

# **AGENDA**

## **South Dakota State Emergency Response Commission**

**Monday, March 28, 2016**

**10:00 a.m. Central**

- 1. Introductions**
- 2. Call to Order and Roll Call**
- 3. Approval of December 15, 2015, SERC Meeting Minutes**
- 4. Welcome to new SERC member**
- 5. Federal Updates**
- 6. LEPC Rosters – Review and Approval - DENR**
- 7. HMEP Grants, Training, and Planning Report – OEM**
- 8. Tier II reporting update - DENR**
- 9. Regional Haz Mat Team Update – HLS/OEM**
- 10. Legislation Update - DENR**
- 11. Other Business**
- 12. Adjourn**

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### **Held via the Digital Dakota Network at the Following Locations:**

**Brookings, South Dakota  
Department of Transportation  
2131 34th Avenue**

**Pierre, South Dakota  
State Capitol Building  
Basement– Studio A – Room B12**

**Mitchell, South Dakota  
Mitchell Technical Institute  
Room TC 155  
1800 E Spruce St**

**Rapid City, South Dakota  
Rapid City/Pennington County Emergency Management  
130 Kansas City St. Suite 130**

Minutes of the  
South Dakota Emergency Response Commission Meeting  
Conducted via the Digital Dakota Network

State Capitol Building  
Pierre, SD

Department of Transportation  
Brooking, SD

Rapid City/Pennington County Emergency Management  
Rapid City, SD

Mitchell Technical Institute  
Mitchell, SD

December 15, 2015  
10:00 a.m. CT

CALL TO ORDER AND ROLL CALL: Chairman Robert McGrath called the meeting to order. The roll was called and a quorum was present. He thanked Joe Nadenicek, who is retiring, for his years of service to the SERC and the state of South Dakota.

COMMISSION MEMBERS PRESENT: Robert McGrath, Joe Nadenicek, Becky Pitz, Patrick Snyder, Tina Titze, and Mike Erickson sitting in for Paul Merriman.

COMMISSION MEMBERS ABSENT: Mike Carter, Andrew Canham, Dustin Willett, and John Forman

PRESENT VIA TELEPHONE CONFERENCE CALL: Mary Beth Vasco, FEMA Region VIII, and Lori Reed, EPA Region VIII.

OTHERS PRESENT: See attached attendance sheets.

INTRODUCTIONS: Participants at the DDN sites introduced themselves.

APPROVAL OF MINUTES FROM SEPTEMBER 15, 2015, MEETING: Motion by Nadenicek, seconded by Titze, to approve the minutes from the September 15, 2015, State Emergency Response Commission meeting. A roll call vote was taken, and the motion carried unanimously.

LEPC GRANT AWARDS: Trish Kindt reported that there are 60 different LEPCs or designated areas that are LEPCs in South Dakota. Five of those are inactive. Even though the SERC appoints members for those LEPCs, they are not meeting any of the requirements for being eligible for the LEPC grants.

This year 36 LEPCs have indicated that they meet the requirements of being an active LEPC, therefore, they are eligible to apply for a grant. Ms. Kindt noted that she had provided the SERC members with a list of the 36 LEPCs, along with a table showing the date of the LEPC meetings, the date the LEPC elected officers, the date that the annual response plans were updated, the date of the LEPC's last HazMat exercise, and the date the LEPC bylaws were approved.

Ms. Kindt noted that Mellette County intends to write new bylaws. Aurora and Perkins counties didn't meet the quarterly meeting requirement. B of these LEPCs met four times during the past year, but the meetings were not exactly quarterly. Aurora County did hold another LEPC meeting on November 17, 2015, but this meeting was not included on the table given to the SERC members.

This year \$56,055.51 is available to award. Ms. Kindt stated that according to law, the first \$16,500 of this amount is to be distributed equally among the grant recipients. That amounts to \$458 per LEPC. The remaining funds, \$39,555.51, are awarded based upon how many Tier II facilities that pay the fee are located in each LEPC area. Ms. Kindt noted that the table shows the grant award for each LEPC.

