

AGENDA

South Dakota State Emergency Response Commission

Monday, June 26, 2017

10:00 a.m. Central

Live audio of the meeting can be heard at: <http://sd.net>

- 1. Introductions**
- 2. Call to Order and Roll Call**
- 3. Approval of March 27, 2017, SERC Meeting Minutes**
- 4. Federal Updates**
- 5. LEPC Roster Approvals - DENR**
- 6. Report - March 2017 LEPC Workshop turnout/response - DENR**
- 7. HMEP Grants, Training, and Planning Report – OEM**
- 8. Regional Haz Mat Team Update – HLS**
- 9. Other Business**
- 10. Adjourn**

Held via the Digital Dakota Network at the Following Locations:

**Brookings, South Dakota
Department of Transportation
2131 34th Avenue**

**Pierre, South Dakota
State Capitol Building
Basement– Studio A – Room B12**

**Mitchell, South Dakota
Mitchell Technical Institute
Room TC 155
1800 E Spruce St**

**Rapid City, South Dakota
Rapid City/Pennington County Emergency Management
130 Kansas City St. Suite 130**

The audio recording for this meeting is available on the South Dakota Boards and Commissions Portal at <http://boardsandcommissions.sd.gov/Meetings.aspx?BoardID=36>

Minutes of the
South Dakota Emergency Response Commission Meeting
Conducted via the Digital Dakota Network

State Capitol Building
Pierre, SD

Department of Transportation
Brooking, SD

Rapid City/Pennington County Emergency Management
Rapid City, SD

Mitchell Technical Institute
Mitchell, SD

March 27, 2017
10:00 a.m. CT

COMMISSION MEMBERS PRESENT: Robert McGrath, John Forman, Paul Merriman, Becky Pitz, Patrick Snyder, Tina Titze, Mike Carter, Andrew Canham, Dustin Willett, and Kim McIntosh.

COMMISSION MEMBERS ABSENT: None.

PRESENT VIA TELEPHONE CONFERENCE CALL: Lori Reed, EPA Region VIII.

OTHERS PRESENT: See attached attendance sheets.

INTRODUCTIONS: Participants at the DDN sites introduced themselves.

CALL TO ORDER AND ROLL CALL: Chairman Robert McGrath called the meeting to order. The roll was called and a quorum was present.

Chairman McGrath announced that the meeting was streaming live on SD.net, a service of South Dakota Public Broadcasting.

APPROVAL OF MINUTES FROM DECEMBER 19, 2016, MEETING: Motion by Titze, seconded by Forman, to approve the minutes from the December 19, 2016, State Emergency Response Commission meeting. A roll call vote was taken, and the motion carried unanimously.

FEDERAL UPDATES: Lori Reed discussed recent activities of EPA Region VIII. She noted that she will be attending the LEPC Workshops in South Dakota during the next week.

MARCH 2017 LEPC WORKSHOPS: Trish Kindt reported that LEPC workshops will be held March 28-31, 2017. The workshops, hosted by the Office of Emergency Management (OEM) and the Department of Environment and Natural Resources (DENR), will be held in Mitchell, Aberdeen, Pierre and Rapid City.

Staff from DENR, OEM, and EPA will present information pertaining to the origin and purpose of Title III of the Superfund Amendments and Reauthorization Act (SARA). Other topics discussed will be tasks required of LEPCs and the State Emergency Response Commission, online resources, reimbursement programs, grants, rule update, and strategies for energizing LEPCs.

LEPC ROSTER APPROVALS: Ms. Kindt reported that in South Dakota there are 60 designated LEPCs, some of which are multi-county districts. This year rosters were received from 53 LEPCs.

Ms. Kindt noted that prior to today's meeting she emailed all of the rosters to the SERC members for review.

Ms. Kindt stated that the Edmunds County LEPC intends to submit its roster next month following the LEPCs' election of officers. The roster will be presented to the SERC for consideration at the June SERC meeting.

