AGENDA

South Dakota State Emergency Response Commission

Monday, December 18, 2017 10:00 a.m. Central

- 1. Introductions
- 2. Call to Order and Roll Call
- 3. Approval of September 12, 2017, SERC Meeting Minutes
- 4. HMEP Grants, Training, and Planning Report OEM
- 5. National Advisory Council for FEMA Tina Titze
- 6. Regional Response Team (RRT) Meeting Report Kim McIntosh
- 7. Update Recent spill and storage reporting Kim McIntosh
- 8. Updated Tier II Reports DENR
- 9. LEPC Grants DENR
- 10. Other Business
- 11. Adjourn

Held via the Digital Dakota Network at the Following Locations:

Brookings, South Dakota

Department of Transportation

Pierre, South Dakota

State Capitol Building

2131 34th Avenue Basement – Studio A – Room B12

Mitchell, South Dakota Rapid City, South Dakota

Mitchell Technical Institute Rapid City/Pennington County Emergency Management

Room TC 155 130 Kansas City St. Suite 130 1800 E Spruce St

Livestreaming at: http://sd.net

Notice is given to individuals with disabilities that this meeting is being held in a physically accessible location. Please notify the Department of Environment and Natural Resources at least 48 hours before the meeting if you have a disability for which special arrangements must be made at the meeting. The telephone number for making arrangements is (605) 773-3296.

The audio recording for this meeting is available on the South Dakota Boards and Commissions Portal at http://boardsandcommissions.sd.gov/Meetings.aspx?BoardID=36.

Minutes of the South Dakota Emergency Response Commission Meeting

Holiday Inn Express 22 Lee Street Deadwood, SD

September 12, 2017 5:00 p.m. MDT

INTRODUCTIONS: The commission members introduced themselves.

<u>CALL TO ORDER AND ROLL CALL:</u> Chairman Robert McGrath called the meeting to order. A quorum was present.

<u>COMMISSION MEMBERS PRESENT:</u> Robert McGrath, Patrick Snyder, Kim McIntosh, Paul Merriman, Tina Titze, Dustin Willett, Andrew Canham, and John Forman.

COMMISSION MEMBERS ABSENT: Becky Pitz and Mike Carter.

OTHERS PRESENT: See attached attendance sheet.

<u>APPROVAL OF JUNE 26, 2017, MEETING MINUTES:</u> Motion by Titze, seconded by Forman, to approve the minutes from the June 26, 2017, State Emergency Response Commission meeting. Motion carried unanimously.

<u>CHEMICAL FACILITY ANTI-TERRORISM STANDARDS (CFATS) PROGRAM</u>
<u>OVERVIEW:</u> Thad Fitch, Department of Homeland Security, Rapid City, SD, presented an overview of the CFATS program. He answered questions from the audience.

<u>EPA UPDATE, TABLE TOP EXERCISE, CAMEO TRAINING</u>: Lori Reed, EPA Region 8, provided an update on EPA activities regarding the hazardous rail storage issue, the Clean Power Plan, the Clean Water Act, and Confined Animal Feeding Operations (CAFOs).

Ms. Reed reported that there will be a Regional Response Team meeting October 17-18, 2017, in Denver, CO. She encouraged the SERC members and staff to attend that meeting.

Ms. Reed discussed the Local Government Reimbursement Program and CAMEO software training offered by EPA Region 8. She also distributed a list of training and resources that EPA Region 8 offers to states in the region.

State Emergency Response Commission September 12, 2017, Meeting Minutes

Ms. Reed noted that the 2018 Western Region SERC/TERC conference will take place January 30-31, 2018, in Seattle, Washington.

Ms. Reed discussed a table top exercise provided by EPA Region 8 that is solely focused on emergency plans.

<u>LEPC GRANT APPLICATION PACKAGE</u>: Ms. Kindt distributed copies of the draft copy of the LEPC grant application package. The grant package will be mailed to the LEPCs and emergency managers. The deadline for submittal of applications is November 30, 2017. Applications not postmarked, received, or hand-delivered by the deadline will not be accepted.

