

Meeting Minutes
ABSTRACTERS BOARD OF EXAMINERS
South Dakota Department of Labor and Regulation
123 W. Missouri Ave., Pierre, SD
October 3, 2017 2:00 p.m. CDT

President Wick called the meeting to order at 2:02 p.m. CDT.

Members Present: Yvon Burtz, Dan Roe, Victoria Wilds, Greg Wick, and Kara Semmler joined at 2:35 p.m. CDT.

Others in Attendance: Carol Tellinghuisen, Executive Secretary, Jill Lesselyoung, Executive Assistant, Brooke Tellinghuisen Geddes, Executive Assistant; Amber Mulder, Assistant Attorney General, by conference call.

Introductions: The Board members and new Board staff members introduced themselves.

Approval of Minutes from June 8, 2017 and September 15, 2017: Burtz moved and Roe seconded to approve the minutes from June 8, 2017. **MOTION PASSED UNANIMOUSLY.** Roe moved and Burtz seconded to approve the minutes from September 15, 2017. **MOTION PASSED UNANIMOUSLY.**

FY Financial Update: Lesselyoung reported fiscal year to date figures as of August 31, 2017: revenue of \$48,547.89, expenditures of \$8,845.92 and cash on hand of \$320,556.49. Wilds moved and Burtz seconded to approve the financials as presented. **MOTION PASSED UNANIMOUSLY.** Wilds also advised the Board that her accounts have been closed and the funds have been transferred to the State where future money will be deposited for the Board.

Roe moved and Burtz seconded to enter executive session at 2:10 p.m. CDT to discuss complaints/investigations. **MOTION PASSED UNANIMOUSLY.** Roe moved and Wilds seconded to exit executive session at 2:39 p.m. CDT. Semmler joined the meeting at 2:35 p.m. CDT during executive session.

Complaints/Investigations:

Complaint #2017-1: Roe moved and Burtz seconded to dismiss complaint #2017-1 due to the lack of factual support of the allegations. **MOTION PASSED UNANIMOUSLY** with Semmler abstaining.

Old Business: The Board held discussion on the update of the South Dakota Land and Title Guide and that revisions are still being made. Wick advised he has met with Mr. Bill Van Camp regarding updates on probate law.

New Business: None

Code of Conduct- FYI: Lesselyoung updated the Board on the code of conduct from the State that will be eventually asked to adopt by all boards and commissions once it's finalized. More information will be reported when it becomes available.

**Page (2)-South Dakota Abstracters Board of Examiners
Official Minutes-October 3, 2017**

Next Meeting Date: The next meeting will be held on January 31, 2018 in Pierre.

Adjourn: Semmler moved and Wilds seconded to adjourn the meeting at 3:12 p.m. CDT.
MOTION PASSED UNANIMOUSLY.

Respectfully submitted,

A handwritten signature in cursive script, reading "Carol Tellinghuisen", is written on a light yellow rectangular background.

Carol Tellinghuisen
Executive Secretary
Abstracters Board of Examiners