The emergency manager in Day County is new and temporary. The LEPC has met this year and has scheduled another meeting in May, but a roster has not been submitted. Ms. Kindt noted that she received a list of the people that attended the LEPC meeting, but she does not consider it a roster. Ms. Kindt asked the SERC to wait until the June SERC meeting to see if the new emergency manager submits a roster.

The Sully County emergency manager/LEPC chair for has been out of the country for a month and won't be back until the end of this month. Ms. Kindt intends to contact the emergency manager/LEPC chair when he returns to see if he plans to submit a roster. If a roster is submitted, it will be presented to the SERC for consideration at the June meeting.

Haakon, Oglala Lakota, Jackson and Sanborn LEPCs have not submitted rosters. Ms. Kindt noted that she spoke to the Jackson County emergency manager who indicated that the LEPC may submit a roster, but in the meantime the SERC should appoint an LEPC for that county.

Ms. Kindt stated that she reviewed the rosters, and while some of the LEPCs need to work on certain sectors of representation on their rosters, she recommended approval of the rosters that were submitted.

Motion by Carter, seconded by Titze, to wait until the June SERC meeting to consider rosters from Edmunds, Day, and Sully county LEPCs. A roll call vote was taken, and the motion carried unanimously.

Motion by Willett, seconded by McIntosh, to approve the 53 rosters that were submitted. A roll call vote was taken, and the motion carried unanimously.

Ms. Kindt stated that the mayor and fire chief in Philip, SD, are interested in being included as part of the LEPC appointment.

Motion by Forman, seconded by Pitz, to authorize Chairman McGrath to send a letter appointing the county commission, state's attorney, emergency manager, county sheriff, mayor of Philip, and Philip fire chief to serve as the LEPC for Haakon County, and to send a letter appointing the county commission, state's attorney, emergency manager, and county sheriff to serve as the LEPC for Jackson, Oglala Lakota, and Sanborn counties, unless the rosters are submitted before the next SERC meeting. The appointment is effective until such time as a roster has been submitted and accepted by the SERC. A roll call vote was taken, and the motion carried unanimously.

HMEP GRANTS TRAINING AND PLANNING REPORT: Autumn Stout reported that for the FFY 2015 grant, \$1,943 remains unallocated. The period of performance ends March 31, 2017.

All of the FFY 2016 grant funds been allocated, and to date approximately \$7,700 has been spent.

For grant year 2015 funds, all planning projects have been completed and reimbursement requests have been submitted and paid.

Twenty-two training projects have been completed and payment is in process or completed. A total of 218 people were trained through these projects.

The remaining two projects were for a Task Force 1 training held recently in Watertown. Ms. Stout expects to receive this reimbursement request paperwork soon.

Ms. Stout noted that the initial grant year 2015 period of performance ended September 30, 2016, but South Dakota was granted a period of performance extension of six months, making the new end date for the period of performance as March 31, 2017. Work on all projects must be complete by this time.

For grant year 2016, two hazmat awareness courses in Codington County have been completed. A total of 13 people were trained in the first course and 25 people were trained in the second course. The grant amount was \$3,000 for the two courses.

In April, county emergency managers, LEPCs, and the Task Force 1 fire departments will have the opportunity to apply for funding for FY 2017. Applications for projects are due April 28, 2017. The period of performance for this grant begins October 1, 2017.

Ms. Stout answered questions from the SERC members.

REGIONAL HAZMAT TEAM UPDATE: Stefan Pluta, Director, South Dakota Office of Homeland Security, reported that his office is working on scheduling the Task Force 1 teams for future training.

LEGISLATIVE UPDATE: Ms. Kindt provided an update on the following 2017 legislation of interest to the SERC:

HB 1006 - An Act to revise certain requirements for a public notice of a public meeting.

HB 1071 – An Act to require the approval of the Legislature before any high level nuclear waste may be processed or deposited within state boundaries.

HB 1081 - An Act to revise certain provisions for establishing a trust for an un-locatable mineral owner.

