Minutes

south dakota housing development authority

board of commissioner’s meeting

TELEPHONIC

February 11, 2025

**Board Members Present:** Scott Erickson, Chairman

 Preston Steele, Vice-Chairman

 Alex Jensen, Treasurer

 Rick Hohn, Commissioner

 Mark Roby, Commissioner

**Board Members Absent:** Bill Hansen, Commissioner

 Jonathan Guenthner, Commissioner

**Staff Present:** Chas Olson, Executive Director

 Amy Eldridge, Director of Rental Housing Development

 Amanda Weisgram, Director of Marketing and Research

 Todd Hight, Director of Finance and Administration

 Tammy Jund, Director of homeownership

 Tasha Jones, Director of Rental Housing Management

 Mike Harsma, Director of Single Family Development

 Michele Bodurtha, Executive/Development Assistant

 Beverly Katz, Housing Infrastructure Officer

 Scott Rounds, Housing Development Officer

 Andy Furman, Construction Management Officer

**Guests Present:** None

# call to ordeR/CONFLICTS OF INTEREST

The meeting was called to order at 11:00 a.m. and roll was called. Chairman Erickson called for conflicts of interest, and none were noted.

# PUBLIC COMMENT

None.

# approval of agenda

It was moved by Commissioner Jensen and seconded by Commissioner Hohn that the agenda be adopted as presented, reserving the right to make further changes during the meeting.

Motion passed by a voice vote.

# approval of Minutes

It was moved by Commissioner Roby and seconded by Commissioner Steele that the Minutes of the Board of Commissioners’ Meeting held on January 17, 2025, be adopted as presented.

Motion passed by a voice vote.

# Executive Director’s report

Executive Director Olson reported that Amy Eldridge and the Rental Housing Development staff held a public meeting here at SD Housing and over Teams on January 29th for the drafting of the 2025 Annual Action Plan. The meeting was well attended, and the new draft proposal will be presented for approval and release for public review and comment during this meeting. If approved, there will be a public hearing on February 25 to accept comments and suggestions on the draft plan from the public. Executive Director Olson also stated that he presented the Fiscal Year 26 Informational Budget to the Joint Committee on Appropriations and that it went well. Tammy Jund attended the South Dakota Realtors Board of Directors meeting on February 5 and provided an update on SD Housing. Also on February 5, Executive Director Olson met with the Dakota Valley Business Council to discuss their legislative initiatives and share an update on SD Housing. Executive Director Olson announced that SD Housing is sponsoring the Sioux Empire Home Show at the Sioux Falls Convention Center which runs from February 21-23 and to let Michele know if you would like tickets to the event. He also provided an update on the Grants for Grad Program which has provided 720 grants totaling $8.6 million which totals almost $173 million in first mortgages. In closing, Executive Director Olson mentioned the Mountain Plains Housing Summit on May 5-7 in Jackson Hole, WY, and that SD Housing will have a good presence there. Please contact him or Michele if you plan to attend.

# OLD BUSINESS

None.

# NEW BUSINESS

* 1. **Resolution No. 25-02-14: Resolution to Approve and Authorize the Release of the Draft 2025 Annual Action Plan for Public Comment**

After review and discussion, it was moved by Commissioner Steele and seconded by Commissioner Hohn that the above Resolution be adopted as follows:

WHEREAS, the 2023-2027 Five-Year Consolidated Housing and Community Development Plan (Consolidated Plan) has previously been approved by the U.S. Department of Housing and Urban Development (HUD);

WHEREAS, annually HUD requires an action plan with respect to the Consolidated Plan to enable the State of South Dakota to access the HOME, Emergency Solutions Grants, Housing Trust Fund and Community Development Block Grant Program funds; and

WHEREAS, the required public hearing has been held and public comments have been considered in formulating the Draft 2025 Annual Action Plan;

NOW, THEREFORE, BE IT RESOLVED that the above referenced Draft 2025 Annual Action Plan dated February 11, 2025, is hereby approved for public distribution, and the Executive Director is authorized to give the required public notice for a final 30-day comment period.

Motion passed by a voice vote

* 1. **Resolution No. 25-02-15: Resolution to Approve and Authorize the Release of the Draft Citizen Participation Plan for Public Comment**

After review and discussion, it was moved by Commissioner Roby and seconded by Commissioner Steele that the above Resolution be adopted as follows:

WHEREAS, federal regulations require a Citizen Participation Plan be adopted relative to the Consolidated Plan and Annual Performance Reporting processes;

WHEREAS, SDHDA is responsible for the development of the Citizen Participation Plan; and

WHEREAS, the required public hearing has been held and public comments have been considered in formulating the Draft Citizen Participation Plan;

NOW, THEREFORE, BE IT RESOLVED that the above referenced Draft Citizen Participation Plan dated, February 11, 2025, is hereby approved for public distribution, and the Executive Director is authorized to give the required public notices for a final 15-day comment period.

Motion passed by a voice vote.

# DATE OF NEXT MEETING AND ADJOURNMENT

The next Board of Commissioners’ Meeting is scheduled for March 4, 2025, and will be telephonic. It was moved by Commissioner Hohn and seconded by Commissioner Jensen that the meeting adjourn.

Motion passed by a voice vote.

The meeting adjourned at 11:11 a.m.

Respectfully submitted,

Chas Olson

Secretary