

Minutes of the
South Dakota Emergency Response Commission Meeting
Conducted via the Digital Dakota Network

State Capitol Building
Pierre, SD

Department of Transportation
Brooking, SD

Rapid City/Pennington County Emergency Management
Rapid City, SD

Mitchell Technical Institute
Mitchell, SD

December 15, 2015
10:00 a.m. CT

CALL TO ORDER AND ROLL CALL: Chairman Robert McGrath called the meeting to order. The roll was called and a quorum was present. He thanked Joe Nadenicek, who is retiring, for his years of service to the SERC and the state of South Dakota.

COMMISSION MEMBERS PRESENT: Robert McGrath, Joe Nadenicek, Becky Pitz, Patrick Snyder, Tina Titze, and Mike Erickson sitting in for Paul Merriman.

COMMISSION MEMBERS ABSENT: Mike Carter, Andrew Canham, Dustin Willett, and John Forman

PRESENT VIA TELEPHONE CONFERENCE CALL: Mary Beth Vasco, FEMA Region VIII, and Lori Reed, EPA Region VIII.

OTHERS PRESENT: See attached attendance sheets.

INTRODUCTIONS: Participants at the DDN sites introduced themselves.

APPROVAL OF MINUTES FROM SEPTEMBER 15, 2015, MEETING: Motion by Nadenicek, seconded by Titze, to approve the minutes from the September 15, 2015, State Emergency Response Commission meeting. A roll call vote was taken, and the motion carried unanimously.

LEPC GRANT AWARDS: Trish Kindt reported that there are 60 different LEPCs or designated areas that are LEPCs in South Dakota. Five of those are inactive. Even though the SERC appoints members for those LEPCs, they are not meeting any of the requirements for being eligible for the LEPC grants.

This year 36 LEPCs have indicated that they meet the requirements of being an active LEPC, therefore, they are eligible to apply for a grant. Ms. Kindt noted that she had provided the SERC members with a list of the 36 LEPCs, along with a table showing the date of the LEPC meetings, the date the LEPC elected officers, the date that the annual response plans were updated, the date of the LEPC's last HazMat exercise, and the date the LEPC bylaws were approved.

Ms. Kindt noted that Mellette County intends to write new bylaws. Aurora and Perkins counties didn't meet the quarterly meeting requirement. B of these LEPCs met four times during the past year, but the meetings were not exactly quarterly. Aurora County did hold another LEPC meeting on November 17, 2015, but this meeting was not included on the table given to the SERC members.

This year \$56,055.51 is available to award. Ms. Kindt stated that according to law, the first \$16,500 of this amount is to be distributed equally among the grant recipients. That amounts to \$458 per LEPC. The remaining funds, \$39,555.51, are awarded based upon how many Tier II facilities that pay the fee are located in each LEPC area. Ms. Kindt noted that the table shows the grant award for each LEPC.

Ms. Kindt recommended that the SERC approve grants in the amounts shown on the table for all 36 of the eligible LEPCs that applied.

Motion by Titze, seconded by Nadenicek, to approve grants for the 36 LEPCs in the amounts listed on the table. A roll call vote was taken, and the motion carried unanimously.

FEDERAL UPDATES: Lori Reed reported on recent activities of EPA Region VIII and Mary Beth Vasco, reported on recent activities of FEMA Region VIII. They both participated in the meeting via telephone conference call.

HMEP GRANTS TRAINING AND PLANNING REPORT: Bob Van Winsen provided a fourth quarter review of the FFY 2014 HMEP Training and Planning grant activities.

Mr. Van Winsen reported that most of the goals that were set were met. One of the problems with meeting the awareness training goal was lack of attendance projected. The Eventbrite system was used to register for the classes. Deadlines were given, and if enough people didn't register, the class could be cancelled.

The hazmat plan numbers were up this year. Mr. Van Winsen attributed the increase to involving the planning districts. The extension that was requested and approved allowed Butte County to complete their hazmat plan.

HMEP grant personnel came to Pierre in September from Washington DC to conduct a site visit. One of their suggestions was that the agreement used to allocate funds to the locals be updated. Mr. Van Winsen noted that this has been completed, and the new agreement will be used for the 2015 grant. The second suggestion was to create a reporting system so progress can be monitored throughout the performance period of the grant. That has been incorporated in the new agreement.

Mr. Van Winsen requested guidance from the SERC members regarding whether or not it would be appropriate to use someone's hazmat plan as a template or as an example for those who are not familiar with preparing a hazmat plan.

Ms. Kindt stated that the hazmat plans are open to the public.

Chairman McGrath stated that before using a county's hazmat plan as an example, the county should be notified.

Ms. Van Winsen noted that he intends to share the example with the planning districts that are not familiar with preparing a hazmat plan. He stated that he would notify the county whose plan will be used.

Training Grant Fourth Quarter Review