Ms. Kindt reported that \$45,468 is available for LEPC grants this year. Only active LEPCs are eligible to apply for grant funds. Individual grant amounts will be determined by a distribution formula. The first \$16,500 will be divided evenly among LEPCs that qualify for and have applied for a grant. The remaining amount will be divided among the qualifying LEPCs based on the number of facilities that paid Tier II fees for the reporting year from which the grant is funded. Increasing facility compliance can result in an increase in grant funds for future years.

Ms. Kindt requested approval of the grant application package.

Motion by Willett, seconded by Snyder, to approve the grant application package and to authorize Ms. Kindt to distribute it to the LEPCs and emergency managers. Motion carried unanimously.

<u>HMEP GRANTS, TRAINING AND PLANNING REPORT</u>: Autumn Stout, Office of Emergency Management, provided the quarterly review of training and planning grant activities.

Ms. Stout reported that about \$87,500 is remaining in the 2016 grant. There are several projects that haven't yet submitted reimbursements requests. If there are any excess 2016 grant funds, those funds will be rolled over into grant year 2017.

For grant year 2016, fifteen projects were completed. A total of 167 students were trained through the hazmat classes, and a total of nine personnel attended hazmat continuing education conferences.

Training for Sioux Falls Fire Rescue was set up then cancelled due to Hurricane Harvey. Approximately \$6,500 was allocated for this training. Staff is currently working with Sioux Falls Fire Rescue on re-allocating the funding, and it will likely be rolled over to the 2017 grant year.

Pennington County also had to cancel a hazmat exercise. Approximately \$2,600 was allocated for that exercise, and those funds will be rolled over to the 2017 grant year.

The continuing application for FY 2017 funding has been submitted to DOT/PHMSA. The State is slated to be awarded \$143,519.00. This agreement should be issued by DOT/PHMSA this month.

State Emergency Response Commission September 12, 2017, Meeting Minutes

Ms. Stout noted that Dustin Willett attended the 2017 Western Regions SERC/TERC conference. Eighty percent of the cost for Mr. Willet to attend meeting was funded through the HMEP program and 20 percent was provided using LEPC grant funds. She stated that if a SERC member is interested in going, HMEP grant funds can again be used to pay for 80 percent of the cost.

Mr. Willett volunteered to attend the conference in 2018.

Chairman McGrath requested SERC approval for Mr. Willett to attend and be reimbursed for attending.

Motion by Titze, seconded by Snyder, to approve using SARA fees to provide 20 percent of the cost of Dustin Willett's attendance of the 2018 Western States SERC meeting in Seattle, WA. A roll call vote was taken, and the motion carried with McIntosh, Forman, Merriman, Titze, Snyder, Canham, and McGrath voting aye. Willett abstained from voting.

Chairman McGrath asked Mr. Willett to provide a summary of the Western States SERC meeting at the March 2018 SERC meeting.

Mr. Willett stated that if the SERC members, staff, or anyone from the public has a concern they would like him to bring forward during the Western States SERC meeting, please let him know.

Ms. Stout answered questions from the SERC regarding the HMEP grants.

Ms. Stout noted that she and Chairman McGrath had discussed possibility of hosting statewide training to provide hazmat awareness and hazardous operations. They also discussed the potential of holding an annual hazmat conference.

Chairman McGrath noted that the possibility of holding a hazmat conference will be placed on the SERC agenda for discussion sometime in the future.

<u>REGIONAL HAZMAT TEAM UPDATE</u>: Tina Titze, Office of Emergency Management, presented an updated prepared by Stefan Pluta, director, Officer of Homeland Security, regarding South Dakota Task 1, previously referred to as the Regional Hazmat Teams. South Dakota Task Force 1 is conducting training in September and October specific to field force extrication related to the various planning efforts that state agencies are doing as well as local and law enforcement agencies related to civil unrest preparations for multiple reasons.

Mr. Willett stated that he is a member of South Dakota Task Force 1, and he recently attended a field force extrication course held in Rapid City.

<u>OTHER BUSINESS</u>: Kim McIntosh reported that DENR and county emergency managers have been involved in training and table top exercises with some of the pipeline facilities in the state.

State Emergency Response Commission September 12, 2017, Meeting Minutes

Ms. McIntosh noted that she represents the state on the regional response team so she will be attending the meeting October 17-18, 2017, in Denver, CO. Mr. McIntosh will provide an overview of that meeting during the next SERC meeting.

