



SOUTH DAKOTA BOARD OF NURSING

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605-362-2760 | <https://doh.sd.gov/boards/nursing/>

South Dakota Board of Nursing Meeting

Unapproved Draft Minutes¹

February 10, 2021 8:30 AM CT

Zoom Teleconference Meeting

Board Members Present: Darlene Bergeleen, Carla Borchardt, Denise Buchholz, Kristin Gabriel, Christi Keffeler, Deborah Letcher, Sharon Neuharth, Lois Tschetter, Jenna VandenBos.

Board Staff Present: Linda Young, Abbey Bruner, Glenna Burg, Erin Matthies, Francie Miller, Lindsay Olson, Tessa Stob.

Counsel: Megan Borchert, General Counsel to the Board; Shelly Munson, Board Prosecutor.

Guests Present: Terri Schildhauer, Court Reporter; Catherine Williamson, Administrative Law Judge (ALJ); Amanda McKnelly, Health Professionals Assistance Program (HPAP); Maria Piacentino, HPAP; Jaclyn Kramer, Southeast Technical College. Other unidentified parties may have been in attendance for this public meeting.

1. Call to Order and Roll Call - President C Borchardt called the South Dakota Board of Nursing (SDBON) meeting to order at 8:30 AM on Wednesday, February 10, 2021.

2. Agenda Approval

Board Action: L Tschetter moved that the SDBON, approve the February 10, 2021 agenda, seconded by S Neuharth.

D Bergeleen	Yes	R Craddock	Absent	D Letcher	Yes	L Tschetter	Yes
C Borchardt	Yes	K Gabriel	Yes	S Neuharth	Yes	J VandenBos	Yes
D Buchholz	Yes	C Keffeler	Yes	R PetersonLund	Absent	Total 9 Motion Carried	

3. Board of Nursing Minutes

Board Action: D Letcher moved that the SDBON, approve the November 19, 2020 Board Meeting minutes with correction to Sanford Health Learning, Education and Development under agenda item 8A2 Clinical Enrichment Programs, seconded by D Bergeleen.

D Bergeleen	Yes	R Craddock	Absent	D Letcher	Yes	L Tschetter	Yes
C Borchardt	Yes	K Gabriel	Yes	S Neuharth	Yes	J VandenBos	Yes
D Buchholz	Yes	C Keffeler	Yes	R PetersonLund	Absent	Total 9 Motion Carried	

4. Compliance – (the acronym “HPAP”: as used below represents “Health Professionals Assistance Program”).

Formal Hearing: Amy Nannemann WY RN34577, with ALJ C Williamson presiding. Licensee served with notice. Licensee did not appear.

Board Action: D Letcher moved that the SDBON, suspend the privilege to practice of Amy Nannemann, WY RN34577, seconded by S Neuharth.

D Bergeleen	Recuse	R Craddock	Absent	D Letcher	Yes	L Tschetter	Yes
C Borchardt	Recuse	K Gabriel	Yes	S Neuharth	Yes	J VandenBos	Yes
D Buchholz	Yes	C Keffeler	Yes	R PetersonLund	Absent	Total 7 Motion Carried	

A) Compliance Committee Recommendations Licensed - F Miller submitted the recommendations from the compliance committee as follows.

- **Settlement Offer – Letter of Concern:** Case #1 H.P.; Case #2 L.P.
- **Settlement Offer – Letter of Concern with Remediation:** Case #3 E.H.; Case #4 K.W.; Case #5 J.D.
- **Settlement Offer – Letter of Reprimand:** Case #6 Amber Sauvage – R037013; Case #7 Karen Moody – R024861
- **Settlement Offer – Mandated HPAP:** Case #8 M.R.; Case #9 B.N.
- **Settlement Offer – Stayed Suspension with Mandated Participation in HPAP:** Case #10 Christopher Miller – R026440 & CR000485; Case #11 Lilly Griffith – R050549; Case #12 Holly Jung-Stern – R035211
- **Settlement Offer – Close Probation:** Case #13 Sarah Williams – R034798

Board Action: D Letcher moved that the SDBON, accept the recommendations of the Compliance Review Committee as presented and outlined in the Compliance Review Committee Recommendations document of Licensed Nurses, seconded by

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S Neuharth.

D Bergeleen	Recuse	R Craddock	Absent	D Letcher	Yes	L Tschetter	Yes
C Borchardt	Recuse	K Gabriel	Yes	S Neuharth	Yes	J VandenBos	Yes
D Buchholz	Yes	C Keffeler	Yes	R PetersonLund	Absent	Total 7	Motion Carried

B) Compliance Committee Recommendations Unlicensed Assistive Personnel (UAP) – T Stob submitted the recommendations from the compliance committee as follows.

