

Minutes of the
South Dakota Emergency Response Commission Meeting

Ramada
1525 West Havens Avenue
Mitchell, SD

September 15, 2015
5:00 p.m. CDT

INTRODUCTIONS: The commission members and others in attendance introduced themselves.

CALL TO ORDER AND ROLL CALL: Chairman Robert McGrath called the meeting to order. The roll was called and a quorum was present.

COMMISSION MEMBERS PRESENT: Robert McGrath, Joe Nadenicek, Patrick Snyder, Paul Merriman, Kristi Turman, Mike Carter, and Dustin Willett.

COMMISSION MEMBERS ABSENT: Andrew Canham, Becky Pitz, and John Forman.

OTHERS PRESENT: See attached attendance sheet.

APPROVAL OF JUNE 22, 2015, MEETING MINUTES: Motion by Carter, seconded by Nadenicek, to approve the minutes from the June 22, 2015, State Emergency Response Commission meeting. Motion carried unanimously.

FEDERAL UPDATE – US EPA: Lori Reed, EPA Region VIII, updated the SERC on EPA activities pertaining to recent events including the release from the Gold King Mine.

Ms. Reed discussed Executive Order (EO) 13650 “Improving Chemical Facility Safety and Security” and she provided a demonstration on the features of the Emergency Response Application, TERA database, which is a GIS application and is available at no charge to government officials.

TRI REPORT UPDATE: Trish Kindt provided an update on TRI reports received this year. The TRI reports are reports that certain facilities submit detailing how they dispose of certain chemicals after a facility is done with them. For example, a facility will report how much of a certain chemical went to the landfill, how much of it was treated on-site, how much was recycled, how much was an air emission, etc.

Ms. Kindt reported that the department received TRI reports for 97 facilities. The reporting deadline was July 1, 2015. TRI fees were due August 1, 2015, and fees collected to date total \$79,350.

LEPC GRANT APPLICATION PACKAGE: Ms. Kindt provided the SERC with a copy of the draft grant application package, which will be mailed to the LEPCs and emergency managers. The deadline for submittal of applications is November 30, 2015. Applications not postmarked, received, or hand-delivered by the deadline will not be accepted.

Ms. Kindt reported that \$56,055 is available for LEPC grants this year. Only active LEPCs are eligible to apply for grant funds. Individual grant amounts will be determined by a distribution formula. The first \$16,500 will be divided evenly among LEPCs that qualify for and have applied for a grant. The remaining amount will be divided among the qualifying LEPCs based on the number of facilities that paid Tier II fees for the reporting year from which the grant is funded. Increasing facility compliance can result in an increase in grant funds for future years.

The SERC members had questions regarding the amount of grant funds available next year.

At the March 2015 SERC meeting, Ms. Kindt reported that the state Bureau of Information and Telecommunications (BIT) was converting the Tier II database and the TRI database from FoxPro to Sequel Server because Microsoft is no longer supporting FoxPro. The cost for BIT to convert these two databases, including an online reporting function for the Tier II facilities and preparing an online map driven application to be used by the public to see what products are stored at facilities in local communities, was more than originally estimated. Ms. Kindt had reported that this would have an impact on the amount of grant funds available to LEPCs this year.

Ms. Kindt stated that development of the database has been essentially completed, and staff does not anticipate having of future database expenses, so hopefully, the grant fund amount will not be impacted next year.

Mr. Nadenicek asked if the database duplicates anything in the EPA database that Ms. Reed presented.

Ms. Kindt stated that the state's database contains similar information, but the information included in the TERA database is provided to EPA every one or two years. DENR's new online database will contain the most up-to-date information. When a facility submits a report, the information will be available immediately.

Responding to a question from Chairman McGrath, Ms. Kindt stated that

Ms. Kindt presented more information on the state's database later in the meeting.

Ms. Kindt requested approval of the grant application package.

Motion by Willett, seconded by Merriman, to approve the grant application package and authorize Ms. Kindt to distribute the grant application package, which has a November 30 deadline. Motion carried unanimously.

HMEP GRANTS, TRAINING AND PLANNING, AND STATEWIDE COMMODITY FLOW STUDY REPORTS: Bob Van Winsen, Office of Emergency Management, provided the third quarter review of the training and planning grant activities.

For grant year 2014 planning and training grant period, the state grant administrator attended the 6 emergency management quarterly region meetings and shared information about the HMEP grant purpose, availability and performance timelines.

Mr. Van Winsen reported that for the third quarter 37 people were trained in awareness, 2 people were trained for technician, three for safety officer, 4 for cold zone, and 7 for airport rescue live burn.

Work continued with the contractor to hold awareness classes. There were some cancellations, but a couple of other agencies expressed interest in holding a course.

Grant applications are being processed and plans are being considered for the 2015 and 2016 HMEP grant. HMEP offered an extension to the 2014 grant. A 90-day extension was requested and granted so Butte County can finish its Hazmat Plan.

For the third quarter planning grant, Todd County reimbursement requests were processed for a hazardous materials exercise and to write a hazardous materials plan.

Mr. Van Winsen contacted applicants to monitor progress on planning projects.

The HMEP 2015 grant has been awarded and the State administrator will sign the award. Applications for the funds were received in March, and agreements will be written and sent to applicants for signature.

The performance period for the 2015 HMEP grant is October 1, 2015 through September 30, 2016.

Regarding the quarterly report, Mr. Van Winsen asked the SERC to let him know if there is something the SERC would rather see in the report that is not currently being reported and if there is something that should be removed from the report.

Mr. Van Winsen answered questions.

RALLY REPORT: Tina Titze, OEM, provided an overview of activities performed at the 2015 Rally Operations Center. She answered questions from the SERC and audience.

TIER II DATABASE: Ms. Kindt provided a demonstration on the new online Tier II reporting database. She answered questions from the SERC members and audience.

REGIONAL HAZMAT TEAM UPDATE: Tina Titze reported that during the motorcycle rally, the Regional Hazmat Teams came together in Rapid City for an exercise regarding a structural collapse.

ATTENDANCE SHEET

STATE EMERGENCY RESPONSE COMMISSION MEETING

SEPTEMBER 15, 2015

RAMADA
MITCHELL, SD

NAME (PLEASE PRINT)	ADDRESS	REPRESENTING
Robert B. McGeeth	47547 SD HWY 30, White, SD 57776	SKRC
MIKE CARON	420 mt. Rushmore Rd. Cosma	-
Bob VanWinsen	118 W Capitol Pierre	OEM
Kevin Kayser	42045 3 mile Rd	Hanson Co.
Robert Hill	520 3rd ST, Ste 210, Brookings	Brookings County
FRED L. WELLS	13060 193 RD ST VALE SD	VALE FD
Ken Hawki	4 Peck St Deadwood, SD	LOEM- DFD
Dustin Willett	6714 Log Hill Ln. Rapid City, SD 57702	SERC
Doug Huntrock	200 E. Center St. Madison ⁵⁷⁰⁴² SD	LAKE CO
Jason Bander	118 W. Capitol Ave. Pierre	SD OEM
LORI REED	Denver Co 80111	EPA
Kelsey Newling	Pierre	SD DENR
MATTHEW SNYDER	PIERRE	PIERRE FIRE
Tina Titze	Pierre	SD OEM
Paul Morrison	Pierre	SD DPS SFMO
JOE NADENICEK	PIERRE	SD DENR
Jeff Bathke	300 E. 4 TH St Mitchell, SD	Davison County
JIM PEARSON	411 2nd AVE E. Sisseton SD	Roberts Co. / LEPC