Tina Titze stated that she has been selected for the National Advisory Council for FEMA. The council advises the FEMA director.

The next SERC meeting is December 18, 2017, from 10:00 a.m. to noon Central Time via the Digital Dakota Network at sites in Pierre, Brookings, Mitchell, and Rapid City.

<u>ADJOURN:</u> Motion by Willett seconded by Titze, that the meeting be adjourned. Motion carried unanimously.

Chairman	Date	Witness	Date

STATE EMERGENCY RESPONSE COMMISSION ATTENDANCE SHEET

DATE 9-12-17	LOCATION Holiday Jun	Express, Deadwood, SO
NAME <i>(PLEASE PRINT)</i>	ADDRESS	REPRESENTING
Scott L. DAVES	225 5 Pierre St. Pierre SD	us DHS
Robert Hill	520 3Nd ST. STE210	Brookings County EM
Brad Christensen	102 2 whitecar Ar Cregion SD	Gregory Co FM
Thool Pital	(CSI)	DHS
Rone Larson	so shermanst	Law. Co Em
Katheryn Benton	Chanborlain 3	Beule/Buffalo nEPC
Jeff Bathke		Q Danson Courty EM
Mark Jenises	200 E 4th for Midel SD	Dovison County EM
Mark w Toennies	BUX 309 Failten 50	Faulle County EM
Boblan Winsen	Pierre, SD	BIT State Padio
Lore Reed	Denver 6	EPA
Kelsey Newling	Pierre SD	SDDENR
Trish Kind+	SDDENR Pierre	SD DENR
FRED WELLS	13060 193 RO ST, VALCE	BUTTE CO LEPC
Autumn Stout	Pierre, SD	SDOEM
Douglas Hunfrods	200 & Center Madies SD	lake Co EM
Kevin Kzyser	Alexandria, SD	Hanson Co. Em
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SD Office of Emergency Management

Memorandum

To: South Dakota State Emergency Response Commission (SERC)

From: Autumn Stout, HMEP Grant Administrator

Date: December 18, 2017

Re: Quarterly FFY2016/FFY2017 HMEP Grant Report

FFY 2016 Grant Award Amounts:

• Federal Share: \$144,617.00

• Non-Federal Share (Match): \$36,154.00

• Total: **\$180,771.00**

FFY 2016 Federal Share Spent/Remaining To-Date:

• Spent: \$103,271.26 (projects) + \$25,258.83 (personnel, operating, supply, and indirect costs) = \$128,530.09

Remaining: \$16,086.91

- \$6,465.00 has been re-allocated to Sioux Falls Fire Rescue for FY 2017 due to an unforeseen cancelled project in FY 2016;
- \$8,300.00 will be spent on a TEEX Pipeline Awareness/Operations course in the spring, likely hosted in Pierre;
- \$1,225.00 will be used for Dustin Willett's attendance at the Western Regions SERC Conference;
- o Total=\$15,990.00

FFY 2017 Grant Award Amounts:

• Federal Share: **\$143,519.00**

• Non-Federal Share (Match): \$35,880.00

• Total: \$179,399.00

FFY 2017 Federal Share Spent/Remaining To-Date:

• Spent: **\$8,942.58** (projects)

Remaining: \$134,576.42



HMEP Grant Year 2016

- Twenty-six projects were completed (two hazmat courses in Codington County, a Hazmat IQ Decon training, ARFF Spring Live Burn training, ARFF Fall Live Burn training, Blue Card online training, attendance at the IAFC conference, and attendance at the Safe Transportation Training Specialists training for Aberdeen Fire & Rescue, three hazmat courses in Edmunds County, hazmat plan updates/rewrites for Spink, Douglas, Aurora, and Hand Counties, commodity flow studies for Hanson, Lake, and Fall River Counties, attendance at the FDIC and IAFC conferences for a total of three personnel, a Hazmat IQ course, and attendance at the Safe Transportation Training Specialists training for Sioux Falls Fire Rescue, attendance at the Safe Transportation Training Specialists training for Watertown Fire Rescue, attendance at a hazmat training at the Security and Emergency Response Training Center in Pueblo, Colorado for two personnel from the Rapid City Fire Department). A total of 257 students were trained through the hazmat classes and a total of nine personnel attended hazmat continuing education conferences.
- One training for Sioux Falls Fire Rescue (TEEX Pipeline Technician training at the Texas A&M facility in College Station, TX) was cancelled due to Hurricane Harvey. \$6,465 was allocated for this training, which was rolled over and re-allocated to the 2017 grant year.

