

PROFESSIONAL ADMINISTRATORS PRACTICES AND STANDARDS COMMISSION

January 26, 2021 – 3:00 p.m. CT.

1 Location: MacKay Building, First Floor, Conference Room 3
2 800 Governors Drive, Pierre South Dakota
3

4 Public telephonic access: 1-866-410-8397/conference code: 8381998525
5

6 Present: Daniel Hoey
7 Via phone: Chantal Ligtenberg
8 Robert Sittig
9 Eric Stroeder
10 Samantha Walder
11

12 Absent: Erin Brenden
13 Darla Mayer
14

15 Via Phone: Paul Bachand, Commission Counsel
16

17 @ MacKay: Ferne Haddock, Executive Secretary
18

19 **Call to Order and Roll call**
20

21 Chairman Sittig called the meeting to order at approximately 3:12 p.m. CT.
22

23 Roll Call: a quorum of the PAPSC membership was present.
24

25 **Adoption of Agenda**
26

27 Motion by Hoey second by Ligtenberg to adopt the January 26, 2021, agenda. Roll call vote. All
28 present voted in favor. Voting aye: Hoey, Ligtenberg, Sittig, Stroeder, and Walder. Motion
29 carried.
30

31 **Approval of Minutes**
32

33 Motion by Stroeder second by Hoey to approve December 16, 2021, minutes. Roll call vote. All
34 present voted in favor. Voting aye: Hoey, Ligtenberg, Sittig, Stroeder, and Walder. Motion
35 carried.
36

37 **Election of Officers**
38

39 **Election of Chairman**
40

41 Ligtenberg nominated Sittig for Chairman for 2021.
42

43 Motion by Walder second by Stroeder that nominations cease, and a unanimous ballot be cast

44 for Sittig for Chairman 2021. Roll call vote. All present voted in favor. Voting aye: Hoey,
45 Ligtenberg, Sittig, Stroeder, and Walder. Motion carried.

46

47 **Election of Vice Chairman**

48

49 Ligtenberg nominated Mayer for Vice Chairman.

50

51 Motion by Stroeder second by Hoey that nominations cease, and a unanimous ballot be cast.
52 for Mayer for Vice Chairman 2021

53

54 Roll call vote. All present voted in favor. Voting aye: Hoey, Ligtenberg, Sittig, Stroeder, and
55 Walder. Motion carried.

56

57 **Appoint Executive Secretary**

58

59 Motion by Hoey second by Ligtenberg to appoint Ferne Haddock executive secretary. Roll call
60 vote. All present voted in favor. Voting aye: Hoey, Ligtenberg, Sittig, Stroeder, and Walder.
61 Motion carried.

62

63 **Designate Commission Counsel**

64

65 Motion by Walder second by Ligtenberg to designate Paul Bachand as Commission Counsel. Roll
66 call vote. All present voted in favor. Voting aye: Hoey, Ligtenberg, Sittig, Stroeder, and Walder.
67 Motion carried.

68

69 **2020 PAPSC Annual Report: (SDCL 13-43-39)**

70

71 Motion by Stroeder second by Hoey to accept the 2020 PAPSC Annual Report and authorize the
72 Chairman to sign the report and submit the report to the South Dakota Board of Education
73 Standards. Roll call vote. All present voted in favor. Voting aye: Hoey, Ligtenberg, Sittig,
74 Stroeder, and Walder. Motion carried.

75

76 **Public Comment: (SDCL 1-25-1)**

77

78 There was no Public Comment

79

80 **Executive Session: (SDCL 1-25-2)**

81

82 Motion by Ligtenberg second by Hoey to go into executive session to discuss legal issues with
83 Commission Counsel. Roll call vote. All present voted in favor. Voting aye: Hoey, Ligtenberg,
84 Sittig, Stroeder, and Walder. Motion carried.

85

86 Commission went into executive session at approximately 3:24 p.m. CT.

87

88 Commission came out of executive session at approximately 3:57 p.m. CT.

89

90 **PAPSC 2020-06**

91

92 Motion by Stroeder second by Hoey that the complaint filed PAPSC 2020-06 be dismissed.

93 Roll call vote. All present voted in favor. Voting aye: Hoey, Ligtenberg, Sittig, Stroeder, and

94 Walder. Motion carried.

95

96 **Adjournment**

97

98 Motion by Walder second by Ligtenberg to adjourn. Roll call vote. All present voted in favor.

99 Voting aye: Johnson, Ligtenberg, Mayer, Sittig, Stroeder and Walder. Motion carried.

100

101 Meeting adjourned at approximately 3:58 p.m. CT.

102

103

104

105

Ferne Haddock-Executive Secretary

Date