- **Letter of Concern:** Case #1 S.D.; Case #2 A.P.; Case #3 R.P.; Case #4 S.H.; Case #5 J.D.; Case #6 S.C.; Case #7 M.Ko.; Case #8 M.Kl.; Case #9 L.Z.

Board Action: L Tschetter moved that the SDBON, accept the recommendations of the Compliance Review Committee as presented and outlined in the Unlicensed Assistive Personnel Compliance Consent Recommendations document with the removal of the Lapsed Registrant Policy, seconded by S Neuharth.

D Bergeleen	Recuse	R Craddock	Absent	D Letcher	Yes	L Tschetter	Yes
C Borchardt	Recuse	K Gabriel	Yes	S Neuharth	Yes	J VandenBos	Yes
D Buchholz	Yes	C Keffeler	Yes	R PetersonLund	Absent	Total 7	Motion Carried

C) Additional Compliance for Board Review

1. F Miller presented background on Holly Brown; SD R04955, requesting closure of Probation.

Board Action: D Letcher moved that the SDBON, approve closure of Probation for Holly Brown, SD R049555, seconded by L Tschetter.

D Bergeleen	Yes	R Craddock	Absent	D Letcher	Yes	L Tschetter	Yes
C Borchardt	Yes	K Gabriel	Yes	S Neuharth	Yes	J VandenBos	Yes
D Buchholz	Yes	C Keffeler	Yes	R PetersonLund	Absent	Total 9	Motion Carried

2. F Miller presented background on Vanesa Gomez; RN Applicant, requesting licensure.

Board Action: D Letcher moved that the SDBON, approve licensure for Vanessa Gomez, RN Applicant, when all requirements are met, seconded by S Neuharth.

D Bergeleen	Yes	R Craddock	Absent	D Letcher	Yes	L Tschetter	Yes
C Borchardt	Yes	K Gabriel	Yes	S Neuharth	Yes	J VandenBos	Yes
D Buchholz	Yes	C Keffeler	Yes	R PetersonLund	Absent	Total 9	Motion Carried

3. F Miller presented background on Joseph Hacker; LPN Applicant, requesting licensure.

Board Action: D Letcher moved that the SDBON, approve licensure for Joseph Hacker, LPN Applicant, when all requirements are met, seconded by S Neuharth.

D Bergeleen	Yes	R Craddock	Absent	D Letcher	Yes	L Tschetter	Yes
C Borchardt	Yes	K Gabriel	Yes	S Neuharth	Yes	J VandenBos	Yes
D Buchholz	Yes	C Keffeler	Yes	R PetersonLund	Absent	Total 9	Motion Carried

4. F Miller presented background on Holly Jung-Stern; SD R035211, vacate Summary Suspension.

Board Action: L Tschetter moved that the SDBON, vacate the order for Summary Suspension for Holly Jung-Stern, SD R035211, seconded by D Letcher.

D Bergeleen	Yes	R Craddock	Absent	D Letcher	Yes	L Tschetter	Yes
C Borchardt	Yes	K Gabriel	Yes	S Neuharth	Yes	J VandenBos	Yes
D Buchholz	Yes	C Keffeler	Yes	R PetersonLund	Absent	Total 9	Motion Carried

D) Letters from Licensee's – F Miller presented a letter from a successful HPAP participant.

5. Board Development

A) Open Meeting Laws and Conflict of Interest – This agenda item is deferred to the Board's May 2021 meeting.

B) Discipline Process – S Munson, Board Prosecutor, presented on the Board's duty to investigate complaints and provide due process according to requirements in the Nurse Practice Act, SDCL §36-9 and §36-9A, ARSD 20:48 and Administrative Procedures Act in SDCL §1-26.

C) HPAP Overview – A McKnelly and M Piacentino with Midwest Health Management Services (MHMS), the contracted agency that conducts South Dakota's Health Professionals Assistance Program (HPAP), presented a review of the services MHMS provides to voluntary and mandated HPAP participants, and they responded to questions from members.

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6. Financial Reports

A) Financial Report December 2020 – E Matthies presented the SDBON FY 21 income and expense statement July 2020 through December 2020.

Board Action: D Letcher moved that the SDBON, approve the financial report as presented, seconded by S Neuharth.