HB 1124 - An Act to exempt a person with a commercial driver license from the requirement to have a hazardous materials endorsement on the license under certain conditions.

HB 1170 – An Act to revise certain provisions regarding conflicts of interest for authority, board, or commission members.

HB 1181 – This would have been an Act to prohibit hydraulic fracturing. This bill was deferred to the 41st legislative day.

SB 9 – An Act to revise the river basin natural resource district boundaries, to establish subdistricts for each district, and to establish a procedure to adjust district boundaries. The bill was deferred to the 41st legislative day.

SB 10 – An Act to provide for an election in the Red River and Minnesota River Basin Natural Resource District in 2018, to remove certain areas from the East Dakota Water Development District that are contained in that river basin natural resource district, and to provide for elections in the other river basin natural resource districts at a later date. The bill was deferred to the 41st legislative day

SB 46 – An Act to revise certain provisions regarding the state geologist.

SB 66 - An Act to specifically classify certain agricultural land as riparian buffer strips, to establish the criteria for the riparian buffer strip classification, and to provide for the taxation thereof.

SB 70 – An Act to make appropriations from the water and environment fund and its revolving fund subfunds for various water and environmental purposes, to increase the transfer from the

State Emergency Response Commission
March 27, 2017, Meeting Minutes

water and environment fund to the environment and natural resources fee fund, and to declare an emergency.

SB 116 – An Act to improve online access to information concerning state boards, commissions, and departments.

Ms. Titze discussed SB 176 – An Act to preserve the use of public land, to ensure free travel, to enhance emergency response, and to declare an emergency.

REGION 8 SERC CONFERENCE: Dustin Willett reported on the 2017 EPA Region 8 SERC conference he attended in Denver, CO.

Ms. Reed noted that the next SERC conference will be hosted by Region 10 in January 2018.

Discussion took place regarding Mr. Willett’s report.

OTHER BUSINESS: The next SERC meeting will be June 26, 2017, via the DDN at 10:00 a.m. Central Time.

ADJOURN: Motion by Titze, seconded by Merriman, to adjourn the meeting. A roll call vote was taken, and the motion carried unanimously.

Chairman McGrath declared the meeting adjourned at 10:55 a.m. Central Time.

Chairman _____ Date _____ Witness _____ Date _____

ATTENDANCE SHEET

STATE EMERGENCY RESPONSE COMMISSION MEETING

CONDUCTED VIA THE DIGITAL DAKOTA NETWORK
STATE CAPITOL BUILDING
PIERRE, SD

MARCH 27, 2017

NAME (PLEASE PRINT)

