



South Dakota Board of Examiners for Counselors & Marriage and Family Therapists

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South Dakota Board of Examiners for Counselors & Marriage and Family Therapists Regular Meeting Friday, October 28, 2016

President Guth called the meeting to order at 8:33 am central and determined a quorum.

Present in Person: Board Members Mary Guth, Lynell Rice Brinkworth, Darrel Kessler, Tacey Braithwaite, Roswitha Konz, Sherwood Schrenk, Jill Schoen and Cheryl Hartman; Jennifer Stalley, Executive Secretary; Jim Carlon, board legal counsel; Steve Blair, Assistant Attorney General; Cullen McNeece, Assistant Attorney General; Jackie Berheim, board administrative assistant; Amy Iversen-Pollreisz, Deputy Secretary, Department of Social Services; and Megan Miller, applicant.

Motion to approve the proposed agenda by Konz. Seconded by Rice Brinkworth. Motion carried.

Motion to go into executive session for consideration of contested cases at 8:36 am by Schrenk. Seconded by Konz. Motion carried.

Motion to come out of executive session at 9:48 am by Schrenk. Seconded by Hartman. Motion carried.

The Board noted the time and place for the application hearing of Megan Miller. Miller appeared before the Board and presented information concerning her request to extend the period of supervision for her LMFT application until June 2017.

Motion to go into executive session for consideration of contested cases at 10:17 am by Hartman. Seconded by Braithwaite. Motion carried.

Motion to come out of executive session at 11:10 am by Braithwaite. Seconded by Kessler. Motion carried.

Guth called for public comment. No public comment was offered.

Motion to dismiss Complaint file 2016-03 by Braithwaite. Seconded by Bartels. Motion carried.

Motion to notice Duane Kavanaugh for a hearing in the matter of his Approved Supervisor application by Rice Brinkworth. Seconded by Konz. Motion carried. Schrenk abstained.

Motion to direct board counsel to notify the appropriate states attorney that Emmanuelle Barone, d/b/a Lemon Tree, appears to be practicing counseling without a license by Schrenk. Seconded by Rice Brinkworth. Motion carried.

Motion to approve an extension through June 30, 2017 for Megan Miller to complete her necessary supervision hours for her LMFT application by Hartman. Seconded by Braithwaite. Motion carried.

Motion to approve the Board Meeting Minutes of August 12, 2016 with a correction to spelling on page 1 by Schrenk. Seconded by Rice Brinkworth. Motion carried.

Motion to approve the Board's Financial Report as of September 30, 2016 by Konz. Seconded by Braithwaite. Motion carried.

Stalley provided the Board with a list of new licensee since June 10, 2016.

Stalley provided the Board with an update on the license renewal process which opened on October 1, 2016 and runs through December 31, 2016.

Stalley informed the Board the office is preparing a mailing to current supervisors to confirm which supervisors are supervising which supervisees. This mailing will take place in advance of preparing certificates for all supervisees to be mailed by January 1, 2017. The office is also working revisions to all application forms for consistency.

Stalley updated the Board on online database options. Possible vendors are still being provided information on the technical requirements of the database. An estimate will be available at the next meeting so the Board can determine next steps.

Guth encouraged Board members to consider attending the upcoming AACSB meeting in New Orleans, Louisiana on January 11-13, 2017. Guth provided an overview of the meeting's agenda. Rice Brinkworth and Konz indicated interest in attending on behalf of the Board.

Guth also encourage Board members to consider attending the NBCC annual meeting for state licensure boards on August 9-11, 2017 in Greensboro, North Carolina. Each state Board gets two paid attendees to the meeting. Guth recommended a board member and the executive secretary attend the meeting. Bartels indicated an interest in attending on behalf of the Board.

The Board further clarified the administrative rules regarding plans of supervision. The Board clarified that under recent rule revisions, a supervisee may not be engaged in an independent private practice. The Board considers independent private practice to be one that independently bills for services.

The Board discussed the rule requiring a candidate for a marriage and family therapist license complete the required supervision hours in three years. The Board acknowledged that this is a very tight timeframe to meet the direct supervision hours and should be revisited. In the

intervening time, the Board will consider requests for an extension of this time period on a case by case basis.

Stalley informed the Board the revised application forms will be redrafted to reflect discussions at this meeting and prepared for Board review at the next meeting.

The Board set its 2017 regular meeting schedule as March 30-31, 2017 (Sioux Falls), June 16, 2017 (Pierre), August 25, 2017 (Pierre) and December 8, 2017 (Pierre).

Guth and Rice Brinkworth presented a report on the AMFRB annual meeting. Topics at the meeting included portability and telemedicine guidelines.

Braithwaite nominated Rice Brinkworth to serve as Board president for the upcoming year. Bartels moved that nominations cease and Rice Brinkworth be elected unanimously. Konz seconded. Motion carried.

Guth nominated Braithwaite to serve as Board vice president for the upcoming year. Schrenk moved that nominations cease and Braithwaite be elected unanimously. Schoen seconded. Motion carried.

The Board recognized Guth for her years of service to the Board with a plaque.

The next meeting date is scheduled for December 9, 2016.

Motion to adjourn by Rice Brinkworth. Second by Bartels. Motion carried.

The Board adjourned at 1:20 pm.

Respectfully Submitted,

Jennifer Stalley, Executive Secretary