

AGENDA

South Dakota State Emergency Response Commission

Monday, June 27, 2016

10:00 a.m. Central

- 1. Introductions**
- 2. Call to Order and Roll Call**
- 3. Approval of March 28, 2015, SERC Meeting Minutes**
- 4. Federal Updates**
- 5. Keystone/Transcanada Pipeline Leak - DENR**
- 6. RRT Meeting Update – DENR**
- 7. Upcoming EPA Hosted Compliance Workshops – DENR**
- 8. Approval of remaining LEPC Rosters – DENR**
- 9. LEPC Grants – DENR**
- 10. HMEP Grants, Training, and Planning Report – OEM**
- 11. Regional Haz Mat Team Update – HLS/OEM**
- 12. Election of SERC Officers**
- 13. Other Business**
- 14. Adjourn**

Held via the Digital Dakota Network at the Following Locations:

Brookings, South Dakota
Department of Transportation
2131 34th Avenue

Pierre, South Dakota
State Capitol Building
Basement– Studio A – Room B12

Mitchell, South Dakota
Mitchell Technical Institute
Room TC 155
1800 E Spruce St

Rapid City, South Dakota
Rapid City/Pennington County Emergency Management
130 Kansas City St. Suite 130

Minutes of the
South Dakota Emergency Response Commission Meeting
Conducted via the Digital Dakota Network

State Capitol Building
Pierre, SD

Department of Transportation
Brooking, SD

Rapid City/Pennington County Emergency Management
Rapid City, SD

Mitchell Technical Institute
Mitchell, SD

March 28, 2016
11:00 a.m. CT

CALL TO ORDER AND ROLL CALL: Chairman Bob McGrath called the meeting to order. The roll was called and a quorum was present.

COMMISSION MEMBERS PRESENT: Robert McGrath, Becky Pitz, Doug Hinkle for Paul Merriman, Mike Carter, John Forman, Tina Titze, Andrew Canham, Dustin Willett, and Kim McIntosh.

COMMISSION MEMBER ABSENT: Patrick Snyder.

PRESENT VIA TELEPHONE CONFERENCE CALL: Mary Beth Vasco, FEMA Region 8 and BreAnn Bockstahler, EPA Region 8.

OTHERS PRESENT: See attached attendance sheets.

INTRODUCTIONS: Participants at the DDN sites introduced themselves.

APPROVAL OF MINUTES FROM DECEMBER 15, 2015: Motion by Pitz, seconded by Titze, to approve the minutes from the December 15, 2015, State Emergency Response Commission meeting. A roll call vote was taken, and the motion carried unanimously.

NEW SERC MEMBER: Chairman McGrath announced that Joe Nadenicek has retired and Kim McIntosh will represent DENR on the SERC.

Ms. McIntosh introduced herself and provided information regarding her job duties at DENR.

FEDERAL UPDATES: BreAnn Bockstahler reported on the recent activities of EPA Region 8 and Mary Beth Vasco, reported on recent activities of FEMA Region 8.

REVIEW AND APPROVAL OF LEPC ROSTERS: Ms. Kindt reported that there are 60 designated LEPCs in South Dakota, some of which are multi-county districts. This year rosters were received from 55 LEPCs. Two of these rosters are from Meade and Faulk counties. These counties have not submitted rosters for several years, so this indicates that these LEPCs are active again.

Ms. Kindt noted that Edmunds and Kingsbury LEPCs intend to submit rosters next month, following the LEPCs' election of officers.

Haakon, Oglala Lakota, and Jackson LEPCs have not submitted rosters. Ms. Kindt noted that she spoke to the Jackson County emergency manager who indicated that the LEPC may submit a roster, but in the meantime the SERC should appoint an LEPC for that county.

Ms. Kindt reported that she has reviewed the rosters and while some of the LEPCs need to work on certain sectors of representation on their rosters, she recommended approval of all of the rosters that were submitted.

Ms. Kindt noted that prior to today's meeting she emailed all of the rosters to the SERC members for review.