ADDRESS

REPRESENTING

Kim McIntosh

DENR - Pierre

Kelsey Newling

DENR

Steve Pivato

DPS/HLS

Trish Kist

DENR

Paul Merriman

DPS-SFMO

Andrea Canha

Industry

Autumn Stout

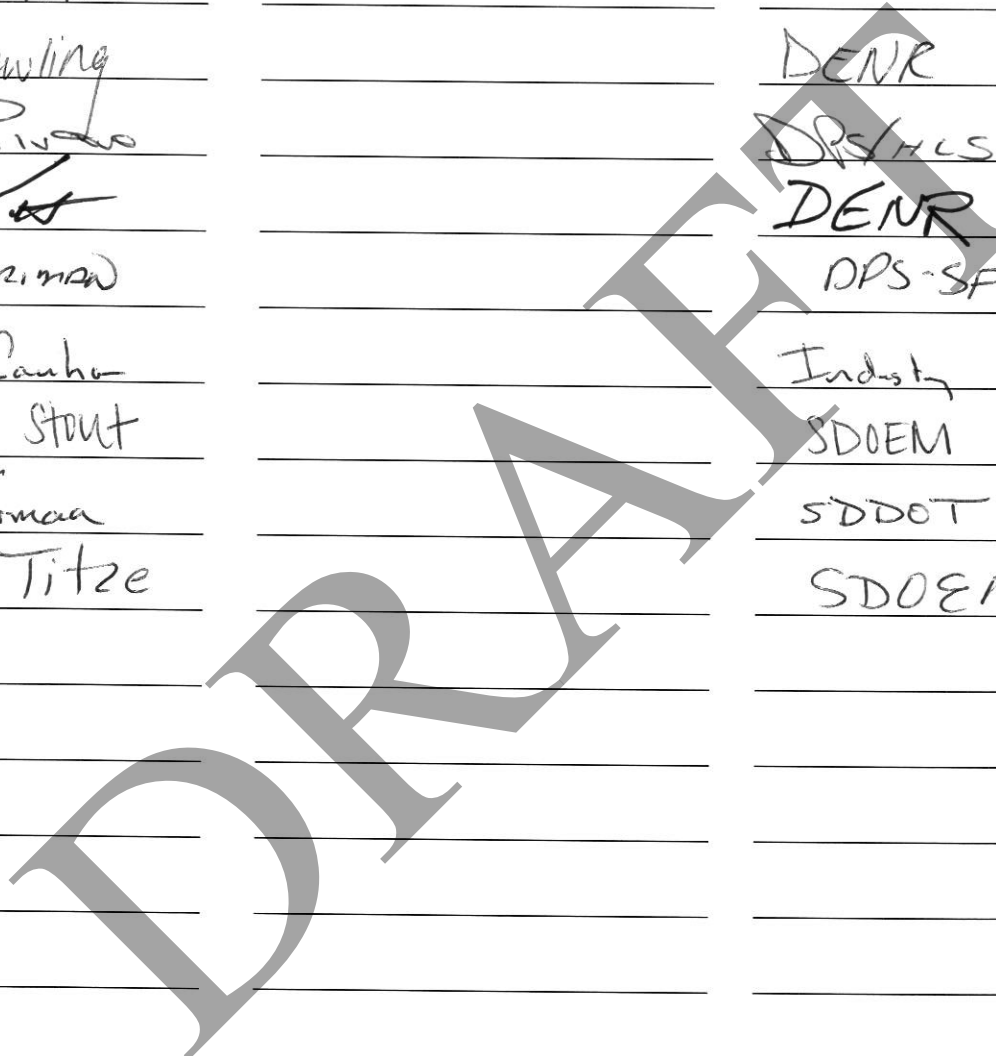
SDOEM

John Forman

SDDOT

Tina Titze

SDOEM.



ATTENDANCE SHEET

STATE EMERGENCY RESPONSE COMMISSION MEETING

CONDUCTED VIA THE DIGITAL DAKOTA NETWORK

RAPID CITY EMERGENCY OPERATIONS CENTER
RAPID CITY, SD

MARCH 27, 2017

NAME (PLEASE PRINT)