D Bergeleen	Yes	R Craddock	Absent	D Letcher	Yes	L Tschetter	Yes
C Borchardt	Yes	K Gabriel	Yes	S Neuharth	Yes	J VandenBos	Yes
D Buchholz	Yes	C Keffeler	Yes	R PetersonLund	Absent	Total 9 Motion Carried	

7. Licensure and Operations

A) Licensure and Operations Report – E Matthies presented the report, as of January 2021, the Board had 18,864 licensed registered nurses, 2,638 licensed practical nurses, 44 certified nurse midwives, 1,445 certified nurse practitioners, 56 clinical nurse specialists, 502 certified registered nurse anesthetists, 9,932 registered certified nurse aides, 91 unlicensed dialysis technicians, 5,676 unlicensed medication aides, and 205 unlicensed diabetes aides.

B) 2020 UAP Report – T Stob presented the 2020 SDBON UAP report; SD has 9,963 certified nurse aides (CNA), 85 unlicensed dialysis technicians (UDT), 5,668 unlicensed medication aides (UMA), and 203 unlicensed diabetes aide’s (UDA). Additionally, there are 101 approved CNA training programs, 240 approved UMA programs, and 8 approved UDT training programs.

8. Nursing Education

A) Education Committee Recommendations – G Burg submitted the recommendations from the Education Committee as follows:

1. Accept Southeast Technical College’s Site Visit Report and grant full status approval of PN program.
2. Accept Oglala Lakota College’s documentation to meet Site Visit Report Standards V and VII deficiencies and grant full status approval of associate degree RN program.
3. Grant Lake Area Technical College’s request for full status for associate degree RN program.
4. Accept South Dakota State University’s 2020 RN and LPN Refresher Program report and grant approval for 2021.
5. Grant ongoing approval to the following undergraduate nursing education programs for 2021.
 - Augustana University BSN (Full)
 - Dakota Wesleyan University - BSN (Full)
 - Lake Area Technical College - AD RN (Interim Continuing)
 - Lake Area Technical College - PN (Full)
 - Mitchell Technical College - AD RN (Interim)
 - Mitchell Technical College - PN (Full)
 - Mount Marty College - BSN (Full)
 - Oglala Lakota College - AD RN (Full)
 - Presentation College - BSN (Full)
 - Presentation College - PN (Interim)
 - Sinte Glinka College - PN (Full)
 - Sisseton Wahpeton - PN (Full-Voluntary Hold)
 - South Dakota State University - BSN (Full)
 - Southeast Technical College - AD RN (Full)
 - Southeast Technical College - PN (Full)
 - University of Sioux Falls - BSN (Full)
 - University of South Dakota - BSN (Full)
 - Western Dakota Technical College - AD RN (Interim Continuing)
 - Western Dakota Technical College - PN (Full)
6. Grant ongoing approval to the following advanced practice registered nurse programs for 2021:
 - Mount Marty University – Nurse Practitioner (Full)
 - Mount Marty University – Nurse Anesthesia (Full)
 - Presentation College – Nurse Practitioner (Full)
 - South Dakota State University (Full)

Board Action: D Letcher moved that the SDBON, accept the recommendations of the Education Committee as presented in the Education Committee Consent Agenda, seconded by D Bergeleen.

D Bergeleen	Yes	R Craddock	Absent	D Letcher	Yes	L Tschetter	Recuse
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C Borchardt	Yes	K Gabriel	Yes	S Neuharth	Yes	J VandenBos	Yes
D Buchholz	Yes	C Keffeler	Recuse	R PetersonLund	Absent	Total 7 Motion Carried	

B) Western Dakota Technical College (WDTA) Site Visit Compliance Plan – G Burg presented the WDTA plan of action report to come into compliance with Standard I and Standard III, as requested by the Board at the November 2020 board meeting. Board Action: D Letcher moved that the SDBON, 1. Accept WDTA’s submitted documentation as meeting the October 1-2, 2020 Site Visit Report Standards I deficiency. 2. Accept Western Dakota Technical College’s plan to correct the October 1-2, 2020 Site Visit Report Standards III deficiency. 3. Request Western Dakota Technical College to submit a Standard III implementation report at the November 9, 2021 Board of Nursing Meeting, seconded by D Bergeleen.

D Bergeleen	Yes	R Craddock	Absent	D Letcher	Yes	L Tschetter	Yes
C Borchardt	Yes	K Gabriel	Yes	S Neuharth	Yes	J VandenBos	Yes
D Buchholz	Yes	C Keffeler	Recuse	R PetersonLund	Absent	Total 8 Motion Carried	

C) WDTA Notification of Accreditation Commission for Education in Nursing (ACEN) Candidacy – G Burg provided the accreditation candidacy approval letter for WDTA’s associate and practical nursing programs.

D) World Café Report: Enhancing Clinical Experiences for Nursing Graduates during COVID 19 – G Burg presented a summary report of the Virtual Zoom World Café hosted by the SD Center for Nursing Workforce on December 15, 2020; approximately 35 participants attended. The report summarized key insights and similar themes that presented across all three rounds.

