

Minutes of the
South Dakota Emergency Response Commission Meeting
Conducted via the Digital Dakota Network

State Capitol Building
Pierre, SD

Department of Transportation
Brooking, SD

Rapid City/Pennington County Emergency Management
Rapid City, SD

Mitchell Technical Institute
Mitchell, SD

March 28, 2016
11:00 a.m. CT

CALL TO ORDER AND ROLL CALL: Chairman Bob McGrath called the meeting to order. The roll was called and a quorum was present.

COMMISSION MEMBERS PRESENT: Robert McGrath, Becky Pitz, Doug Hinkle for Paul Merriman, Mike Carter, John Forman, Tina Titze, Andrew Canham, Dustin Willett, and Kim McIntosh.

COMMISSION MEMBER ABSENT: Patrick Snyder.

PRESENT VIA TELEPHONE CONFERENCE CALL: Mary Beth Vasco, FEMA Region 8 and BreAnn Bockstahler, EPA Region 8.

OTHERS PRESENT: See attached attendance sheets.

INTRODUCTIONS: Participants at the DDN sites introduced themselves.

APPROVAL OF MINUTES FROM DECEMBER 15, 2015: Motion by Pitz, seconded by Titze, to approve the minutes from the December 15, 2015, State Emergency Response Commission meeting. A roll call vote was taken, and the motion carried unanimously.

NEW SERC MEMBER: Chairman McGrath announced that Joe Nadenicek has retired and Kim McIntosh will represent DENR on the SERC.

Ms. McIntosh introduced herself and provided information regarding her job duties at DENR.

FEDERAL UPDATES: BreAnn Bockstahler reported on the recent activities of EPA Region 8 and Mary Beth Vasco, reported on recent activities of FEMA Region 8.

REVIEW AND APPROVAL OF LEPC ROSTERS: Ms. Kindt reported that there are 60 designated LEPCs in South Dakota, some of which are multi-county districts. This year rosters were received from 55 LEPCs. Two of these rosters are from Meade and Faulk counties. These counties have not submitted rosters for several years, so this indicates that these LEPCs are active again.

Ms. Kindt noted that Edmunds and Kingsbury LEPCs intend to submit rosters next month, following the LEPCs' election of officers.

Haakon, Oglala Lakota, and Jackson LEPCs have not submitted rosters. Ms. Kindt noted that she spoke to the Jackson County emergency manager who indicated that the LEPC may submit a roster, but in the meantime the SERC should appoint an LEPC for that county.

Ms. Kindt reported that she has reviewed the rosters and while some of the LEPCs need to work on certain sectors of representation on their rosters, she recommended approval of all of the rosters that were submitted.

Ms. Kindt noted that prior to today's meeting she emailed all of the rosters to the SERC members for review.

Motion by Willett, seconded by Carter, to approve the rosters as submitted. A roll call vote was taken, and the motion carried unanimously.

Motion by Titze, seconded by Pitz, to authorize Chairman McGrath to send a letter appointing the County Commission, State's Attorney, Emergency Manager, and County Sheriff to serve as the LEPC for Haakon, Oglala Lakota, and Jackson counties, unless the rosters are submitted before the next SERC meeting. The appointment is effective until such time as a roster has been submitted and accepted by the SERC. A roll call vote was taken, and the motion carried unanimously.

Mr. Carter asked if staff had checked into the possibility of Shannon County joining in with the Fall River county LEPC. Ms. Kindt reported that the two counties do not intend to merge as one LEPC.

HMEP GRANTS, TRAINING, AND PLANNING REPORT: Autumn Stout, Office of Emergency Management, HMEP Grant Administrator, introduced herself and provided a quarterly review of the HMEP training and planning grant activities.

Ms. Stout reported that based upon all of the allocations that have been completed, approximately \$5,500 is remaining between the planning and training grants. Any of the left-over funding available can be used to host hazmat awareness courses or it can be applied toward administrative costs for the grant.

Codington County hosted a hazardous awareness course that trained 30 people and payment is currently being processed for that project.

Several changes at the Department of Transportation level for the 2016 grant, which will begin September 30, 2016. It is going from a one year period of performance to three years and there will not be separate planning and training grants. The FY 2016 grant's period of performance will be from September 30, 2016 to September 30, 2019. Ms. Stout stated that although there is now a three-year

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period of performance, at the state level, the grant will still be treated as a year-by-year grant. There will still be three separate award amounts with the ability to roll money over into year two and from year two into year three. In year three if sufficient progress hasn't been made in spending the year one funds DOT reserves the right to adjust that amount back.

The State has been provided a preliminary amount of \$141,317.00 (federal share) for each year of the three-year grant cycle. It will only change due to sequestration or if grantees do not meet basic levels of progress. The due date for FY 2016 grants applications from LEPCs, fire chiefs, and local emergency managers was March 8, 2016. Ms. Stout noted that the planning districts seem to be more involved in the application process this year. The request for funding submitted by the locals will be used to create and submit the state application to grants.gov. The state application is due May 2, 2016. FY 2016 grants will be issued in September 2016.

TIER II REPORTING UPDATE: Ms. Kindt reported that the annual bulk storage Tier II reports were due March 1, 2016. Facilities submit Tier II forms detailing their bulk chemical storage and hazardous materials storage. The Tier II reports are accepted on paper forms and electronically with the on-line reporting option.

Ms. Kindt noted that approximately 80 percent of the reports were received electronically. Tier II reports have been received from 1,674 facilities; however, there are facilities that are late and will be contacted regarding submitting the report.

Fees collected to date total \$102,048. The Tier II fee payment deadline is April 1, 2016, so some of the facilities have not yet submitted the fees.

REGIONAL HAZMAT TEAM UPDATE: Steve Pluta, Office of Homeland Security, provided an update on regional hazmat teams.

LEGISLATIVE UPDATE: Trish Kindt reported on 2016 legislative bills of interest to the State Emergency Response Commission.

OTHER BUSINESS: The next meeting will be June 27, 2016, via the DDN at 10:00 a.m. Central Time.

ADJOURN: Motion by Titze, seconded by Canham, that the meeting be adjourned. Motion carried.

Robert B. McGrath 6/27/2016
Chairman Date

Scott Hill 6/27/2016
Witness Date

ATTENDANCE SHEET

STATE EMERGENCY RESPONSE COMMISSION MEETING

CONDUCTED VIA THE DIGITAL DAKOTA NETWORK

RAPID CITY EMERGENCY OPERATIONS CENTER
RAPID CITY, SD

MARCH 28, 2016

NAME (PLEASE PRINT)

ADDRESS

REPRESENTING

Dustin Willett

SERC Member – RCPC EM

Mike Carter

SERC Member – Custer Co.