ADDRESS

REPRESENTING

Mike Carter

420 Mt. Rushmore

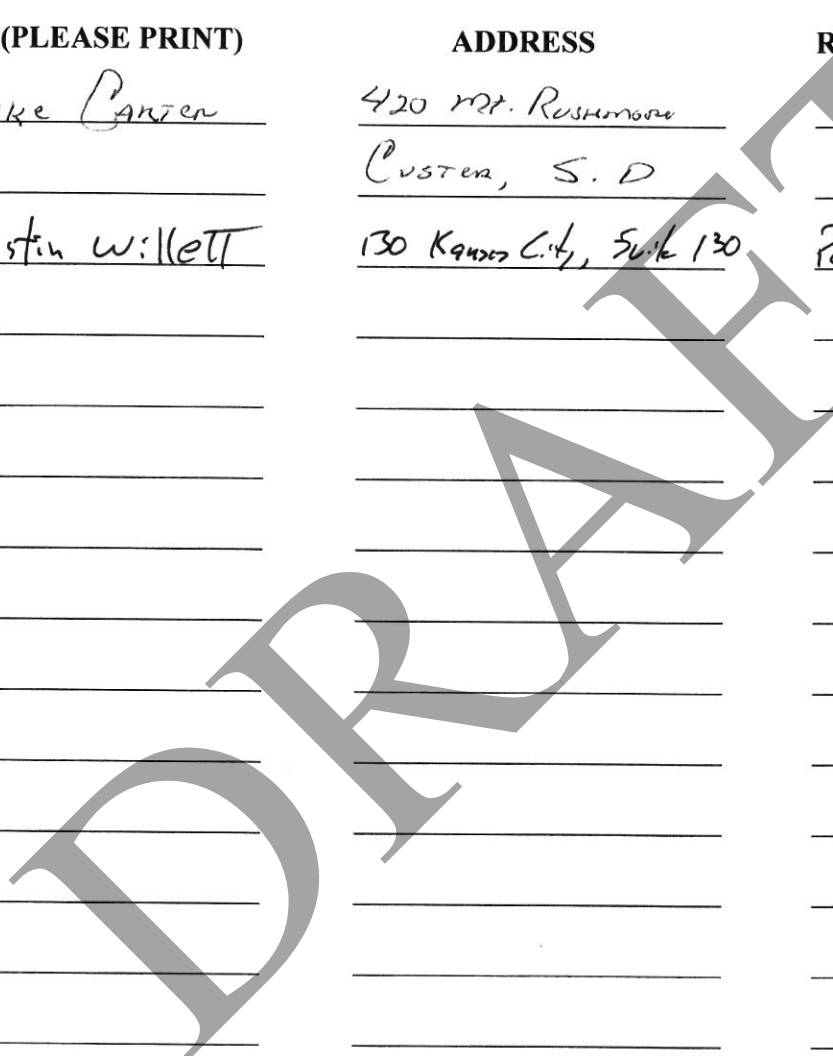
Custer, S. D

Custer Co, SERP

Dustin Willett

130 Kansas City, Suite 130

Penn. Co. LEPC & SERC



ATTENDANCE SHEET

STATE EMERGENCY RESPONSE COMMISSION MEETING

CONDUCTED VIA THE DIGITAL DAKOTA NETWORK

MITCHELL TECHNICAL INSTITUTE
MITCHELL

MARCH 27, 2017

NAME (PLEASE PRINT)

ADDRESS

REPRESENTING

Becky Pitz

POET

Mark Jensen

Devon Co EM

Jeff Bathke

Danison Co. EM

Kevin Kayser

Hanson Co EM

DRAFT

Memorandum

To: South Dakota State Emergency Response Commission (SERC)
From: Autumn Stout, HMEP Grant Administrator
Date: June 26, 2017
Re: Quarterly FFY2015/FFY2016 HMEP Grant Report

FFY 2015 Grant Award Amounts:

Training Grant

- Fed Share: **\$110,416.00**
- Non-Federal Share (Match): **\$27,604.00**
- Total: **\$138,020.00**

Planning Grant

- Fed Share: **\$61,196.00**
- Non-Federal Share (Match): **\$15,299.00**
- Total: **\$76,495.00**

FFY 2015 Federal Share Allocated/Unallocated To-Date:

Training Grant

- Allocated: **\$120,124.40**
- Unallocated: **-\$9,708.40** (extra funding from Planning was transferred to cover Training expenses)

Planning Grant

- Allocated: **\$48,800.00**
- Unallocated: **\$12,396.00**

Total Unallocated Remaining: \$2,687.60

FFY 2016 Grant Award Amounts:

- Fed Share: **\$144,617.00**
- Non-Federal Share (Match): **\$36,154.00**
- Total: **\$180,771.00**

FFY 2016 Federal Share Allocated/Spent/Remaining To-Date:

- Allocated: **\$144,617.00**
- Spent: **\$12,674.04** (projects) + **\$11,381.46** (personnel, operating, supply, and indirect costs) = **\$24,055.50**
- Remaining: **\$120,561.50**



HMEP Grant Year 2015

Planning:

- Agreements for a total of two hazmat exercises (Butte and Hughes/Stanley Counties), eight hazmat plan updates/revisions (Harding, Marshall, Hughes/Stanley, Hanson, Codington, Tripp, Fall River, and Yankton Counties), and one commodity flow study (Todd County) have been signed.
- All planning projects have been completed and reimbursement requests have been submitted and paid.

