

PROFESSIONAL ADMINISTRATORS PRACTICES AND STANDARDS COMMISSION

January 17, 2023 @9:30 a.m. CT
VIRTUAL

Location: MacKay Building, MCR 2
800 Governors Drive, Pierre South Dakota

Public Access: 1-346-248-7799 Meeting ID: 915 6768 8162 Passcode: 447975

Present: Peter Books
Via ZOOM: Linda Heerde
Chantal Ligtenberg
Daniel Martin
Darla Mayer
Samantha Walder

Absent: Erin Brenden

Via ZOOM: Paul Bachand, Commission Counsel
@ MacKay: Ferne Haddock - Executive Secretary

Others other members of the public via telephone
present

Call to Order and Roll call

Chairman Walder called the meeting to order at approximately 9:33 a.m. CT.

Roll Call: a quorum of the PAPSC membership was present.

Adoption of Agenda

Motion by Books second by Ligtenberg to adopt the January 17, 2023, agenda. Voice vote. All present voted in favor. Voting aye: Books, Heerde, Ligtenberg, Martin, Mayer and Walder. Motion carried.

Approval of Minutes

Motion by Heerde second by Martin to approve December 27, 2022, minutes Voice vote. All present voted in favor. Voting aye: Books, Heerde, Ligtenberg, Martin, Mayer and Walder. Motion carried.

Election of officers

Election of Chairman

Ligtenberg nominated Walder for Chairman for 2023.

Motion by Books second by Martin that nominations cease, and a unanimous ballot be cast for Walder for Chairman 2023. Voice vote. Voice vote. All present voted in favor. Voting aye: Books, Heerde, Ligtenberg, Martin, Mayer and Walder. Motion carried.

Election of Vice Chairman

Ligtenberg nominated Books for Vice Chairman 2023.

Motion by Martin second by Mayer that nominations cease, and a unanimous ballot be cast for Books for Vice Chairman 2023. Voice vote. All present voted in favor. Voting aye: Books, Heerde, Ligtenberg, Martin, Mayer and Walder. Motion carried.

Appoint Executive Secretary

Motion by Books second by Heerde to appoint Ferne Haddock executive secretary Voice vote. All present voted in favor. Voting aye: Books, Heerde, Ligtenberg, Martin, Mayer and Walder. Motion carried.

Designate Commission Counsel

Motion by Ligtenberg second Books by to designate Paul Bachand and Jenna Severyn as Commission Counsel. Voice vote. All present voted in favor. Voting aye: Books, Heerde, Ligtenberg, Martin, Mayer and Walder. Motion carried.

PAPSC Annual Report-2022: (SDCL 13-43-39)

Motion by Heerde second by Ligtenberg to accept the PAPSC Annual Report-2022 as presented and authorize the Chairman to sign the report and submit the report to the South Dakota Board of Education Standards. Voice vote. All present voted in favor. Voting aye: Books, Heerde, Ligtenberg, Martin, Mayer and Walder. Motion carried.

Public Comment (SDCL 1-25-1)

No public comment.

Department of Education 2023 Legislative Report

Amanda LaCroix, Senior Staff Attorney, DOE gave a report on SB 39.

Executive Session (SDCL 1-25-2)

Motion by Books second by Ligtenberg to go into executive session to discuss legal issues with Commission Counsel. Voice vote. All present voted in favor. Voting aye: Books, Heerde, Ligtenberg, Martin, Mayer and Walder. Motion carried.

Commission went into executive session at approximately 10:19 a.m. CT.

Commission came out of executive session at approximately 11:01 a.m. CT.

Previous Business

PAPSC 2022-12

PAPSC 2022-14

Motion by Books second by Martin that PAPSC 2022-14 be dismissed. Roll call vote. All present voted in favor. Voting aye: Books, Heerde, Ligtenberg, Martin, Mayer and Walder. Motion carried.

Adjournment

Motion Ligtenberg second by Heerde to adjourn. Voice vote. All present voted in favor. Voting aye: Books, Heerde, Ligtenberg, Martin, Mayer and Walder. Motion carried.

Meeting adjourned at approximately 11:04 a.m. CT.

Ferne Haddock-Executive Secretary

date