

Meeting Minutes for the SD Interagency Coordinating Council

January 23, 2019 ~ 3:00-5:00 CST
Meeting
MacKay Building ~ MC 5~Skype Meeting
Pierre, SD 57501

Members Present

Katherine Schmidt
Jordan Mounga
Katie Wiseman
Rochelle Holloway
Rebecca Poelstra
Kim Brink
Leonard Suel
Michelle Martin
Dr. Mary Bowne
Carla Miller
Carroll Forsch
Sarah Aker
Valerie Kelly
JoLynn Bolstrom
Laura Johnson Frame
Jodi Berscheid

Members Absent

Sarah Brown
Cindy Fisher
Grethen Brodkorb
Kristi Swier

Birth to 3 Staff

Sarah Carter, Crystal Goeden, Steve Livermont, Janet Penticoff, Vicki Linn and Kristin Jerome

Guests

None

Public

None

Chair Laura Johnson Frame called the meeting to order at 3:02 pm and called the roll.

Call for a motion to accept the agenda:

Motion by *Katherine Schmidt*; 2nd *Jolynn Bolstrom*; Motion carried

Laura Johnson-Frame noted a correction in the minutes; her name was listed incorrectly.

Call for a motion to accept the corrected minutes of the *November 2018 Meeting*:
Motion by *Carla Miller*; 2nd *Rebecca Poelstra*; Motion Carried

Introductions

N/A

Public Comment

Chairperson Johnson-Frame opened the floor for public comment. None brought forward.

ICC Member Announcements

Chairperson Johnson-Frame welcomed three new ICC members: Michelle Martin – Provider, Special Education Director Timber Lake school district; Jordan Mouna – Parent of child in the Birth to Three program; Katie Wiseman – Parent of child in the Birth to Three program.

Head Start Collaboration Updates

Due to Kristi Swier, HSCO, absence Sarah Carter updated ICC on the SDStepAhead website that is specifically for parents and caregivers of children ages birth through 5. The site hosts the Early Learning Guidelines and many resources for families. The site is up and running but still a work in progress.

FFY 2017 SPP/APR (JULY 1, 2017-JUNE 30, 2018)

Steve Livermont, Birth to Three data manager, presented Part C FFY2017 SPP/APR data which will be submitted by February 1, 2019. Steve reported on each of the federal indicators C1 through C10. Each indicators historical data, target and current data were relayed. This information, once submitted through the OSEP website GRADS360, will be posted on the DOE website. Steve related indicator C11, known as the State Systemic Improvement Plan was not being covered as that is not due until April 1, 2019.

ICC member Jodi Berscheid asked if there was additional documentation needed related to “exceptional family circumstances” as noted on the SPP/APR. Birth to Three team members related the circumstances are noted on the child’s IFSP and state staff review each of them and determine if it can be classified as such.

Birth to Three Updates

Sarah Carter, Birth to Three director, provided ICC members with the federal Results Driven Accountability process (RDA) and the new Differentiated Monitoring that OSEP will be using to evaluate all Part C programs. This new monitoring system includes the push for all Part C programs to focus on ensuring improved outcomes for infants, toddlers with disabilities and their families. The RDA also ensures implementation of the state’s State Systemic Improvement Plan (SSIP) otherwise known as Indicator C11. The State Systemic Improvement Plan (SSIP) is a multi-year ambitious, yet achievable plan to increase capacity of the state early intervention system to implement, scale up and sustain evidence-based practices to improve results for children with disabilities and their families. OSEP has outlined SSIP as a five-year plan with three distinct phases. Carter related the work of the stakeholders in each of the phases with the result of the South Dakota Theory of Action which focuses on family engagement and the implementation of a routines-based evidence-based practice. The state will be submitting Phase III Year 3 April 1, 2019.

Vicki Linn, Birth to Three professional development specialist, presented information on the continued learning professional development that is taking place with service coordinators in the implementation of the Routines Based Interview with families. Director Carter related, this process is part of the Part C accountability

to assure OSEP that along with training assurances the state must produce evidence that the evidence-based practice is being implemented as intended.

The RBI Boot Camp training for direct service providers, which previously was offered face-to-face across the state, has been moved to an online platform. All new providers and any provider who did not attend a face-to-face RBI Boot Camp will need to complete this training. This training is an introduction to the Birth to Three Routines Based Interview conducted by service coordinators and explains the Birth to Three process.

Linn provided ICC members with an overview of the Bright Beginnings professional development that all direct service providers will need to complete. This professional development is required for providers to learn the routines-based home visiting evidence-based practice the state has adopted from the University of Nebraska Lincoln. The Bright Beginnings PD focuses on three SD Birth to Three priorities 1) enhancing family engagement; 2) routines-based home visits; and 3) promoting parents' competence, confidence and effectiveness. The Bright Beginnings consists of four main training components, the first is the RBI Boot Camp; the Bright Beginnings training consisting of online and one face-to-face meeting; a reliability review consisting of the peer-to-peer coaching and concluding with a fidelity review to ensure providers are implementing the practice as intended.

To date the state 20 direct service providers consisting mainly of private providers are recognized Bright Beginnings providers meaning they have completed all the training requirements and met the fidelity review process. At time of the ICC meeting 20 additional providers had completed the training and were in the process of pursuing the reliability. As of January 21st, 27 additional providers began the third cohort of trainees. A fourth cohort is scheduled to begin July 2019. The Birth to Three office in collaboration with Black Hills Special Services received a grant from the SD Developmental Disabilities Council. Funds from this grant will support the costs associated with the July 2019 cohort. As part of the grant, only from school district and educational cooperative providers and/or contractors will be accepted.

Feedback from Bright Beginnings trained providers relate the positive impact this new practice has with families and ultimately children meeting their outcomes. As such, the state has directed service coordinators to seek out providers in accordance with the training requirements. Service delivery for IFSPs will be first Recognized Bright Beginnings providers, if none available service coordinators will seek out providers who are currently in the Bright Beginnings training, if there are none available service coordinators will seek out providers who have attended an RBI Boot Camp either face-to-face or online. Providers who have not attended any professional development will be considered after this.

Director Carter informed ICC members of upcoming federal reporting that will be due in February, April and May. During the April ICC meeting the Part C grant application budget will be reviewed.

2019 ICC Chair Update

Chair Johnson-Frame opened the floor for nominations for 2019 ICC Chair. Carrol Forsch nominated Sarah Aker; 2nd Carla Miller. Chair asked for any other nominations. Hearing none motion passed.

Adjournment

Motioned to Adjourn – *Jodi Berscheid*; 2nd *Leonard Suel*; Adjourned at 4:56 pm

Upcoming Meetings

April 10th 3:00 to 5:00 pm CT (webinar)

DRAFT