Ms. Kindt recommended that the SERC approve grants in the amounts shown on the table for all 36 of the eligible LEPCs that applied.

Motion by Titze, seconded by Nadenicek, to approve grants for the 36 LEPCs in the amounts listed on the table. A roll call vote was taken, and the motion carried unanimously.

FEDERAL UPDATES: Lori Reed reported on recent activities of EPA Region VIII and Mary Beth Vasco, reported on recent activities of FEMA Region VIII. They both participated in the meeting via telephone conference call.

HMEP GRANTS TRAINING AND PLANNING REPORT: Bob Van Winsen provided a fourth quarter review of the FFY 2014 HMEP Training and Planning grant activities.

Mr. Van Winsen reported that most of the goals that were set were met. One of the problems with meeting the awareness training goal was lack of attendance projected. The Eventbrite system was used to register for the classes. Deadlines were given, and if enough people didn't register, the class could be cancelled.

The hazmat plan numbers were up this year. Mr. Van Winsen attributed the increase to involving the planning districts. The extension that was requested and approved allowed Butte County to complete their hazmat plan.

HMEP grant personnel came to Pierre in September from Washington DC to conduct a site visit. One of their suggestions was that the agreement used to allocate funds to the locals be updated. Mr. Van Winsen noted that this has been completed, and the new agreement will be used for the 2015 grant. The second suggestion was to create a reporting system so progress can be monitored throughout the performance period of the grant. That has been incorporated in the new agreement.

Mr. Van Winsen requested guidance from the SERC members regarding whether or not it would be appropriate to use someone's hazmat plan as a template or as an example for those who are not familiar with preparing a hazmat plan.

Ms. Kindt stated that the hazmat plans are open to the public.

Chairman McGrath stated that before using a county's hazmat plan as an example, the county should be notified.

Ms. Van Winsen noted that he intends to share the example with the planning districts that are not familiar with preparing a hazmat plan. He stated that he would notify the county whose plan will be used.

Training Grant Fourth Quarter Review









Memorandum

**To:** South Dakota State Emergency Response Commission (SERC)  
**From:** Autumn Stout, HMEP Grant Administrator  
**Date:** March 28, 2016  
**Re:** Quarterly FFY2015 HMEP Grant Report

**Grant Award Amounts:**

**Training Grant**

- Fed Share: **\$110,416.00**
- Non-Federal Share (Match): **\$27,604.00**
- Total: **\$138,020.00**

**Planning Grant**

- Fed Share: **\$61,196.00**
- Non-Federal Share (Match): **\$15,299.00**
- Total: **\$76,495.00**

**Federal Share Allocated/Unallocated To Date:**

**Training Grant**

- Allocated: **\$119,222.00**
- Unallocated: **-\$8,806.00**

**Planning Grant**

- Allocated: **\$46,800.00**
- Unallocated: **\$14,396.00**

***Total Unallocated Remaining: \$5,590***



## HMEP Grant Year 2015

### Planning:

- Agreements for a total of two hazmat exercises (Butte and Hughes/Stanley Counties), six hazmat plan updates/revisions (Harding, Marshall, Hughes/Stanley, Codington, Tripp, and Fall River Counties), and one commodity flow study (Todd County) have been signed.
- One agreement for an additional hazmat plan is in progress (this has already been factored into the remaining funding).

### Training:

- Agreements have been signed for a total of 22 hazmat courses/conferences (sub-recipients include Sioux Falls Fire and Rescue, Watertown Fire and Rescue, Aberdeen Fire and Rescue, Minnehaha County Emergency Management, Codington County Emergency Management, and Todd County Emergency Management).
- One agreement for sending 2 personnel from Rapid City Fire and Rescue to the HazMat/WMD Technician for Surface Transportation (HWMDTST) course at the Security and Emergency Response Training Center (SERTC) in Pueblo, Colorado is in progress (this has already been factored into the remaining funding).
- One project has been completed already and payment is being processed (a hazmat awareness/operations course in Codington County). A total of 30 people were trained during this course.
- Approximately \$5,590 in funding remains between the two grants. Dependent upon any cost underruns/overruns for the already determined projects, we plan to use any leftover funding to host additional hazmat awareness courses before the end of the period of performance.

