

Meeting Minutes
ELECTRICAL COMMISSION
308 South Pierre Street, Pierre
January 18, 2018 at 8:30 a.m. CST

President Sean Lyons called the meeting to order at 8:30 a.m. JJ Linn, Executive Director called the roll. A quorum was present.

Members Present: Robert Cronin, John Hoffman, Sean Lyons, Tim McIntyre, Duane Mergen, and Doug Fuerst.

Members Absent: Russ Vanderwerff

Others Present: JJ Linn – Executive Director, Diana Peterson – Office Secretary

The July 13, 2017 Commission minutes were presented. President Lyons declared the minutes correct as presented as no comments were received from members.

Inspectors report:

- Director Linn reviewed the November 8 - 9, 2017 Inspector meeting minutes.

Old Business: None

New Business:

- Director Linn reviewed the process and documentation for Equipment Designated as Machinery. Members informed Director Linn that he may rule on designations presented to the Commission. The Commission, Executive Director or designee may request the designation be presented to the Commission body for deliberation. Approved designations will be documented as a final subject.
- President Lyons moderated a discussion to provide guidance to Director Linn in regards to commercial installations on homeowner occupied property. Members agreed with Director Linn as to the difficulty in setting a standard for considering whether an installation would be considered commercial on homeowner occupied property. The Members informed Director Linn to consider each installation separately as to its designation.
- Director Linn reviewed an email provided to Tim McIntyre for the utilities documenting the Commission's guidelines regarding issuing of disconnect notices.
- Executive Session: Hoffman made a motion to enter into executive session to discuss personnel per SDCL 1-25-2(1) at 10:00 a.m. McIntyre seconded the motion. Motion passed.

The Commission came out of executive session at 10:30 a.m.

Cronin made a motion to accept the personnel reports as presented. Hoffman seconded the motion. Motion passed.

Reports:

- The reports for July 2017 through December 2017 were reviewed. President Lyons noted presentation of the reports. No comments were received from members.

Code Committee Report: No pending items at this time.

President's report: No pending items at this time.

Director's report:

- Director Linn updated the members on the status of an installation in Yankton.
 - Director Linn has been invited to the South Dakota Rural Electric Association meeting in Pierre on Feb. 5th to discuss disconnect orders and other Commission topics.
 - Director Linn reported on additional fees on installations.
 - Director Linn informed the Commission as to the Governor's proposed Interstate Compact.
 - Director Linn informed the Commission regarding a Senator's concern on timing of inspections. Director Linn will follow up with the concerned constituents as to timing.
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- Fuerst made a motion to adjourn the meeting at 11:00 a.m. Cronin seconded the motion. Motion passed.

John Hoffman, Commission Secretary