



SOUTH DAKOTA BOARD OF NURSING

Unapproved Draft Minutes¹

4305 S Louise Avenue Suite 201
Sioux Falls, South Dakota 57106

February 7, 2019 9:00 AM CST

Board Members		Board Staff Present	
Darlene Bergeleen, RN	Present	Gloria Damgaard, RN	Executive Director
Carla Borchardt, RN	Present	Abbey Bruner	Senior Secretary
Rebekah Craddock, Public Member	Present	Glenna Burg, RN	Nursing Education Specialist
Doneen Hollingsworth, Public Member	Absent	Erin Matthies	Licensure Operations Manager
Deborah Letcher, RN, Secretary	Present	Francie Miller, RN	Nursing Program Specialist
Nancy Nelson, RN, President	Present	Shelly Munson	Board Attorney
Sharon Neuharth, LPN	Absent	Linda Young, RN	Nursing Program Specialist
Robin PetersonLund, RN, APRN	Present		
Kristin Possehl, RN,	Present		
Mary Schmidt, LPN, Vice President	Present		
Lois Tschetter, RN	Present		

Guests: February 7, 2019

Robert J. Griggs - Southeast Technical Institute
 Benjamin Valdez – Southeast Technical Institute
 Brooke Sydow – Huron Regional Medical Center
 Amanda McKnelly – South Dakota Health Professionals Assistance Program

1. Call to Order and Roll Call - President N Nelson called the meeting to order at 9:08 a.m. on February 7, 2019.

2. Board of Nursing Minutes

Board Action: C Borchardt moved to approve the November 15, 2018 Board Meeting minutes, seconded by L Tschetter. The minutes were approved in a unanimous voice vote.

3. Agenda Approval

Board Action: C Borchardt moved to approve the agenda, seconded by D Bergeleen. The agenda was approved in a unanimous voice vote.

4. Financial Reports – E Matthies presented the 2019 Financial Report from July 2018 – January 2019. She offered the following highlights: an increase in certified nurse practitioner (CNP) applicants for initial licensure; registered nurse (RN) examination revenue appears to be down, this may be due to a timing issue as to when she wrote this report; RN endorsement applications are down, which may be due to increasing numbers of nurses residing in multi-state licensure compact states; legal expenses are higher than anticipated due to changes in disciplinary review process.

Board Action: L Tschetter moved that the South Dakota Board of Nursing approve the Financial Report for FY 2019 (July 2018-January 2019) as discussed and presented, seconded by M Schmidt.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Yes
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Absent	S Neuharth	Absent	L Tschetter	Yes
D Hollingsworth	Absent	R PetersonLund	Absent	Total 7	Motion Carried

5. Reports

A) Licensure and Operations Report - E Matthies presented the February 2019 South Dakota Board of Nursing’s licensure and operations report. As of February 2019 there were: 18,576 actively licensed RN’s, 2,638 licensed practical nurses (LPN), 32 certified nurse midwives (CNM), 1,115 CNPs, 64 clinical nurse specialists (CNS), 490 certified registered nurse anesthetists (CRNA), 10,302 registered certified nurse aides (CNA), 69 unlicensed dialysis technicians (UDT), 6,185

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unlicensed medication aides (UMA), and 121 unlicensed diabetes aide's (UDA). Additionally, there are 110 approved CNA training programs, 224 approved UMA programs, and 8 approved UDT training programs.

B) Center for Nursing Workforce (CNW) – L Young provided an update on the 2019 CNW Symposium on April 30, 2019, at the Hilton Garden Inn South in Sioux Falls, SD.

C) External Meeting Reports – G Damgaard provided an overview on the National Council of State Boards of Nursing's (NCSBN) January 2019 anti-trust and regulation meetings.

D) 2018 Report on Out-of-Hospital (OOH) Births by Certified Nurse Midwives (CNM) – L Young reported on the Out-of-Hospital Births Attended by CNM's. Four CNMs signed the Board of Nursing's OOH Practice Guidelines to perform OOH births. Three actively attended OOH Births in South Dakota. In 2018 a total of 47 women requested an OOH birth, 40 women delivered in an OOH setting; five were referred to another provider for a hospital birth and two were transported during labor to a hospital.

6. Open Forum – N Nelson, President, provided the opportunity for guests to address the Board, no one requested to do so.

7. Environmental Scan - Documents provided for informational purposes.

8. Unfinished Business – None at this time

9. New Business

A) University of South Dakota (USD) Associate Degree Program Closure – G Burg presented the notification received from USD regarding the successful teach-out and termination of their associate degree program in Watertown. The final closure date was December 18, 2018. The Teach-out Plan was implemented in accordance with the Site Closure and Program Termination Report; submitted in February 2018 to the Higher Learning Commission (HLC), the South Dakota Board of Regents (BOR) and the Accreditation Commission of Education in Nursing (ACEN).