## HMEP Grant Year 2016

- The HMEP grant has changed from having a one year period of performance to three years. Thus, the FY 2016 grant's period of performance runs from September 30<sup>th</sup>, 2016 to September 30<sup>th</sup>, 2019. There will also no longer be separate planning and training grants. No extensions will be granted for FY 2016 projects.
- In Years 2 and 3 of the grant, a continuing application will be submitted via grants.gov (these should be much shorter than the Year 1 application).
- The applications for the FY 2016 grant were sent out to the LEPCs, fire chiefs, and local emergency managers. The due date for submitting those applications was March 8<sup>th</sup>, 2016.
- The request for funding submitted by the locals will be used to create and submit the State application to grants.gov. The State application is due May 2<sup>nd</sup>, 2016.
- The State has been provided a preliminary amount of \$141,317.00 (federal share) for each year of the 3-year grant cycle. It will only change due to sequestration or if grantees do not meet basic levels of progress.
- FY 2016 grants will be issued in September 2016.
- Numerous applications were submitted by local emergency management and fire departments for grant funding, including:
  - Five county hazmat trainings
  - Two commodity flow studies
  - One hazmat exercise
  - Three hazmat plan revisions/updates
  - Numerous trainings/conferences requested from the Task Force 1 teams (Aberdeen, Sioux Falls, Rapid City, and Watertown fire departments)
  - I also plan to include a small buffer amount for use with projects that were not identified at this stage but that a county may wish to complete within the first year of the grant.



LEPC	2016 Active/ Roster?	2015 Active/ Roster?	EM	Assistant EM
Aurora	<u>Y</u>	Yes	David Baker	
Beadle	<u>Y</u>	Yes	Tom Moeding	
Bennett	<u>Y</u>	Yes	Jeff Siscoe	
Bon Homme	<u>Y</u>	Yes	Scott Burgi	
Brookings	<u>Y</u>	Yes	Robert Hill	Richard Haugen
Brown	<u>Y</u>	Yes	Scott Meints	Patti Woods
Brule/Buffalo	<u>Y</u>	Yes	Katheryn Benton	
Butte	<u>Y</u>	Yes	Tyler Trohkimoinen	
Charles Mix	<u>Y</u>	Yes	Mike Kotab	Taylor Mohr
Clark	<u>Y</u>	Yes	Michael Gravning	
Clay	<u>Y</u>	Yes	Layne Stewart	
Codington	<u>Y</u>	Yes	Jim Sutton	Cheri Howell
Custer	<u>Y</u>	Yes	Mike Carter	Joel Behlings
Davison	<u>Y</u>	Yes	Jeff Bathke	Mark Jenniges
Day	<u>Y</u>	Yes	Wes Williams	
Deuel	<u>Y</u>	Yes	Cory Borg	
Douglas	<u>Y</u>	Yes	Pat Harrington	.
Edmunds	Officers elected 2nd 1/4 LEPC	Yes	Leland Treichel	
Fall River	<u>Y</u>	Yes	Frank Maynard	Andy Timmins
Faulk	<u>Y</u>	SERC Appointed	Mark Toennies	
Grant	<u>Y</u>	Yes	Sheryl Ward	
Gregory	<u>Y</u>	Yes	Damon Wolf	
Haakon	<u>no roster</u>	SERC Appointed	Lori Quinn	
Hamlin	<u>Y</u>	Yes	David Schaefer	
Hand	<u>Y</u>	Yes	Alex Roeber	
Hanson	<u>Y</u>	Yes	Kevin Kayser	Jan Nebelsick
Harding	<u>Y</u>	Yes	Kathy Glines	
Hughes/ Stanley	<u>Y</u>	Yes	Rob Fines	Sandy Cronin
Hutchinson	<u>Y</u>	Yes	David Hoffman	
Hyde	<u>Y</u>	Yes	Brent Hovland	
Jackson	<u>No Roster</u>	SERC Appointed	Joshua Nisen	
Jerauld	<u>Y</u>	Yes	Roger Dwyer	
Jones	<u>Y</u>	Yes	Angie Kinsley	
Kingsbury	Officers elected 2nd 1/4 LEPC	Yes	Cindy Bau	
Lake	<u>Y</u>	Yes	Doug Huntrods	
Lawrence	<u>Y</u>	Yes	Paul Thomson	Rene Larson, Ken