HMEP Grant Year 2017

- Through the FY 2017 grant, funding was awarded to complete six hazmat plan updates/rewrites, one
 hazmat exercise, four hazmat awareness/operations trainings, attendance at five hazmat
 trainings/conferences for Aberdeen Fire Rescue, attendance at four hazmat trainings/conferences for
 Sioux Falls Fire Rescue, and attendance at five hazmat trainings/conferences for Watertown Fire Rescue.
- Two projects have been completed (attendance at the Hot Zone conference in Houston for three personnel from Watertown Fire Rescue and attendance at the TEEX Transportation Specialist training for one member of Sioux Falls Fire Rescue).



DRAFT - NOT FINAL

LEPC Grant Applications

5	ant Appn	cations										
LEPC	Application submitted	Attestation Form?	2017 Active/ Roster ?	Date Bylaws Adopted	Date Officers Elected	4 Meeting Dates	Date of Annual Plan Update	Date of Last Exercise	Plans for Funds	Expenditure Sheet	Carryover sheet?	Grant Amount
Beadle	Yes	Yes	Yes	1/24/06 amended 6/10/09	2/7/17	11/8/16, 2/7/17, 5/9/17, 7/11/17	11/3/17	10/4- 5/17	Training, haz mat exercise, HHW disposal	Yes	Yes	\$1,728.20
Bennett	Yes	Yes	Yes	4/25/15	4/27/17	10/27/16, 1/26/17, 4/27/17, 7/27/17	Aug-17	7/27/17	LEPC expenses & HM response training/equipment for responders	Yes	Yes	\$536.57
Bon Homme	Yes	Yes	Yes	2/22/17	2/22/17	2/22/17, 5/24/17, 8/16/17, 11/15/17	8/16/17	6/14/17	mobile command trailer improvements, 1st responder training, exercise expenses, office supplies, public announcements	Yes	Yes but n/a	\$962.15
Brookings	Yes	Yes	Yes	10/10/98 amended 8/14/03	2/16/17	2/16/17, 5/18/17, 8/17/17, 11/16/17	8/17/17	11/28/17	promote LEPC - Booth, quarterly meetings	Yes	Yes	\$1,841.69
Brown	Yes	Yes	Yes	9/1/98 - revised 9/2004	11/15/17	1/17/17, 2/21/17, 3/21/17, 4/18/17, 5/16/17, 6/20/17, 7/18/17, 8/15/17, 9/19/17, 10/17/17, 11/21/17	11/15/17	8/29/17 - airport full scale	none identified	Yes	Yes	\$2,011.93
Brule/Buffalo	Yes	Yes	Yes	7/15/09	10/9/17	10/5/16, 1/17/17, 4/20/17, 8/16/17	8/16/17	4/18- 20/17	Supplies, trailer upkeep, training	Yes	Yes	\$1,047.27
Butte	Yes	Yes	Yes	10/19/16	10/19/16 new election will be 12/6/17	4/5/17, 6/7/17, 10/4/17, 12/6/17	10/17/17	Aug-16	meeting expenses	Yes	Yes	\$1,104.01
Charles Mix	Yes	Yes	Yes	Jul-09	10/18/16	10/18/16, 1/17/17, 4/11/17, 7/18/17	10/18/16	1/17/17 - tabletop	laptop & accessories	Yes	Yes	\$877.03
Clark	Yes	Yes	Yes	3/19/17	3/19/17	10/21/16, 3/19/17, 6/23/17, 8/18/17	6/23/17	6/12/15	haz mat plan. Commodity flow study, hazmat equipment	Yes	Yes	\$905.41