Training:

- Agreements have been signed for a total of 24 hazmat courses/conferences (sub-recipients include Sioux Falls Fire and Rescue, Watertown Fire and Rescue, Aberdeen Fire and Rescue, Rapid City Fire and Rescue, Minnehaha County Emergency Management, Codington County Emergency Management, Todd County Emergency Management, and Pennington County Emergency Management).
- Twenty-three training projects have been completed and payment is in process or completed. A total of 232 people were trained through these projects.
- All training projects have been completed and reimbursement requests have been submitted and paid.

The initial GY 2015 grant period of performance ended September 30th, but South Dakota was granted a period of performance extension of six months, making the new end date for the period of performance as March 31st, 2017. The extension was requested due to the State receiving feedback from 3 sub-recipients who were unable to make the original September 30th deadline. This extension also allowed us to use some remaining funding on two projects – the Task Force 1 HazCat training and the Western States SERC Conference.

This will be the last report for HMEP GY 2015. All projects are complete, all reimbursement requests have been received and paid, and the final narrative and financial reports to DOT/PHMSA have been submitted.



HMEP Grant Year 2016

- Numerous applications were submitted by local emergency management and fire departments for grant funding, including:
 - Five county hazmat trainings
 - Three commodity flow studies
 - One hazmat exercise
 - Four hazmat plan revisions/updates
 - Numerous trainings/conferences requested from the Task Force 1 teams (Aberdeen, Sioux Falls, Rapid City, and Watertown fire departments)
- Six projects have been completed (two hazmat courses in Codington County, a Hazmat IQ Decon training in Aberdeen, two hazmat courses in Edmunds County, and a hazmat plan update/rewrite for Spink County). A total of 109 students were trained through the hazmat classes.
- 100% of the funding for this grant year has been allocated. Personnel, fringe benefit, supply, equipment, and indirect costs for administering the grant are being charged to the grant as well.
- In April, county emergency managers/LEPCs and the Task Force 1 fire departments were given the opportunity to apply for funding for FY 2017. Applications for projects were due April 28th.
- The continuing application for FY 2017 funding has been submitted to DOT/PHMSA. The State is slated to be awarded \$143,519.00. This is approximately \$2,000 more than we were awarded for FY 2016.