Lincoln	<u>Y</u>	Yes	Harold Timmerman	
Lyman	<u>Y</u>	Yes	Steve Manger	
Marshall	<u>Y</u>	Yes	Todd Landmark	
McCook	<u>Y</u>	Yes	Brad Stiefvater	Brad Stiefvater Jr
McPherson	<u>Y</u>	Yes	Dawn Jenner	
Meade	<u>Y</u>	SERC Appointed	Angela Sutton	
Mellette	<u>Y</u>	Yes	Karen O'Brien	
Miner	<u>Y</u>	Yes	Bob Calmus	
Minnehaha	<u>Y</u>	Yes	Lynn Deyoung	Doug Blomker, Denise Christensen
Moody	<u>Y</u>	Yes	Terry Albers	
Oglala Lakota	<b>no roster</b>	SERC Appointed	Frank Maynard	Andy Timmins
Pennington	<u>Y</u>	Yes	Dustin Willett	Alexa White
Perkins	<u>Y</u>	Yes	Kelly Serr	Todd Campbell
Potter	<u>Y</u>	Yes	Cheryl Sautner	Alan McClain
Roberts	<u>Y</u>	Yes	Jim Pearson	
Sanborn	<u>Y</u>	Yes	Jason Coenen	
Spink	<u>Y</u>	Yes	Larry Tebben	
Sully	<u>Y</u>	Yes	Curt Olson	
Todd	<u>Y</u>	Yes	Kara Walkling	
Tripp	<u>Y</u>	Yes	Jon Burdette	
Turner	<u>Y</u>	Yes	Brad Georgeson	
Union	<u>Y</u>	Yes	Raymond Roggow	Cristy Harkness
War Hawk	<u>Y</u>	Yes	Ted Schweitzer	Lawrence Goehring, Mike Varilek, Shannon Thompson, Charles Red Crow
Yankton	<u>Y</u>	Yes	Paul Scherschligt	

<b>LEPC Chair</b>		
David Baker		
Vince Juelfs		
Rolf Kraft		
Ken Carda		
Pete Bolzer		
Michael Thompson		
Katheryn Benton		
Stacie Raisanen		
Mike Johnson		
Robert McGraw		
Layne Stewart		
Doug Kranz		
Jim Lintz		
Paul Morris		
Wes Williams		
Cory Borg		
Darrell VanDenHoek		
Pat Russell		
David Huss		
Kevin Owen		
David Olsen		
Rodney Gortmaker		
Raymond Thomas		
Matthew DeBow		
Mike Leidholt		
David Hoffman		
Roger Buchholz		
Ronny Kopfman		
Angie Kinsley		
Kory Reck		
Ken Hawki		

Harold Timmerman		
Mike Anderson		
Doug Medhaug		
Dean Koch		
Tim Serr		
Bill Heidgerken		
Bob Bouman		
Henry Rentschler		
Merle Gulbranson		
Alan Johnson		
Kelly Serr		
Alan McClain		
Lyle Carl		
Jason Coenen		
Stuart Bell		
Curt Olson		
Gregg Grimshaw		
Shawn Pettit		
Nolan Clark		
Ray Roggow		
Shannon Thompson		
Paul Scherschligt		