Clay	Yes	Yes	Yes	2/24/92	1/12/17	10/13/16, 1/12/17, 4/13/17, 7/13/17	2/10/17	6/11/17	meals, office-training-EOC supplies, responmder equipment	Yes	n/a	\$763.54
Codington	Yes	Yes	Yes	Oct-96 & revised March-15	11/14/17	11/15/16, 3/14/17, 6/14/17, 9/19/17	1/30/17	4/28/16	supplies, training, equipment, publishing, LEPC meeting meals	Yes	n/a	\$1,586.34
Custer	Yes	Yes	Yes	8/25/95	1/23/13	12/7/16, 4/12/17, 5/10/17, 7/26/17	1/10/17	4/22/17	info. requests, HM response, planning	Need expenditure sheet	n/a	\$791.92
Davison	Yes	Yes	Yes	Jan-92	1/11/17	10/12/16, 1/11/17, 4/12/17, 8/9/17	10/11/17	8/26/17	Air card - internet service for eneregency situations	Yes	n/a	\$1,217.50
Day	Yes	Yes	Yes	10/2/03	5/25/17	2/23/17, 5/25/17, 9/21/17, 11/9/17	9/21/17	5/22/17	public notice of meetings - training materials and supplies	Yes	Yes	\$962.15
Edmunds	Yes	Yes	Yes	7/6/00	4/6/17	10/13/16, 1/7/17, 4/6/17, 7/5/17	9/15/17	3/20/17	office supplies, postage, meeting expenses, training, & equipment	Yes	Yes	\$905.41
Fall River	Yes	Yes	Yes	4/5/16 reviewed/ revised annually	10/4/17	10/5/16, 1/4/17, 4/5/17, 7/5/17	10/5/17	7/27/17	inspect pipeline, booth hand out materials, office & training supplies, absorbants,	Yes	Yes	\$1,018.90
Grant	Yes	Yes	Yes	6/18/05	1/11/17	1/11/17, 4/12/17, 7/19, 17. 10/11/17	8/23/17	6/2/17	foam, hazard vulnerability class	Yes	Yes	\$1,047.27
Hand	Yes	Yes	Yes	6/13/06	12/13/16	2/14/17, 4/11/17, 6/13/17, 8/8/17, 10/10/17, 12/12/17	2/14/17	9/26/12	publish meeting minutes, commodity flow study, haz mat response equipment,LEPC meeting supplies	Yes	Yes	\$763.54
Hanson	Yes	Yes	Yes	1/16/07	1/18/16	1/18/17, 4/19/17, 7/20/17, 10/18/17	1/17/17	8/26/17 Dive exercise	office supplies, salary for time to update the plan and handle grants, and other LEPC activities.	need signed expenditure sheet	Yes	\$706.80
Hyde	Yes	Yes	Yes	3/30/98	12/26/16	12/26/16, 3/29/17, 6/28/17, 9/27/17	9/27/17	9/27/17	general office expenses, exercise, plan revision & updates, meetings, training courses, 1st responders	Yes	n/a	\$791.92
Kingsbury	Yes	Yes	Yes	9/30/02	3/21/17	12/14/16, 3/21/17, 6/27/17, 9/27/17	3/21/17	8/26/17	office expenses, meeting expenses, training expenses, hazmat supplies	Yes	Yes	\$1,075.64

