCE
SOUTH DAKOTA BOARD OF CERTIFIED PROFESSIONAL MIDWIVES
BOARD MEETING

27705 460th Ave. Chancellor SD
Thursday, March 16, 2022 1:00pm - 4:00pm (CST)
Minutes

President Debbie Pease **called the meeting to order at 1:10 p.m.** after welcoming everyone and offering some instruction to help run the meeting more effectively.

Secretary Cavender-Wilson called the roll. A quorum was present. **Members of the board in attendance:** Debbie Pease President, Sue Rooks Vice President, and Autumn Cavender-Wilson Secretary were all present via phone.

Others in attendance: Tammy Weis, SD Board of CPM Exec Secretary at the CPM office. Steven Blair, Assistant Attorney General and legal counsel for the board, Mariah Pokorny, Dept of Health and board liaison, Bernadette Boes, Dept of Health, Newborn Screening Coordinator, CPMs: Eudine Stevens, Debbie Eaks, Elaine Arnold, and Grace Fox; Student Midwife Abby Paulson and Bob Mercer Keloland News, were present via phone.

Pease asked to **adjust the agenda** to add Eudine Stevens, CPM with smooth hospital transfer policy changes. **Rooks moved to make the change,** Cavender-Wilson second. The board voted unanimously. **MOTION PASSED.** Cavender-Wilson moved to reorder items on the agenda, Rooks second. The board voted unanimously. **MOTION PASSED.** **Cavender Wilson then moved to approve the final agenda as amended,** Rooks second. The board voted unanimously. **MOTION PASSED**

Pease asked if there was any **member of the public on the call** who wished to address the board. Debbie Eaks, CPM spoke about Completion of Care reports and confidentiality. Eudine Stevens, CPM also expressed a desire to see Completion of Care revisited.

The board moved to **approve the draft minutes from Sept 15, 2022.** There were no additions or corrections. Rooks moved to **accept them as presented,** Cavender Wilson second. The board voted unanimously. **MOTION PASSED**

Weis presented the financial report. Documents were attached to the agenda for the fiscal year including revenue, expenditure and cash balance. Revenue was very low in December but with license renewals it is now rebounding. There were no questions or concerns. Debbie Pease stated that she **did not want to be paid for this meeting.** Rooks and Cavender Wilson also requested not to be paid for the meeting.

Bernadette Boes, Dept of Health Newborn Screening Coordinator presented information concerning newborn screening statistics and available teaching tools. She has heel stick kits available for out of hospital birth providers and is distributing hearing screening units to midwives doing at least 20 births per year. The new Refusal Document was presented and everyone was welcomed to attend the Newborn Screening Advisory Committee Meeting on April 12th - virtually or in person. Topics: Newborn Hearing, XALD, MPSI, MPSII. CPMs were asked if anyone would like to sit on the advisory board.

Eudine Stevens, CPM from Conde, SD told about her experience during a hospital transfer which led to the hospital adopting a standard of care for out of hospital birth transfers. She referenced a smooth transitions program that she had worked with in Washington State.

Steve Blair, Legal counsel for the board, offered his written opinion about the changes to the Birth Report form (Completion of Care) from our last meeting. A letter that was sent to the board by Eudine Stevens CPM questioning whether the changes were supported by SDCL was also discussed. The board then discussed changes that would need to be made to the document to bring it into compliance with both

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the SDCL and the ARSD. **Cavender Wilson moved that we make these changes: add a reference to ARSD 20860310 (6), change the title to match the ARSD verbiage, eliminate the prenatal section, add the word "maternal" to the titles of both postpartum sections, change the neonatal section from 42 days to 28 days to match national standards.** Rooks Second. The board voted unanimously. **MOTION PASSED**

Weis gave an office report. We have one new CPM pending, one completed renewal and two probable. One CPM moved and is putting her license on inactive status.

We had 42 births in 2022 with five transfers - four postpartum and one preterm labor.

We are down to three board members. We are waiting for the Governor to make appointments of a CPM and a physician that does obstetrical care.

We have investigated two complaints and will potentially take action on one today.

Rooks moved that the board go to Executive session **pursuant to 36C 1-27-1.5 Sub (5) so that we can discuss confidential records that are a part of an investigation** Cavender Wilson Second. The board voted unanimously. **MOTION PASSED**

The board went into **Executive Session** at 3:02pm

President Pease **reconvened the meeting** at 3:05 to take action on the matter discussed in Executive Session.

Cavender Wilson moved that we accept the investigators recommendation on the complaint from 9/28/2022 to **dismiss the complaint for lack of probable cause** and direct our Executive Secretary to communicate that information to all affected parties. Second by Pease. Rooks recused herself because she was the investigator. The board voted unanimously. **MOTION PASSED.**

Changes in the way that the complaint process is communicated was discussed. Rooks moved that we adopt the following policy statement: "The SD Board of CPMs will process complaints according to the provisions of SDCL 36-1C and SDCL 1-26 and will post an outline of the process with the complaint form on our web page. Second by Cavender Wilson. The board voted unanimously. **MOTION PASSED.**

The Dept. of Health contract for our Exec Sec. and the 7% cost of living increase which was approved by the SD Legislature was discussed. **Rooks moved to renew the contract** with the cost of living increase as approved by the SD legislature for state employees. Cavender Wilson second. The board voted unanimously. **MOTION PASSED.**

Pease informed the board that **SB162 passed the 2023 Legislative Session** and will directly affect the SD Board of CPM because of the provision that time set aside at public meetings for the public to speak to the board now must be divided and timed by topic.

President Pease announced that our next meeting will be Sept 21, 2023 (1-4pm CST). Cavender Wilson moved to adjourn. Rooks Second. The board voted unanimously. **MOTION PASSED.**