9. Nursing Practice

A) Update: UDT Pilot Project on Delegation of Central Line Catheter Tasks – L Olson provided an overview of the Central Line UDT Pilot project, including criteria for inclusion, UDT training, data collection, and the tentative timeline.

B) Certified Nurse Midwives (CNM) Out-of-Hospital (OOH) Birth Report – L Olson presented the 2020 annual report on out of hospital births. Eight CNMs signed the SDBONs OOH Practice Guidelines to perform OOH births. Seven actively attended OOH Births in South Dakota. In 2020 a total of 73 women requested an OOH birth, 63 delivered in an OOH setting; three were referred for a hospital birth, and seven were transported during labor to a hospital.

C) Covid-19/Pandemic Update – L Olson gave a brief overview on the status of the COVID-19 Vaccine and expected vaccine availability in South Dakota.

10. Center for Nursing Workforce (CNW)

A) South Dakota Association of Healthcare Organizations (SDAHO) 2021 Nurse Leadership Program Funding Request- L Olson presented the proposed request for \$2,000 to support SDAHO’s 2021 Nursing Leadership Program.

Board Action: D Letcher moved that the SDBON, approve \$2,000 to support the SDAHO 2021 Nursing Leadership Program paid through the Center for Nursing Workforce, seconded by S Neuharth.

D Bergeleen	Yes	R Craddock	Absent	D Letcher	Yes	L Tschetter	Yes
C Borchardt	Yes	K Gabriel	Yes	S Neuharth	Yes	J VandenBos	Yes
D Buchholz	Yes	C Keffeler	Yes	R PetersonLund	Absent	Total 9 Motion Carried	

11. Policy

A) SD Legislative Update – L Young provided an overview of health or regulatory related South Dakota House and Senate bills and status in the legislative process; and an update on the national status of the Nurse Licensure Compact.

12. Executive Session

Board Action: S Neuharth moved that the SDBON, enter Executive Session pursuant to SDCL§ 1-25-2 (4) for the purpose of contract negotiations, seconded by L Tschetter.

D Bergeleen	Yes	R Craddock	Absent	D Letcher	Yes	L Tschetter	Yes
C Borchardt	Yes	K Gabriel	Yes	S Neuharth	Yes	J VandenBos	Yes
D Buchholz	Yes	C Keffeler	Yes	R PetersonLund	Absent	Total 9 Motion Carried	

Board Action: L Tschetter moved that the SDBON, move back into open session, seconded by K Gabriel.

D Bergeleen	Yes	R Craddock	Absent	D Letcher	Yes	L Tschetter	Yes
C Borchardt	Yes	K Gabriel	Yes	S Neuharth	Yes	J VandenBos	Yes
D Buchholz	Yes	C Keffeler	Yes	R PetersonLund	Absent	Total 9 Motion Carried	

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Board Action: L Tschetter moved that the SDBON, direct staff to begin contract negotiations with Midwest Health Management Services (MHMS) with a final proposal to be brought to the Board May 12, 2021, seconded by S Neuharth.

D Bergeleen	Yes	R Craddock	Absent	D Letcher	Yes	L Tschetter	Yes
C Borchardt	Yes	K Gabriel	Yes	S Neuharth	Yes	J VandenBos	Yes
D Buchholz	Yes	C Keffeler	Yes	R PetersonLund	Absent	Total 9 Motion Carried	

13. Open Forum – C Borchardt provided the opportunity at 9:45 AM for guests to address the Board pursuant to SDCL§ 1-25-1, no one requested to do so.

14. Upcoming Meetings / Travel Requests

- A) SDBON: May 12-13, 2021; Aug. 11-12, 2021; Nov. 9-10, 2021; Feb. 9-10, 2022; May 11-12, 2022; Aug. 10-11, 2022; Nov. 9-10, 2022
- B) Nurses Day at the Legislature; February 22-23, 2021, Virtual
- C) NCSBN Midyear Meeting; March 9-11, 2021, Virtual
- D) NCSBN Scientific Symposium; March 22, 2021, Virtual
- E) NCSBN APRN Roundtable, April 6, 2021, Virtual

Board Action: L Tschetter moved that the SDBON, adjourn seconded by D Letcher.

D Bergeleen	Yes	R Craddock	Absent	D Letcher	Yes	L Tschetter	Yes
C Borchardt	Yes	K Gabriel	Yes	S Neuharth	Absent	J VandenBos	Yes
D Buchholz	Yes	C Keffeler	Absent	R PetersonLund	Absent	Total 7 Motion Carried	

Meeting adjourned Wednesday, January 10, 2020 at 3:36 PM

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