Lake	Yes	Yes	Yes	7/15/09	1/18/17	10/19/16, 1/18/17, 4/19/17, 7/19/17, 10/18/17	Sep-17	6/14/17	meeting refreshments, training, exercise refreshments, safety items for responders, equipment for the hazmat trailer, rail training evet, brooms and shovels for trailer	Yes	n/a	\$1,217.50
Lawrence	Yes	Yes	Yes	1/27/17	1/25/17	1/27/17, 4/6/17, 7/20/17, 10/25/17	5/26/17	6/6/17	meeting expenses, advertising, emergency preparedness fair, Haz Mat Equipment	Yes	n/a	\$962.15
Marshall	Yes	Yes	Yes	3/7/93	10/18/17	10/19/16, 1/18/17, 4/19/17, 7/19/17	Oct-17	8/27/17	LEPC expenses and training	Yes	Yes	\$763.54
McPherson	Yes	Yes	Yes	2/7/17	5/4/17	2/7/17, 5/4/17, 8/9/17, 11/16/17	2/7/17	Drill with Edmund s County at Mina	match for plan rewrite & hazmat level 1 training	Yes	Yes	\$763.54
Mellette	Yes	Yes	Yes	Jan-16	1/5/17	1/5/17, 4/6/17, 7/6/17, 10/5/17	1/9/17	need date of last exercise	establish emergency notificaiton system	need expenditure sheet	need balance on carryover sheet	\$451.45
Miner	Yes	Yes	Yes	9/11/00 & revised 3/31/10	2/16/17	12/12/16, 2/16/17, 5/11/17, 10/12/17	Sep-12	Aug-17	exercises, postage, newspaper stories, office supplies, EM desk computer, printer for EOC, fire dept needs	Yes	Yes	\$621.68
Minnehaha	Yes	Yes	Yes	Jul-79	2/15/17	10/19/16, 12/21/16, 2/15/17, 4/19/17, 6/21/17, 8/16/17	8/16/17	7/26/17	Haz Mat planning & equipment	Yes	Yes	\$4,764.04
Moody	Yes	Yes	Yes	2008 revised 2014	10/23/17	10/24/16, 1/23/17, 4/24/17, 7/24/17	Jan-17	7/28/16	2 gas monitors and calibrtation kits	Yes	n/a	\$791.92
Pennington	Yes	Yes	Yes	2/18/15 11/9/16	11/15/17	2/15/17, 5/17/17, 8/23/17, 11/15/17	11/15/17	6/2217 USPS, 8/2/17 pipeline, 11/16- 17/17 pipeline	haz mat cleanup, equipment/software for haz mat team, haz mat training, LEPC marketing/public awareness, Lunch for LEPC meetings	Yes	n/a	\$3,317.05

Perkins	Yes	Yes	Yes	4/22/97	3/22/17	12/15/16, 3/22/17, 6/28/17, 9/28/17	10/30/17	2/27/14	haz mat plus awareness training lass - cost of maintaining & improiving LEPC operations & organization	Yes	Yes	\$848.66
Potter	Yes	Yes	Yes	2/28/96	1/18/17	1/18/17, 3/15/17, 6/28/17, 8/16/17	11/28/17	8/22/16	office supplies, postage, adds in paper, training	Yes	Yes	\$706.80
Roberts	Yes	Yes	Yes	Sep-04	12/15/16	12/15/17, 3/16/17, 6/15/17, 9/21/17	Sep-17	Apr-17	Training expenses, office expenses, exercise expenses	Yes	Yes	\$1,075.64
Spink	Yes	Yes	Yes	2/11/00	9/8/16	11/21/16, 2/20/17, 4/26/17, 7/13/17	Mar-17	2/20/17	meeting refreshments, office expenses, VFD equipment	Yes	n/a	\$1,018.90
Todd	Yes	Yes	Yes	12/3/14	1/18/17	1/18/17, 4/18/17, 9/4/17, 11/9/17	1/18/17	10/18/17	sandbags, absorbent,spill kits, refreshments for hazmat exercises, trainings, and meetings	Yes	Yes	\$564.94
Turner	Yes	Yes	Yes	1998	1/26/17	11/17/17, 1/26/17, 4/22/17, 7/12/17	4/22/17	4/22/17	training, training materials, hazmat equipment	need	n/a	\$1,018.90
Union	Yes	Yes	Yes	11/21/02 amended 4/12/17	12/28/17	12/28/16, 2/22/17, 4/12/17, 9/6/17	4/12/17	4/12/17	2018 full scale exercise	Yes	n/a	\$1,075.64
War Hawk	Yes	Yes	Yes	4/25/13	11/14/16	12/6/16, 3/17/17, 8/17/17, 9/28/17	Jan-17	Tabletop planned for Decemb er	Office supplies, updating laptop computers, travel expenses for LEPC	Yes	Yes	\$1,557.97
Yankton	Yes	Yes	Yes	Dec-13	Jan-17	2/28/17, 5/17/17, 8/17/17, 10/25/17	2/28/17	8/17/17 tabletop	plan update, purchase equipment, install mobile communication erquipment, exercise, materials	Yes	n/a	\$1,302.62

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