	LEPC	2017 Active/ Roster?	Emergency Manager	Assistant	LEPC Chair
1	Aurora	<u>Y</u>	David Baker		David Baker
2	Beadle	<u>Y</u>	Zach Nelson		Nathan Hall
3	Bennett	<u>Y</u>	Jeff Siscoe		Rolf Kraft
4	Bon Homme	<u>Y</u>	Scott Burgi		Ken Carda
5	Brookings	<u>Y</u>	Robert Hill	Richard Haugen	Pete Bolzer
6	Brown	<u>Y</u>	Scott Meints	Patti Woods	Michael Thompson
7	Brule/ Buffalo	<u>Y</u>	Katheryn Benton		Katheryn Benton
8	Butte	<u>Y</u>	Fred Lamphere		Mike Keolker
9	Charles Mix	<u>Y</u>	Mike Kotab	Taylor Mohr	Mike Johnson
10	Clark	<u>Y</u>	Michael Gravning		Robert McGraw
11	Clay	<u>Y</u>	Layne Stewart		Layne Stewart
12	Codington	<u>Y</u>	Jim Sutton	Cheri Howell	Don Rowland
13	Custer	<u>Y</u>	Mike Carter	Joel Behlings	Jim Lintz
14	Davison	<u>Y</u>	Jeff Bathke	Mark Jenniges	Paul Morris
15	Day	<u>NEW</u>	Kevin Bohn		Wes Williams
16	Deuel	<u>Y</u>	Cory Borg		Cory Borg
17	Douglas	<u>Y</u>	Pat Harrington		Darrell VanDenHoek
18	Edmunds	<u>NEW</u>	Leland Treichel		Leland Treichel
19	Fall River	<u>Y</u>	Frank Maynard	Andy Timmins	Pat Russell
20	Faulk	<u>Y</u>	Mark Toennies	Brent Koens	Amie Fraiser
21	Grant	<u>Y</u>	Sheryl Ward		JoAnn Kranz
22	Gregory	<u>Y</u>	Brad Christensen		Brad Christensen
23	Haakon	<u>SERC Appointment</u>	Lori Quinn		Gary Snook
24	Hamlin	<u>Y</u>	David Schaefer		David Olsen
25	Hand	<u>Y</u>	Alex Roeber		Tom Lichty
26	Hanson	<u>Y</u>	Kevin Kayser		Raymond Thomas
27	Harding	<u>Y</u>	Kathy Glines		Matthew DeBow
28	Hughes/ Stanley	<u>Y</u>	Rob Fines	Sandy Cronin	Mike Leidholt
29	Hutchinson	<u>Y</u>	David Hoffman		David Hoffman
30	Hyde	<u>Y</u>	Brent Hovland		Roger Buchholz
31	Jackson	<u>SERC appointment</u>	Jonathan Beck		Glen Bennett
32	Jerauld	<u>Y</u>	Roger Dwyer		Ronny Kopfman
33	Jones	<u>Y</u>	Angie Kinsley		Angie Kinsley
34	Kingsbury	<u>Y</u>	Cindy Bau		Rodney Olson
35	Lake	<u>Y</u>	Doug Huntrods		Kory Reck
36	Lawrence	<u>Y</u>	Paul Thomson	Rene Larson, Ken Hawki	Ken Hawki
37	Lincoln	<u>Y</u>	Harold Timmerman		Harold Timmerman
38	Lyman	<u>Y</u>	Steve Manger		Mike Anderson
39	Marshall	<u>Y</u>	Todd Landmark		Doug Medhaug
40	McCook	<u>Y</u>	Brad Stiefvater	Brad Stiefvater	Dean Koch
41	McPherson	<u>Y</u>	Dave Ackerman		Tim Serr
42	Meade	<u>Y</u>	Angela Sutton		Bill Heidgerken
43	Mellette	<u>Y</u>	Karen O'Brien		Tanner Lolley
44	Miner	<u>Y</u>	Bob Calmus		Henry Rentschler
45	Minnehaha	<u>Y</u>	Lynn Deyoung	Doug Blomker, Denise Christensen	Lynn Deyoung
46	Moody	<u>Y</u>	Terry Albers		Merle Gulbranson
47	Oglala Lakota	<u>SERC appointment</u>	Frank Maynard	Andy Timmins	Wendell Yellow Bull
48	Pennington	<u>Y</u>	Dustin Willett	Alexa White	Alan Johnson
49	Perkins	<u>Y</u>	Kelly Serr	Todd Campbell	Kelly Serr

50	Potter	Y	Cheryl Sautner	Alan McClain	Alan McClain
51	Roberts	Y	Jim Pearson		Lyle Carl
52	Sanborn	SERC appointment	Jason Coenen		Jason Coenen
53	Spink	Y	Larry Tebben		Stuart Bell
54	Sully	NEW	Curt Olson		Curt Olson
55	Todd	Y	Kara Walkling		Gregg Grimshaw
56	Tripp	Y	Jon Burdette		Shawn Pettit
57	Turner	Y	Brad Georgeson		Nolan Clark
58	Union	Y	Andy Minihan	Cristy Harkness	Larry Christensen
59	War Hawk	Y	Ted Schweitzer	Lawrence Goehring, Mike Varilek, Shannon Thompson, Charles Red Crow	Shannon Thompson
60	Yankton	Y	Paul Scherschligt		Paul Scherschligt
		56	# of Rosters Submitted		