Motion by Willett, seconded by Carter, to approve the rosters as submitted. A roll call vote was taken, and the motion carried unanimously.

Motion by Titze, seconded by Pitz, to authorize Chairman McGrath to send a letter appointing the County Commission, State's Attorney, Emergency Manager, and County Sheriff to serve as the LEPC for Haakon, Oglala Lakota, and Jackson counties, unless the rosters are submitted before the next SERC meeting. The appointment is effective until such time as a roster has been submitted and accepted by the SERC. A roll call vote was taken, and the motion carried unanimously.

Mr. Carter asked if staff had checked into the possibility of Shannon County joining in with the Fall River county LEPC. Ms. Kindt reported that the two counties do not intend to merge as one LEPC.

HMEP GRANTS, TRAINING, AND PLANNING REPORT: Autumn Stout, Office of Emergency Management, HMEP Grant Administrator, introduced herself and provided a quarterly review of the HMEP training and planning grant activities.

Ms. Stout reported that based upon all of the allocations that have been completed, approximately \$5,500 is remaining between the planning and training grants. Any of the left-over funding available can be used to host hazmat awareness courses or it can be applied toward administrative costs for the grant.

Codington County hosted a hazardous awareness course that trained 30 people and payment is currently being processed for that project.

Several changes at the Department of Transportation level for the 2016 grant, which will begin September 30, 2015. It is going from a one year period of performance to three years and there will not be separate planning and training grants. The FY 2016 grant's period of performance will be from September 30, 2016 to September 30, 2019. Ms. Stout stated that although there is now a three-year

Memorandum

To: South Dakota State Emergency Response Commission (SERC)
From: Autumn Stout, HMEP Grant Administrator
Date: June 27, 2016
Re: Quarterly FFY2015 HMEP Grant Report

Grant Award Amounts:

Training Grant

- Fed Share: **\$110,416.00**
- Non-Federal Share (Match): **\$27,604.00**
- Total: **\$138,020.00**

Planning Grant

- Fed Share: **\$61,196.00**
- Non-Federal Share (Match): **\$15,299.00**
- Total: **\$76,495.00**

Federal Share Allocated/Unallocated To Date:

Training Grant

- Allocated: **\$124,812.00**
- Unallocated: **-\$5,590.00**

Planning Grant

- Allocated: **\$46,800.00**
- Unallocated: **\$14,396.00**

Total Unallocated Remaining: \$8,806



HMEP Grant Year 2015

Planning:

- Agreements for a total of two hazmat exercises (Butte and Hughes/Stanley Counties), six hazmat plan updates/revisions (Harding, Marshall, Hughes/Stanley, Hanson, Codington, Tripp, and Fall River Counties), and one commodity flow study (Todd County) have been signed.
- Marshall County's hazmat plan update has been completed and sent to the Department of Public Safety's finance to process reimbursement.

Training:

- Agreements have been signed for a total of 23 hazmat courses/conferences (sub-recipients include Sioux Falls Fire and Rescue, Watertown Fire and Rescue, Aberdeen Fire and Rescue, Rapid City Fire and Rescue, Minnehaha County Emergency Management, Codington County Emergency Management, and Todd County Emergency Management).
- Ten projects have been completed already and payment is in process or completed (a hazmat awareness/operations course in Codington County, a hazmat operations course in Todd County, three conferences/classes for Aberdeen Fire, and five conferences/classes for Watertown Fire). A total of 64 people were trained through these projects.
- Approximately \$8,806 in funding remains between the two grants. This amount has increased by about \$3,300 since the last report, due to cost underruns with completed projects submitted for reimbursement. Emergency managers will be contacted to gauge interest in hosting some hazmat awareness/operations course before the end of the period of performance to help spend this remaining funding.

