

Meeting Minutes
SOUTH DAKOTA BOARD OF CERTIFIED PROFESSIONAL MIDWIVES
Teleconference
March 12, 2018 9:00 a.m. Central

President Debbie Pease called the meeting to order at 9:00 am. The roll was called. A quorum was present.

Members of the board in attendance via phone: Autumn Cavender-Wilson, Kimberlee McKay, MD, Susan Rooks, Debbie Pease, and Pat Schwaiger.

Others in attendance via phone: Ashley Tanner, DOH; Susan Sporrer, DOH

Pease requested that New Business be moved to precede Old Business on the agenda. Rooks moved approval of the agenda as amended; seconded by Cavender-Wilson. The board voted by roll call. Cavender-Wilson, McKay, Pease, Rooks, and Schwaiger voted aye. **MOTION PASSED.**

There were no members of the public in attendance on the call so no open forum was necessary.

Schwaiger moved to approve the January 29, 2018 minutes; seconded by Rooks. The board voted by roll call. Cavender-Wilson, McKay, Pease, Rooks, and Schwaiger voted aye. **MOTION PASSED**

Cavender-Wilson moved to approve the financial report as of March 3, 2018; seconded by Rooks. The board voted by roll call. Cavender-Wilson, McKay, Pease, Rooks, and Schwaiger voted aye. **MOTION PASSED**

The Board discussed revisions to the mission statement. The current statement read “ This Mission of the South Dakota Board of Certified Professional Midwives is to ensure the health, welfare and safety of clients seeking out-of-hospital midwifery care via licensure of qualified practitioners, enforcement of updated statutes and rules, and expeditious and fair processing of complaints against licensees.” It was changed to read “The mission of the South Dakota Board of Certified Professional Midwives is to secure safe, out-of-hospital childbirth attended by licensed and competent midwives, to protect the consumer of midwifery services by holding these midwives accountable to the statutes and rules pertaining to their profession, to update rules as needed to meet current, evidence-based standards of midwifery practice, to license qualified midwives, and to process complaints in a fair and expeditious manner.” Schwaiger moved approval of the new mission statement; seconded by Rooks. Cavender-Wilson, McKay, Pease, Rooks, and Schwaiger voted aye. **MOTION PASSED**

The board reviewed the initial application form. Sections 8, 9, and 11 were removed and sections were added for date of CPM registration and CPM registration number from NARM and bridge certificate number from NARM. On the last page, remove language reading “an accrediting organization approved by the Board” and insert “Midwifery Education and Accrediting Council”. Ashley Tanner will create a renewal application form for review at the next meeting.

Pease said that there was one proposal submitted in response to the RFP issued by the Board but the cost was more than the board can afford so the RFP review committee recommended reissuing the RFP. Cavender-Wilson moved to reissue the RFP; seconded by McKay. Cavender-Wilson, McKay, Pease, Rooks, and Schwaiger voted aye. **MOTION PASSED**

- Rooks moved to approve the form; seconded by McKay. The board voted by roll call. Cavender-Wilson, McKay, Pease, Rooks, and Schwaiger voted aye. **MOTION PASSED**
- Maternal Transfer – Line will be added to collect emergency contact information. The form will be finalized at the next meeting.
- Birth Reporting – Cavender-Wilson moved to approve the form; seconded by Schwaiger. The board voted by roll call. Cavender-Wilson, McKay, Pease, Rooks, and Schwaiger voted aye. **MOTION PASSED**
- Informed Consent – Pease with work with the DOH to combine comments received by Pease and Cavender-Wilson into a revised informed consent form for approval at the next meeting.

The board reviewed the Midwife/Student Preceptor form. The board asked that two separate areas on the form be created to collect name, e-mail, address, and phone for the preceptor and the student as well as a box to collect the preceptor’s SD license number. Rooks moved approval of the form as amended; seconded by Schwaiger. Cavender-Wilson, McKay, Pease, Rooks, and Schwaiger voted aye. **MOTION PASSED**

Rooks moved approval of the maternal transport form; seconded by Schwaiger. Cavender-Wilson, McKay, Pease, Rooks, and Schwaiger voted aye. **MOTION PASSED**

The board reviewed the informed consent form. The first disclosure statement was amended to add “advanced practice nursing” so will now read “I understand that the Certified Professional Midwife is not licensed to practice medicine or advanced practice nursing, and that I am not seeking a licensed practitioner of medicine or advanced practice nursing such as a physician or certified nurse midwife, as the primary caregiver for my pregnancy.” Cavender-Wilson moved approval of the form as amended; McKay seconded. Cavender-Wilson, McKay, Pease, Rooks, and Schwaiger voted aye. **MOTION PASSED**

The board reviewed the draft rules related to definitions, scope and practice standards, required physician consultation, recommended physician consultation and maternal and infant transfer. Changes will be incorporated into the next version of the draft. Board members will receive a revised draft for review. If there are not substantial areas of concern, that draft will be shared with interested parties prior to the next board meeting. Comments on the draft will be reviewed at the next board meeting prior to initiation of the formal rules adoption process.

The next board meeting will be determined once the Interim Rules Review Committee had set their schedule for the coming year.

Cavender-Wilson made a motion to adjourn, seconded by McKay. Cavender-Wilson, Pease and McKay voted aye; Rooks and Schwaiger absent. **MOTION PASSED.** The meeting adjourned at 11:47 a.m.

Respectfully Submitted,
Autumn Cavender-Wilson, Secretary