Board Action: C Borchardt moved that the South Dakota Board of Nursing accept the report of the voluntary closure of the USD Associate Degree nursing program at the Watertown location. Seconded by L Tschetter.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Yes
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Absent	S Neuharth	Absent	L Tschetter	Yes
D Hollingsworth	Absent	R PetersonLund	Absent	Total 7	Motion Carried

B) 2019 Legislative Session – G Damgaard presented an update on the status of the following state bills: Senate Bill (SB) 84, an act to authorize the possession and administration of opioid antagonists by school district and nonpublic school personnel; House Bill (HB) 1110, an act to establish a penalty for certain persons who fail to file a birth certificate or who fail to provide the notice required for the filing of a death certificate; and HB 1111, an act to provide for professional or occupational licensure for certain active duty military personnel and spouses.

C) 2020 NCLEX-PN Test Plan - G Damgaard presented NCSBN NCLEX Examination Committee's proposed 2020 NCLEX-PN Test Plan. This national examination is used for initial licensure of practical/vocational nurses.

Board Action: K Possehl moved that the South Dakota Board of Nursing accept the 2020 NCLEX-PN test plan as written, seconded by D Bergeleen.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Yes
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Absent	L Tschetter	Yes
D Hollingsworth	Absent	R PetersonLund	Yes	Total 9	Motion Carried

D) Southeast Technical Institute (STI) LPN Reorganization for Huron – G Burg presented the request from STI for approval to reorganize the LPN diploma program to offer it off campus in Huron, SD. Present to answer Board questions were Robert Griggs, Benjamin Valdez and Kirstin Possehl with STI and Brooke Sydow with Huron Regional Medical Center.

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Board Action: M Schmidt moved that the South Dakota Board of Nursing approve the request from STI to reorganize the LPN diploma program to offer it off campus in Huron, SD, seconded by L Tschetter.

D Bergeleen	Yes	D Letcher	Recuse	K Possehl	Recuse
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Absent	L Tschetter	Yes
D Hollingsworth	Absent	R PetersonLund	Yes	Total 7	Motion Carried

E) Clinical Enrichment Program Reports – G Burg presented clinical enrichment program reports and requests for re-approval to the Board from: Correctional Health, and Avera St. Luke’s.

Board Action: D Letcher moved that the South Dakota Board of Nursing accept and approve the reports for the Clinical Enrichment Programs submitted by Correctional Health and Avera St. Luke’s, seconded by L Tschetter.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Yes
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Absent	L Tschetter	Yes
D Hollingsworth	Absent	R PetersonLund	Yes	Total 9	Motion Carried

F) 2018 Final NCLEX Report – G Burg presented the 2018 NCLEX pass rate report. The 2018 LPN overall pass rate for South Dakota programs is 96.52%. The national LPN pass rate is 85.91%. The 2018 RN overall pass rate for South Dakota programs is 90.20%. The national RN pass rate is 88.29%.

G) South Dakota State University (SDSU) Refresher Course Report – G Burg presented the SDSU refresher course annual report and request for continued approval for 2019. In 2018, there were 112 new RN students and 47 new LPN students. Beginning January 2019 cost of the RN Refresher Course increased to \$1,600 and cost of the LPN refresher course increased to \$1,200.

Board Action: D Letcher moved that the South Dakota Board of Nursing accept and approve the South Dakota State University RN and LPN Refresher Course report and grant continued approval for 2019, seconded by M Schmidt.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Yes
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Absent	L Tschetter	Recuse
D Hollingsworth	Absent	R PetersonLund	Yes	Total 8	Motion Carried

10. Compliance

A) Compliance Committee Recommendation - F Miller submitted the recommendations from the compliance committee as identified in the following table. (the acronym “HPAP”: as used below represents “Health Professionals Assistance Program”).

Compliance Committee Consent Agenda February 7, 2019

Licensed	
Settlement Offer – Mandate HPAP:	Grant Reinstatement:
1. J.H.	1. Carrie Halling – R036271
2. J.L.	
3. D.M.	Probation with Mandated HPAP:
4. J.V.	1. Angela Ford – R039610
	2. Nicole Brandt – P011711
Settlement Offer – Letter of Reprimand:	
1. Julie Bachand – P007756	Accept Voluntary Surrender:
2. Monique Haynes – MS PN 318676 (Nurse Licensure Compact Privilege in SD)	1. Shaina Hofer – P012385
3. Sherri Ten Fingers – R027927	2. Tanya Huck – R032460
4. Heather Iversen – R042859	3. James Sideras – R026509
5. Kendra Lone Elk – R026838	4. Hollie Stoeser – R045570

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**Compliance Committee Consent Agenda
February 7, 2019**

Licensed	
Settlement Offer – Letter of Reprimand with Remediation:	
1. Sarah Groeneveld – R027933	
2. Natalie Michlitsch – R048010	
Motion for Summary Suspension:	
1. Michelle Dubray – R050773 & P011986	
2. Jessica Gorecki – R050924	

Board Action: K Possehl moved that the South Dakota Board of Nursing accept the recommendations of the compliance review panel as presented and outlined in the Compliance Consent Agenda for licensed individuals, seconded by L Tschetter.