HMEP Grant Year 2016

- The HMEP grant has changed from having a one year period of performance to three years. Thus, the FY 2016 grant's period of performance runs from September 30th, 2016 to September 30th, 2019. There will also no longer be separate planning and training grants. No extensions will be granted for FY 2016 projects.
- In Years 2 and 3 of the grant, a continuing application will be submitted via grants.gov (these should be much shorter than the Year 1 application).
- The applications for the FY 2016 grant were sent out to the LEPCs, fire chiefs, and local emergency managers. The due date for submitting those applications was March 8th, 2016.
- The request for funding submitted by the locals will be used to create and submit the State application to grants.gov. The State application was due May 2nd, 2016.
- The State has been provided a preliminary amount of \$141,317.00 (federal share) for each year of the 3-year grant cycle. It will only change due to sequestration or if grantees do not meet basic levels of progress.
- FY 2016 grants will be issued in September 2016.
- Numerous applications were submitted by local emergency management and fire departments for grant funding, including:
 - Five county hazmat trainings
 - Two commodity flow studies
 - One hazmat exercise
 - Three hazmat plan revisions/updates
 - Numerous trainings/conferences requested from the Task Force 1 teams (Aberdeen, Sioux Falls, Rapid City, and Watertown fire departments)
 - I also plan to include a small buffer amount for use with projects that were not identified at this stage but that a county may wish to complete within the first year of the grant.



Local Emergency Planning Committee	2016 Active/ Roster?
Aurora	SERC Approved 3/28/16
Beadle	SERC Approved 3/28/16
Bennett	SERC Approved 3/28/16
Bon Homme	SERC Approved 3/28/16
Brookings	SERC Approved 3/28/16
Brown	SERC Approved 3/28/16
Brule/Buffalo	SERC Approved 3/28/16
Butte	SERC Approved 3/28/16
Charles Mix	SERC Approved 3/28/16
Clark	SERC Approved 3/28/16
Clay	SERC Approved 3/28/16
Codington	SERC Approved 3/28/16
Custer	SERC Approved 3/28/16
Davison	SERC Approved 3/28/16
Day	SERC Approved 3/28/16
Deuel	SERC Approved 3/28/16
Douglas	SERC Approved 3/28/16
Edmunds	PENDING
Fall River	SERC Approved 3/28/16
Faulk	SERC Approved 3/28/16
Grant	SERC Approved 3/28/16
Gregory	SERC Approved 3/28/16
Haakon	SERC appointed
Hamlin	SERC Approved 3/28/16
Hand	SERC Approved 3/28/16
Hanson	SERC Approved 3/28/16
Harding	SERC Approved 3/28/16
Hughes/ Stanley	SERC Approved 3/28/16
Hutchinson	SERC Approved 3/28/16
Hyde	SERC Approved 3/28/16
Jackson	SERC appointed
Jerauld	SERC Approved 3/28/16
Jones	SERC Approved 3/28/16
Kingsbury	PENDING
Lake	SERC Approved 3/28/16
Lawrence	SERC Approved 3/28/16
Lincoln	SERC Approved 3/28/16
Lyman	SERC Approved 3/28/16
Marshall	SERC Approved 3/28/16
McCook	SERC Approved 3/28/16
McPherson	SERC Approved 3/28/16
Meade	SERC Approved 3/28/16
Mellette	SERC Approved 3/28/16
Miner	SERC Approved 3/28/16
Minnehaha	SERC Approved 3/28/16

Moody	SERC Approved 3/28/16
Oglala Lakota	SERC appointed
Pennington	SERC Approved 3/28/16
Perkins	SERC Approved 3/28/16
Potter	SERC Approved 3/28/16
Roberts	SERC Approved 3/28/16
Sanborn	SERC Approved 3/28/16
Spink	SERC Approved 3/28/16
Sully	SERC Approved 3/28/16
Todd	SERC Approved 3/28/16
Tripp	SERC Approved 3/28/16
Turner	SERC Approved 3/28/16
Union	SERC Approved 3/28/16
War Hawk	SERC Approved 3/28/16
Yankton	SERC Approved 3/28/16