D Bergeleen	Abstain	D Letcher	Yes	K Possehl	Yes
C Borchardt	Abstain	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Absent	L Tschetter	Yes
D Hollingsworth	Absent	R PetersonLund	Absent	Total 6	Motion Carried

Unlicensed Assistive Personnel	
Letter of Reprimand with Remediation:	Accept Voluntary Surrender:
1. Teresita Pisawis – M002586	1. Donna Wright – M002454

Board Action: K Possehl moved that the South Dakota Board of Nursing accept the recommendations of the compliance review panel as presented and outlined in the Compliance Consent Agenda for Unlicensed Assistive Personnel, seconded by D Letcher.

D Bergeleen	Abstain	D Letcher	Yes	K Possehl	Yes
C Borchardt	Abstain	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Absent	L Tschetter	Yes
D Hollingsworth	Absent	R PetersonLund	Absent	Total 6	Motion Carried

B) Additional Compliance for Board Review – F Miller presented the Board with the request from Michelle Antrobus P009924 to have her letter of reprimand rescinded.

Board Action: K Possehl moved that the South Dakota Board of Nursing rescind the letter of reprimand for Michelle Antrobus P009924, seconded by D Letcher.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Yes
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Absent	L Tschetter	Yes
D Hollingsworth	Absent	R PetersonLund	Absent	Total 8	Motion Carried

C) Formal Hearings - none at this time

11. Board Member Development – A McKnelly with Midwest Health Management Services (MHMS), the company that provides support, direction and oversight for the South Dakota Health Professionals Assistance Program (HPAP), presented a review of state law requirements in SDCL 36-2A on Health Professionals Assistance Programs and she reviewed MHMS's program. G Damgaard also provided a brief summary and presented each Board member with the book, *The Governing Board: Key Responsibilities for Association Boards and Board Members*, by Nancy R. Axelrod. S Munson, Board Attorney, also presented on the Board's duty to investigate complaints and provide due process according to requirements in the Nurse Practice Act, SDCL §36-9 and §36-9A, ARSD 20:48 and Administrative Procedures Act in SDCL §1-26.

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Executive Session -The Board moved to enter executive session, pursuant to SDCL §1-25-2(3) for the purpose of consulting with legal counsel. The Board moved to exit executive session.

Board Action: L Tschetter moved that the South Dakota Board of Nursing direct the Board staff to enter into a contract with an outside consultant to review disciplinary processes, seconded by D Bergeleen.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Yes
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Absent	L Tschetter	Yes
D Hollingsworth	Absent	R PetersonLund	Yes	Total 9	Motion Carried

12. Upcoming Events

- NCSBN Board of Directors, Feb. 11-12, 2019, Chicago, IL (previously approved)
- SD Center for Nursing Workforce 2019 Symposium, April 30, 2019, Sioux Falls, SD (previously approved)

Board Action: C Borchardt moved that the South Dakota Board of Nursing approve the following travel requests, seconded by K Possehl:

- NLC Compact Commissioner Summit, February 22-23, 2019, Dallas, TX for 1
- NCSBN Midyear Meeting, March 26-28, 2019, San Antonio, TX, up to 4 in addition to the 4 NCSBN sponsor
- NCSBN APRN Roundtable and Meeting, April 10-11, 2019 Chicago, IL, up to 2
- National Forum of State Nursing Workforce Centers, June 12-14, 2019, Denver, CO for 1

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Yes
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Absent	L Tschetter	Yes
D Hollingsworth	Absent	R PetersonLund	Yes	Total 9	Motion Carried

13. Staff and Board Member Activities

- L Young – Mt. Marty College, CRNA Student Presentation, November 29, 2018, Sioux Falls, SD
- L Young - National Forum of State Nursing Workforce Centers Meeting, December 5-6, 2018; Fort Worth, TX
- L Young - NCSBN Model Acts and Rules Committee, January 14-15, 2019; Chicago, IL
- L Young – Rapid City SDSU, RN Student Leadership Presentation, January 17, 2019; DDN
- G Damgaard - NCSBN Antitrust and Regulation Forum - January 29, 2019 Nashville, TN
- L Young – Rapid City SDSU, NP Student Presentation, January 31, 2019; DDN

L Tschetter moved to adjourn, seconded by M Schmidt, meeting adjourned at 4:35 pm February 7, 2019.

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